

Rockaway Borough Board of Education
SPECIAL MEETING MINUTES

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Tuesday, July 24, 2018, 8:00 PM

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ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The meeting was called to order at 7:59 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

“In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in the Daily Record and The Citizen newspapers, posted our district website, and posted in other public places. The purpose of this Special Meeting is to accept the award of additional State Aid allocated for the 2018-19 school year and any other business that might come before the Board.”

The Pledge of Allegiance was then held . . .

2. Roll Call

BOARD MEMBERS PRESENT: All (5): Mrs. Colleen Grow, Mrs. Sarah Concannon, Mrs. Linda McGovern, Mr. Jeff Tobias, and Mrs. Christa Smith, Board President.

BOARD MEMBERS ABSENT: None (0).

ADMINISTRATION PRESENT: Mrs. Phyllis Alpaugh, Superintendent of Schools, & Mr. William Stepka, SBA/Secretary of the Board
Mr. Scott Zucker, Board General Counsel
Ms. Laura Fanuel, Health Benefits Broker of Record

OTHERS PRESENT: 11 Members of the public and staff

3. Executive Session: 8:01 pm

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing a Negotiation matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will immediately reconvene back into Public Session.

Moved By: Mrs. Grow Seconded By: Mrs. Concannon Voice Vote: All Ayes

4. Motion to Re-Enter Meeting: 9:05 pm

Moved By: Mrs. Concannon Seconded By: Mrs. Grow Voice Vote: All Ayes

5. Comments from the Public on Agenda Items Only

Mrs. Jerelyn Hurley, borough resident, district teacher, and co-president of the teachers' association, asked the Board not to approve the change of employee health benefit carriers.

Mr. Michael Onischuk, district teacher and co-president of the teachers' association, had some basic questions regarding the change in health benefit carriers.

Mrs. Carol Coulter, district teacher, asked some basic questions regarding ID cards and the network of doctors.

6. Brown & Brown, Health Benefit Brokers, Employee Health Benefit Carrier Change & Associated Resolutions. (Tabled from the July 17th Meeting.)

A. Motion to take from the table and consider the following resolutions associated with a Health Benefit Insurance Company Carrier change. (Tabled from the July 17th meeting.)

Moved By: Mrs. Concannon Seconded By: Mr. Tobias
Voice Vote: All Ayes, except for Mrs. Smith, who abstained.

B. TERMINATE SEHBP PARTICIPATION

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve the following resolution which terminates the district's participation in the School Employees' Health Benefits Program (SEHBP) effective 11:59 p.m., on September 30, 2018:

1. The Rockaway Borough Board of Education hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.

2. We shall notify all active employees of the date of their termination of coverage under the program.

3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

Moved By: Mrs. Concannon		Seconded By: Mr. Tobias	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith			Abstain

Resolution carried by majority vote.

C. ENGAGE HORIZON BC/BS OF NJ FOR EMPLOYEE HB INSURANCE

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve and adopt the following resolution:

Whereas, the Board of Education of the Rockaway Borough School District, County of Morris, has solicited proposals through Brown & Brown Benefit Advisors for alternate cost effective medical, prescription and dental plans with a private insurance carrier rather than the NJ SEHBP, and

Having received a competitive proposal from Horizon Blue Cross/Blue Shield of NJ, which guarantees benefits to be “equal to or better” than those benefits in the NJ SEHBP, at premium rates below the NJ SEHBP 2018 rates, therefore, be it

Resolved that the Board of Education of the Rockaway Borough School District, hereby approves a contract with Horizon Blue Cross/Blue Shield of NJ effective October 1, 2018 through December 31, 2019 at the premium rates included in the proposal from Brown & Brown Benefit Advisors, with the dental rates to expire as of July 1, 2019.

Moved By: Mrs. Grow		Seconded By: Mrs. Concannon	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith			Abstain

Resolution carried by majority vote.

D. ENGAGE COBRA 3RD PARTY ADMIN SERVICES

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to accept and approve the administrative services of Office of Compliant Administration, Inc. (OCA), as recommended by Brown & Brown Brokers, to administer all past, present, and future COBRA Health Benefits administration, at a monthly flat fee of \$30, and at an additional cost to the district of 45 cents per month, to be billed only if a former employee wishes to participate in COBRA, and authorize a 2% premium additional amount to the monthly premiums, paid by the former employee, which will be retained by OCA. They will be responsible for all compliant COBRA notifications (pre and post-employment), collection of premiums, coverage issues, and daily administration of the COBRA plan. The district will be responsible for notifying them of new and exiting employees who are/were eligible for benefits.

Moved By: Mrs. Grow		Seconded By: Mrs. Concannon	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith			Abstain

Resolution carried by majority vote.

7. Additional State Aid for the 2018-19 School Year

A. *Be it resolved*, based upon the recommendations of the Superintendent and Business Administrator, to accept the award of additional State Aid for the 2018-19 School Year in the following revenue categories:

Security Aid	\$57,809
Special Education Aid	\$91,321
Equalization Aid	<u>\$509,044</u>
Total Additional State Aid:	\$658,174

Moved By: Mrs. Grow		Seconded By: Mrs. Concannon	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

Resolution unanimously carried.

- B. *Be it resolved*, based upon the recommendations of the Superintendent and Business Administrator, to appropriate the \$658,174 additional state aid for the 2018-19 school year the following manner:

After much discussion, the Board decided to increase the 2018-19 school budget, which will allow the 4/5ths part-time teachers (resource room, art, vocal music, instrumental music, G&T, computer, and two special education teachers), to return for the 2018-19 school year to full-time status, along with appropriating the remaining funds to the following accounts to utilize the state aid award in the most efficient and effective manner to purchase/secure additional services/goods for the district:

Account Name	Account Number	Appropriation
1) Teachers Salary	11-130-100-101-000-031	\$110,000
2) Resource Rm Salary	11-213-100-101-000-031	\$40,000
3) Health Benefits	11-000-291-270-000-030	\$80,000
4) Tuition OOD	11-000-100-566-000-030	\$150,000
5) Transportation OOD	11-000-270-518-000-030	\$50,000
6) Non-Inst Aides Salary	11-000-262-107-000-000	\$35,000
7) Floating Sub Salary	11-120-100-101-001-031	\$16,000
8) Classroom Furniture	11-190-100-610-006-020	\$20,000
9) Const Svs: Oil Tank Rem	12-000-400-450-000-030	\$30,000
10) AM/PM Supervision Sal	11-000-262-107-002-031	\$15,000
11) Custodial Supplies	11-000-262-610-002-060	\$30,000
12) Athletic Equipment	11-402-100-600-000-020	\$20,000
13) Building Pur Svs	11-000-262-420-000-060	<u>\$62,174</u>
Total:		\$658,174

Moved By: Mrs. Grow		Seconded By: Mrs. McGovern	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

Resolution unanimously carried.

- C. *Be it resolved*, based upon the recommendations of the Superintendent and Business Administrator, to amend the 2018-19 School Budget Current Expense Fund 10, to recognize the additional revenue and appropriations, from \$9,699,727 to \$10,357,901.
 (Fund 20, Special Revenue Funds – Fed & State Grants, remain the same at \$368,000)

Moved By: Mrs. Concannon		Seconded By: Mr. Tobias	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

Resolution unanimously carried.

8. Any Other New Business That Is Now Before The Board:

- D. **Be it resolved*, based upon the recommendations of the Superintendent and Business Administrator, to approve the amended Shared Services Agreement with the Borough of Rockaway for the purpose of providing on-site school security services of a Class III Special Officer for the 2018-19 school year. (Changed language to include any payments for unemployment.)

- E. **Be it resolved*, based upon the recommendation of the Business Administrator, to award a contract to Cliff Hanger Home Services, of Sparta, NJ, to furnish and install a new custom made (due to the existing non-standard dimension of the doors- 24" for each) 36" front door, and all its associated mechanisms, for the White House administration building, at a cost of \$4,100, based upon their quote dated July 17, 2018.

Other Quote Received: Joseph & Sons \$4,946

- F. **Be it resolved*, based upon the recommendation of the Business Administrator, to award a contract to Cliff Hanger Home Services, of Sparta, NJ, to furnish and install a drop ceiling and new led office lighting in the White House administration building, at a cost of \$3,800, based upon their quote dated July 17, 2018.

Other Quote Sought: GO Group, Inc. – No response

- G. **Be it resolved*, based upon the recommendation of the Superintendent, to regretfully accept the resignation of Ms. Cassandra Brodhecker, Gifted & Talented/CID Teacher, effective Sept 18, 2018, or sooner if a suitable replacement can be found.

- H. Information: The Administration provided a verbal status update of this summer's major building and grounds projects:
 - A. White House Oil Tank Removal - removed
 - B. Lincoln School – Computer Lab - reconfiguration
 - C. TJ School – Maker Space and Library - reconfiguration

I. Other Business Now Before the Board on the Addendum:

- A. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve the following bill lists:
 - 1. June 30th Ck Reg 26281 to 99999: \$75,542.30
 - 2. July 1 to July 24, 2018 \$166,851.52

- B. **Be it resolved*, based upon the recommendation of the Superintendent, to regretfully accept the resignation of Ms. Melanie Byrnes, TJ Science Teacher, effective September 25, 2018, or sooner, if a suitable replacement teacher can be found.

- C. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a contract with Core Environmental Services, LLC, of Newton, NJ, to remove contaminated soil underneath the recently removed heating oil tank at the Whitehouse, in the amount of \$9,670.00, (includes all permits) as per their quote dated July 20, 2018. This is for one 22 ton pick-up load of dirt for one day. If clean dirt is not uncovered, there will be another charge of \$9,670 for each day/load of contaminated dirt removed until clean dirt is struck. All work is being properly overseen by state licensed remediation technicians.
 Other Verbal Quote Rec'd: ERC, \$10,000 plus permits per day.

*Motion to accept and approve the above recommended resolutions:

Moved By: Mrs. Grow		Seconded By: Mrs. Concannon	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Aye		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

9. General Comments from the Public (Agenda & Non-Agenda Items):

Mrs. Jerelyn Hurley, borough resident, district teacher, and co-president of the teachers' association, asked the Board if classroom space could be found for the Spanish teacher.

Mr. Michael Onischuk, district teacher and co-president of the teachers' association, asked the Board about the reconfigured space for the TJ Library.

10. Next Regular Meeting

Tuesday, August 28th, 2018; Executive/Closed Session at 6:30 pm with the Regular Public Meeting to begin at approximately 7:30 pm.

11. Motion to Adjourn: 10:10 pm

There being no further business before the Board, the meeting was adjourned.

Moved By: Mrs. Concannon Seconded By: Mrs. McGovern Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
Secretary of the Board of Education/
School District Business Administrator