

Rockaway Borough Board of Education
REGULAR MEETING MINUTES

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Tuesday, July 17, 2018

Regular Monthly Meeting: 7:30 PM

Executive Session (Private): 6:30 PM

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ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The public portion of the meeting was called to order at 7:32 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

“In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in the Daily Record and The Citizen newspapers, posted our district website, and posted in other public places.”

The Pledge of Allegiance was then held . . .

2. Roll Call

BOARD MEMBERS PRESENT: Four (4): Mrs. Sarah Concannon, Mrs. Linda McGovern, Mr. Jeff Tobias, and Mrs. Christa Smith, Board President.

BOARD MEMBERS ABSENT: One (1): Mrs. Colleen Grow.

ADMINISTRATION PRESENT: Mrs. Phyllis Alpaugh, Superintendent of Schools, & Mr. William Stepka, SBA/Secretary of the Board
Ms. Laura Fanuel, Health Benefits Broker of Record

OTHERS PRESENT: 17 Members of the administration, public, staff, and parents

1. Motion to enter Executive Session I: 6:35 PM

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing HIB incidents discussion; the nature of which will be made public when the need for confidentiality no longer exists.

Moved By: Mrs. Concannon Seconded By: Mr. Tobias Voice Vote: All Ayes

2. Motion to Reconvene to Public Session: 7:29 PM

Moved By: Mrs. McGovern Seconded By: Mr. Tobias Voice Vote: All Ayes

3. Unveiling of Thomas Jefferson Mural

A new mural in the entranceway of TJ School was unveiled. A brief recess was taken to view the mural and partake in some light refreshments with many guests between 7:32 to 7:42.

4. Referendum Public Hearing/Input Session #6

Mrs. Alpaugh & Mr. Stepka provided a brief update regarding the Building & Renovation Projects Referendum to be held on Tuesday, October 2, 2018.

Referendum Questions:

#1 ONE New boilers and other infrastructure improvements for both schools.

#2 TWO Lincoln School – 3 new classroom & new main office addition.

#3 THREE TJ – New Gymnasium.

NOTE: Question #1 **must pass** in order for #2 and/or #3 to be approved.

5. Comments from the Public on Agenda Items Only

Mrs. Coulter, Teacher of the district, asked if there was a vote on the Health Benefits change tonight, the Board said yes.

Mr. Lou Migliacci, NJEA UniServ Consultant for the RBEA, formally asked the Board not to approve the change in health benefit carriers until the union had more time to study the change.

6. Adoption of Resolution Approving October 2, 2018 School Facility Referendum

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF ROCKAWAY IN THE COUNTY OF MORRIS, NEW JERSEY PROVIDING FOR THE SUBMISSION OF THREE SPECIAL BALLOT QUESTIONS TO THE ROCKAWAY BOROUGH VOTERS AT A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD TUESDAY, OCTOBER 2, 2018.

WHEREAS, The Board of Education (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) of the Borough of Rockaway in the County of Morris, New Jersey (the "State") desires to undertake a school facilities project consisting of the renovation/upgrade and expansion of Lincoln Elementary School and Thomas Jefferson Middle School (the "Project"); and

WHEREAS, to accomplish the same, the Board seeks to authorize the submission of three ballot questions and an explanatory statement at a special School District election to be held Tuesday, October 2, 2018 (the "Election") and to authorize certain actions required to be taken in connection with the conduct of the Election and the undertaking of the Project.

NOW THEREFORE, BE IT RESOLVED by The Board of Education of the Borough of Rockaway in the County of Morris, New Jersey (not less than a majority of the full membership of the Board concurring) as follows:

1. The following Explanatory Statement and Proposals (the "Proposals") shall be submitted to the legal voters of the School District at a special School District election (the "Election") of the legal voters of the School District to be held on Tuesday, October 2, 2018, commencing at 2:00 p.m. in the School District. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot:

EXPLANATORY STATEMENT

The Board is seeking voter approval, via three ballot questions, to renovate/upgrade and expand Lincoln Elementary School and Thomas Jefferson Middle School as follows:

Proposal 1: Renovations and upgrades to Lincoln Elementary School to provide HVAC expansion and upgrades; security vestibule; roof replacement; fire safety improvements; restroom renovations; floor, wall and ceiling replacement; lighting upgrades; electric system upgrades and various facility upgrades; and renovations and upgrades to Thomas Jefferson Middle School to provide HVAC expansion and upgrades; security vestibule; restroom renovations; roof replacement; floor improvements; lighting upgrades; window upgrades; site improvement; electric system upgrades; library renovations; library upgrades and various facility upgrades. The total cost of Proposal 1 is \$13,790,700. The State has awarded aid to Proposal 1 in the amount of 39.96%.

Proposal 2: Construction of an addition to Lincoln Elementary School to provide classrooms, new main entrance and support spaces and upgrades to provide new mechanical, electrical, plumbing, safety and other systems. The total cost of Proposal 2 is \$2,394,400. The State has awarded aid to Proposal 2 in the amount of 5.73%.

Proposal 3: Construction of an addition to Thomas Jefferson Middle School to provide gymnasium and support spaces and upgrades to provide new mechanical, electrical, plumbing, safety and other systems. The total cost of Proposal 3 is \$3,739,000. Proposal 3 is not eligible for State aid.

VOTERS ARE REQUESTED TO VOTE ON ALL THREE PROPOSALS**PROPOSAL 1**

The Board of Education of the Borough of Rockaway in the County of Morris, New Jersey (the "Board") is authorized to (A) undertake (i) renovations and upgrades to Lincoln Elementary School to provide HVAC upgrades; security vestibule; roof replacement; fire safety improvements; floor, wall and ceiling replacement; lighting upgrades, electric system upgrades; restroom renovations and various facility upgrades; and (ii) renovations and upgrades to Thomas Jefferson Middle School to provide HVAC upgrades; security vestibule; roof replacement; floor improvements; lighting upgrades; window upgrades; site improvement; restroom renovations; electric system upgrades; library renovations; library upgrades and various facility upgrades; (B) expend on such project an amount not to exceed \$13,790,700 and (C) issue bonds in an amount not to exceed \$13,790,700 to finance the project. The State has agreed to provide debt service aid in the amount of 40% of the "final eligible costs" of the project. The final eligible costs are \$13,783,200.

PROPOSAL 2

IF AND ONLY IF PROPOSAL 1 IS APPROVED, The Board is further authorized to (A) construct an addition to Lincoln Elementary School to provide classrooms, new main entrance and support spaces and upgrades to provide new mechanical, electrical, plumbing, safety and other systems; (B) expend on such project an amount not to exceed \$2,394,400 and (C) issue bonds in an amount not to exceed \$2,394,400 to finance the project. The State has agreed to provide debt service aid in the amount of 40% of the “final eligible costs” of the project. The final eligible costs are \$342,914. The project includes \$395,681 school facilities construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education, or that are not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

PROPOSAL 3

IF AND ONLY IF PROPOSAL 1 IS APPROVED, The Board is further authorized to (A) construct an addition to Thomas Jefferson Middle School to provide gymnasium and support spaces and upgrades to provide new mechanical, electrical, plumbing, safety and other systems; (B) expend on such project an amount not to exceed \$3,739,000 and (C) issue bonds in an amount not to exceed \$3,739,000 to finance the project. The project includes \$1,153,295 school facilities construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education, or that are not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

2. The Board hereby approves and adopts the Proposals and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same.

3. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to comply with applicable provisions of the Education Law and Election Law, to the Morris County Superintendent of Schools, Morris County Clerk, Morris County Board of Elections, and to the Clerk of the Borough of Rockaway, and to request such persons to undertake their respective functions under the Education Law and the Election Law, as applicable, in connection with the Election. The Business Administrator/Board Secretary is hereby authorized to amend the Proposals and the Explanatory Statement to conform same to statutory requirements.

4. The Board hereby acknowledges and confirms that, in accordance with the requirements of Sections 24-16 and 24-17 of the Education Law, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Borough of Rockaway, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposals, and that such Supplemental Debt Statement has been filed in the offices of the Clerk of the Borough of Rockaway, and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to cause such Supplemental Debt Statement to be filed in the office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to the date of the Election.

5. The Board hereby (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters of the New Jersey Department of Education (the “NJDOE Eligibility Letter”); (ii) elects to receive the State Share in the form of debt service aid; (iii) determines to construct the Projects; (iv) agrees to locally fund any excess costs and (v) delegates the supervision of the Project to the Business Administrator/Board Secretary.

6. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel and the Architect for the Project, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposals to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of the State debt service aid.

7. This resolution shall take effect immediately.

Moved By: Mrs. Concannon		Seconded By: Mrs. McGovern	
Board Member Roll Call Vote:	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Absent		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

Resolution Unanimously carried.

7. Laura Bishop Communications Referendum Communication’s Firm

Laura Bishop, Principal Owner, provided a brief interview and Q&A session to explain her firm’s services in connection with the upcoming October 2, 2018 Referendum Vote.

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to engage the public relations and communication services of Laura Bishop Communications, LLC, of Cherry Hill, NJ, in relation to the October 2, 2018 Bond Referendum Vote, for a fee not to exceed \$7,500, and other reimbursables of, but not limited to, newsletter printing, postage fees and other miscellaneous reimbursables, as applicable.

Moved By: Mrs. Concannon		Seconded By: Mrs. McGovern	
Board Member Roll Call Vote:	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Absent		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

Resolution unanimously carried.

8. **Brown & Brown, Health Benefit Brokers, Employee Health Benefit Carrier Change Presentation & Associated Resolutions**

Mrs. Laura Fanuele, the district's health benefit broker of record, provided an overview of the recommendation to leave the School Employees' Health Benefit Program (SEHBP), for all lines of coverage (Health Insurance, Prescription Drug & Dental Insurance) and enter into a "Private Plan" with Horizon Blue Cross Blue Shield of New Jersey Directly for all employee health benefits lines of insurance: health, prescription, and dental, to save the district and its employees significant premium dollars.

After some discussion between the Board members, it was decided to seek the advice of the Board Attorney in Executive Session.

Motion to enter Executive Session II: 8:45 PM

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing Attorney/Client privileged communications; the nature of which will be made public when the need for confidentiality no longer exists.

Moved By: Mrs. McGovern Seconded By: Mr. Tobias Voice Vote: All Ayes

Motion to Reconvene to Public Session II: 8:59 PM

Moved By: Mrs. McGovern Seconded By: Mr. Tobias Voice Vote: All Ayes

TERMINATE SEHBP PARTICIPATION

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve the following resolution which terminates the district's participation in the School Employees' Health Benefits Program (SEHBP) effective 11:59 p.m., on September 30, 2018:

1. The Rockaway Borough Board of Education hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.
2. We shall notify all active employees of the date of their termination of coverage under the program.
3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.
4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

Mr. Tobias moved, seconded by Mrs. McGovern, to table this resolution which would switch the employee health benefit provider (carrier) from NJSEHBP to Horizon Blue Cross/Blue Shield of NJ directly.

Voice Vote: All in Favor. Motion was tabled until a subsequent meeting.

Moved By: TABLED		Seconded By:	
Board Member	Roll Call	Vote:	Aye
		Nay	Abstain
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			

ENGAGE HORIZON BC/BS OF NJ FOR EMPLOYEE HB INS

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve and adopt the following resolution:

Whereas, the Board of Education of the Rockaway Borough School District, County of Morris, has solicited proposals through Brown & Brown Benefit Advisors for alternate cost effective medical, prescription and dental plans with a private insurance carrier rather than the NJ SEHBP, and

Having received a competitive proposal from Horizon Blue Cross/Blue Shield of NJ, which guarantees benefits to be equal to or better than those benefits in the NJ SEHBP, at premium rates below the NJ SEHBP 2018 rates, therefore, be it

Resolved that the Board of Education of the Rockaway Borough School District, hereby approves a contract with Horizon Blue Cross/Blue Shield of NJ effective October 1, 2018 through December 31, 2019 at the premium rates included in the proposal from Brown & Brown Benefit Advisors, with the dental rates to expire as of July 1, 2019:

Mr. Tobias moved, seconded by Mrs. McGovern, to table this resolution which would switch the employee health benefit provider (carrier) from NJSEHBP to Horizon Blue Cross/Blue Shield of NJ directly.

Voice Vote: All in Favor. Motion was tabled until a subsequent meeting.

Moved By: TABLED		Seconded By:	
Board Member	Roll Call	Vote:	Aye
		Nay	Abstain
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			

ENGAGE COBRA 3RD PARTY ADMIN SERVICES

Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to accept and approve the administrative services of Office of Compliant Administration, Inc. (OCA), as recommended by Brown & Brown Brokers, to administer all past, present, and future COBRA Health Benefits administration, at a monthly flat fee of \$30, and at an additional cost to the district of 45 cents per month, to be billed only if a former employee wishes to participate in COBRA, and authorize a 2% premium additional amount to the monthly premiums, paid by the former employee, which will be retained by OCA. They will be responsible for all compliant COBRA notifications (pre and post-employment), collection of premiums, coverage issues, and daily administration of the COBRA plan. The district will responsible for notifying them of new and exiting employees who are/were eligible for benefits.

Mr. Tobias moved, seconded by Mrs. McGovern, to table this resolution which would switch the employee health benefit provider (carrier) from NJSEHBP to Horizon Blue Cross/Blue Shield of NJ directly.

Voice Vote: All in Favor. Motion was tabled until a subsequent meeting.

Moved By: TABLED		Seconded By:	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			

9. Superintendent’s Report

- A. Principals’ Reports – Ms. Dachisen & Mr. Waxman presented their reports.
- B. Curriculum Report – Mrs. Argenziano presented her report.
- C. Technology Report – Mr. Reyes presented his report.
- D. Facilities Report – Mr. Klein presented his report.
- E. Special Reports/Legislative Update – PARCC Update by Mrs. Alpaugh
- F. Upcoming Events – None reported.

10. Committee Reports

- A. Education Committee – None at this time.
- B. Human Resources Committee – None at this time.
- C. Operations Committee – None at this time.

11. Business Administrator/Board Secretary’s Report

- A. Correspondence Received Since Our Last Meeting:
 - a. Land Use Board Resolution of Finding and Determination: Referendum
 - b. Thank you letter from retired teacher Mrs. Cheryl Hennessy.
 - c. Thank you letter from Rockaway Borough Seniors for Mrs. Alpaugh & Mr. Stepka’s Referendum presentation to them on June 28.
- B. Highlights of Consent Agenda

12. Consent Agenda: (* Minutes, Finance, Policy, Curriculum, and Personnel)

- A. *Be it resolved*, by the Rockaway Borough Board of Education to make all items, listed below, designated with an asterisk (*) be part of the consent agenda and be approved:

Moved By: Mrs. Concannon		Seconded By: Mr. Tobias	
Board Member	Roll Call	Vote:	
	Aye	Nay	Abstain
Mrs. Sarah Concannon	Aye		
Mrs. Colleen Grow	Absent		
Mrs. Linda McGovern	Aye		
Mr. Jeffrey Tobias	Aye		
Mrs. Christa Smith	Aye		

13. *Meeting Minutes

- A. **Be it resolved*, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

June 12, 2018:

Executive Session I

Regular Meeting & Ref Public Input #5

Executive Session II

June 27, 2018

Special & Executive Session

14. *Finance

- A. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve the manifest of Payrolls and Bills & Claims List from the Finance Committee as follows, which is on file in the Business Administrator's Office:

Bills & Claims List 6/13-6/30/18 I: \$806,171.57

- B. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve and accept the Budgetary Transfer Report for the month of May 2018.

- C. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve and accept the Board Secretary's Financial Report for the month of May 2018.

I hereby certify, pursuant to NJAC 6A:23A.2.3(e), that as of May 31, 2018, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a).

William Stepka, RSBA-School Business Admin/Board Secretary.

- D. **Be it resolved*, based upon the recommendation of the Business Administrator, to accept and approve the Treasurer of School Monies Financial Report for the month of May 2018.

- E. **Be it resolved*, based upon the recommendation of the Superintendent and the Business Administrator, to approve an increase to the per diem stipend for the district Floating Substitute Positions to \$100.00 per day.
- F. **Be it resolved*, based upon the recommendation of the Superintendent and the Business Administrator, to enter into a transportation agreement with the parents of student #258 for the 2018-19 school year, for them to subscribe for \$350.00.
- G. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a contract with Morris Hills Regional District Board of Education to provide various field trip transportation services throughout the 2018-19 school year at an hourly rate of \$61.39, as needed.
- H. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a purchase order with CliffHanger Home Services, of Sparta, NJ to replace and upgrade all the windows at the administrative building (the White House) at a cost of \$15,950, to be paid from the capital/maintenance reserve account. Other quote rec'd: Joseph & Sons, \$22,279.
- I. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a purchase order with EZ Lobby Visitor Scanning System, of Little Falls, NJ for both schools utilizing ed data contract number #7022 in the amount of \$12,332.82, to be paid with budgeted funds in the 2018-19 school budget.
- J. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a purchase order with MAP International Restaurant Supplies, of Newark, NJ, for a new standing 50 cubic foot Everest Freezer for Lincoln school cafeteria at a cost of \$3,721.65, utilizing Cafeteria Surplus funds.
Other quotes rec'd: BFA: \$4,032.60 & Singer: \$4,099.20
- K. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a renewal of the Educational Services of Morris County shared Bidding/Purchasing Agreement for the 2018-19 school year, and utilize as and if needed.
- L. **Be it resolved*, based upon the recommendation of the Business Administrator, to approve a contract with Western Pest Services, Inc., of Randolph, NJ, to provide Canine Bed Bug Inspection Services, for Lincoln School, twice yearly, at a cost of \$600, for the 2018-19 school year.

15. Policy

- A. **Be it resolved*, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated 6/14 /18 for incident number **TJ 2017-18 14**.
- B. **Be it resolved*, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated 6/22/18 for incident number **TJ 2017-18 15** .
- C. **Be it resolved*, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated 6/22/18 for incident number **TJ 2017-18 16**.
- D. **Be it resolved*, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated 6/26/18 for incident number **TJ 2017-18 17**.
- E. **Be it resolved*, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated 6/22/18 for incident number **TJ 2017-18 18** .
- F. **Be it resolved*, upon the recommendation of the Superintendent to approve the Title I District Parental Involvement Plan for the 2018-19 school year.
- G. **Be it resolved*, based upon the recommendation of the Superintendent to approve the Bus Evacuation Drill Logs for Lincoln Elementary and Thomas Jefferson Schools for both the Andrea Drive runs.
- H. **Be it resolved*, to approve the **SECOND reading & ADOPTION** of the following updated and/or new policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	1550	Equal Employment/Anti-Discrimination Practices	Revised
R	1550	Equal Employment/Anti-Discrimination Practice	Revised
P	2431	Athletic Competition	Revised
R	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad	Revised
P	5350	Student Suicide Prevention	Revised
R	5350	Student Suicide Prevention	Revised
P	5533	Student Smoking	Revised
P	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised
R	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised
P	8462	Reporting Potentially Missing or Abused Children	Revised
P	8561	Procurement Procedure for School Nutrition Programs	New

- I. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the following persons to be named to the Lincoln School Improvement Panel (ScIP) for the 2018-19 school year.

Committee Member	Position/Title
Milissa Dachisen	Principal
Jerelyn Hurley	District ESL Teacher
Nicole McCarter	Intervention Teacher

- J. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the following persons to be named to the Thomas Jefferson School Improvement Panel (ScIP) for the 2018-19 school year.

Committee Member	Position/Title
Jamie Argenziano	Supervisor of Curriculum & Instruction
Janet Dobbs	Special Education Teacher
Cindy O'Brien	Language Arts Teacher
David Waxman	Principal

16. *Curriculum

- A. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the attached list of **Staff Member Professional Development/Travel Expenditure requests**.
- B. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the attached list of **Student Instructional Field Trip Requests**.
- C. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the ABA Home Therapy with Kelly Ann Consultants of Blairstown, New Jersey for student #108 at the rate of \$80.00 per hour, for up to 4 hours per week for school year July 1, 2018 to June 30, 2019.
- D. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the ABA Home Therapy of Hand Over Hand of Morris Plains, New Jersey for student #168 at the rate of \$100.00 per month for school year July 1, 2018 to June 30, 2019.

- E. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the following students to attend the Extended School Year summer program as stated in their IEPs:

Pre-K	PALS	3rd	5th
262	280	221	254
244			

- F. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the purchase of Q-Interactive web based testing materials for use by Child Study Team psychologist's for student evaluations at the cost of \$1,387.50 yearly subscription.
- G. **Be it resolved*, based upon the recommendation of the Superintendent, to approve contract with Cerebral Palsy of North Jersey Therapy Services ATLAS program to perform an Augmentative and Alternative Communication Assessment for student # 276, as necessary by The Child Study Team, at the cost of \$995.00. If needed, follow up training to Assessment Service at \$200 an hour for 2 hours.
- H. **Be it resolved*, based upon the recommendation of the Superintendent, to approve contract with Brain POP, Inc., of New York, NY, for the renewal of internet based student instructional software, including home access, at a cost of \$2,945.00 for the 2018-19 school year.
- I. **Be it resolved*, based upon the recommendation of the Superintendent, to approve contract for Divine Mercy Academy to receive Chapter 192/193 student services with Catapult Learning, LLC, of Camden, NJ for the following, as needed: ESL, Compen Ed, speech, home inst, supp inst, eval & determine svcs for the 2018-19 school year, to be paid for with state funds.
- J. **Be it resolved*, based upon the recommendation of the Superintendent, to approve contract for Divine Mercy to receive special ed, disability services and related services through Catapult Learning, LLC, of Camden, NJ as needed, for the 2018-19 school year, to be paid for with state funds.
- K. **Be it resolved*, based upon the recommendation of the Superintendent, to approve a renewal contract with PowerSchool, Inc., of San Francisco, CA for a Special Education Student Language Translation Module and IEP Case Management Software for \$2,951.07 for the 2018-19 school year.

*Personnel

- A. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Alexa Barbone** as the Middle School Guidance Counselor beginning August 28, 2018 through June 30, 2019. Ms. Barbone will be placed on step MA-2 at an annual salary rate of \$52,760, pending the outcome of negotiations.
- B. **Be it resolved*, based upon the recommendation of the Superintendent, to approve up to 10 additional work days for **Alexa Barbone** between July 1, 2018 and August 27, 2018 at a per diem rate based on her salary, to be adjusted once negotiations are completed, for the 2018-19 school year.
- C. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Maria Castaño** as a Spanish teacher at Thomas Jefferson School beginning August 28, 2018 through June 30, 2019. Mrs. Castaño will be placed on step BA-13 at an annual salary rate of \$54,857, pending the outcome of negotiations, Criminal History background check required by P.L. 1986 c.116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- D. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Brianna Jozwiak** as an elementary teacher beginning August 28, 2018 through June 30, 2019. Ms. Jozwiak will be placed on step MA-1 at an annual salary rate of \$52,460, pending the outcome of negotiations, Criminal History background check required by P.L. 1986 c.116, medical clearance and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- E. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Helena Holmes** as the part time Middle School ESL teacher beginning August 28, 2018 through June 30, 2019. Ms. Holmes will be placed on step MA-7 at an annual salary rate of \$54,940 (prorated to \$27,470), pending the outcome of negotiations, Criminal History background check required by P.L. 1986 c. 116, medical clearance and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- F. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Susan Tully** as the part time elementary Guidance Counselor beginning August 28, 2018 through June 30, 2019. Ms. Tully will be placed on step MA-6 at an annual salary rate of \$53,760 (prorated to \$26,880), pending the outcome of negotiations, Criminal History background check required by P.L. 1986 c. 116, medical clearance and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- G. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Laurie McGill** as a Middle School Special Education teacher beginning August 28, 2018 through June 30, 2019. Ms. McGill will be placed on step BA-5 at an annual salary rate of \$49,560, pending the outcome of negotiations, and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.

- H. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Katelyn Dillon** as a personal/instructional aide at Lincoln School beginning August 28, 2018 through June 30, 2019, at an hourly rate of \$14.00 per hour, not to exceed 5.75 hours per school day, pending the outcome of negotiations.
- I. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Brandon Connington** as a summer custodian at a rate of \$9.00 per hour. Mr. Connington will be employed for no more than 7.5 hours per day/5 days a week from July 18, 2018 through August 31, 2018.
- J. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **John Kieswetter** as a substitute teacher for the 2018 ESY program at a rate of \$45.00/day.

17. General Comments from the Public (Agenda & Non-Agenda Items):

Mr. Onischuk, district teacher, and co-president of the teachers' association, asked the Board what they planned to do with the extra state aid for the 2018-19 school year. The Board responded that they will look into it, if it happens.

Mrs. Hurley, borough resident, district teacher, and co-resident of the teacher's association, asked the Board to give any additional state aid directly to the taxpayers by reducing the local tax levy.

18. Old Business

- A. Adoption/Discussion of District and/or Board Goals for the 2018-19 School Year.

Moved By: Mrs. Concannon Seconded By: Mr. Tobias Voice Vote: All Ayes

19. New Business

Mrs. Concannon moved, seconded by Mrs. McGovern, to schedule a Special Board Meeting on Tuesday, July 24th, at 8:00 pm in the Cafeteria of the Thomas Jefferson Middle School, and to direct the Board Secretary to advertise as such, for the purpose of addressing any extra state aid awarded for the 2018-19 school year, and any other business that might come before the Board.

Voice Vote: All Ayes, resolution unanimously carried.

20. Next Regular Meeting

Tuesday, August 28th, 2018; Executive/Closed Session at 6:30 pm with the Regular Public Meeting to begin at approximately 7:30 pm.

21. Executive Session III 8:52 pm

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing the 2017-18 Evaluation of the Superintendent of Schools and other attorney/client privileged communications, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will reconvene to Public Session.

Moved By: Mrs. Concannon Seconded By: Mr. Tobias Voice Vote: All Ayes

22. Motion to Re-Enter Regular Meeting: 11:10 pm

Moved By: Mr. Tobias Seconded By: Mrs. McGovern Voice Vote: All Ayes

23. Motion to Adjourn: 11:10 pm

There being no further business before the Board, the meeting was adjourned.

Moved By: Mr. Tobias Seconded By: Mrs. McGovern Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
Secretary of the Board of Education/
School District Business Administrator

Rockaway Borough Board of Education

Professional Development/Travel Expenditure Approval Requests:

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Jacobus, Denise	"A Team Approach to Children with Diabetes in School" / Livingston, NJ	10-16-18	\$75.00	Care of diabetic students has changed significantly. It is important for school nurses to stay current with treatment modalities and assessment criteria.
Alpaugh, Phyllis Argenziano, Jamie Dachisen, Milissa Waxman, David	Summer Administrative Retreat/ Pequannock Township, NJ	7/18/18	\$75.00 \$75.00 \$75.00 \$75.00	Workshop will help support the admin team with their efforts in implementing Google platforms as well as provide information that can be turn keyed to staff.
Alpaugh, Phyllis	Summer Administrative Retreat/ Pequannock Township, NJ	7/18/18	Mileage: \$11.90	Driving to above workshop.
Savercool, Linda	27th Annual NJAAP School Health Conf./ The Palace Somerset Park	10/17/18	\$175. Prior to 8/18	Workshop- After a Crisis Practical Advice for School Health Providers the other workshop is Emerging School Health Issues.
Waxman, David	School Safety Specialist Training/ Morristown	8/6-8/9/18	\$0	Appointed as school safety specialist - this training is mandatory. Will receive certificate at its conclusion.

Student Field Trip Approval Requests:

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
MD	Zangara	7/19/18	9:45am 11:00am	McDonalds	12	9	\$5	To enhance our ESY curriculum with real world connections and interdisciplinary math skills, as well as, foster growth in college and career readiness.
MD	Zangara	7/27/18	9:30am 11:30am	I-HOP	12	9	\$10	To enhance our ESY curriculum with real world connections and interdisciplinary math skills, as well as, foster growth in college and career readiness.
MD	Zangara	8/2/18	9:45am 11:30am	Rockaway Mall	12	9	\$5	To enhance our ESY curriculum with real world connections and interdisciplinary math skills, as well as, foster growth in college and career readiness.

MD	Zangara	8/6/18	10:00am 11:00am	Quick Chek	12	9	\$5	To enhance our ESY curriculum with real world connections and interdisciplinary math skills, as well as, foster growth in college and career readiness.
MD	Zangara	8/9/18	10:00am 11:00am	Denville Dairy	12	9	\$5	To enhance our ESY curriculum with real world connections and interdisciplinary math skills, as well as, foster growth in college and career readiness.
LLD	Abrams	7/23/18	9:30am 10:30am	Missy's Main Street Cafe/Rockaway	11	3	\$15	Use interdisciplinary skills in the community and promote ESY attendance.
LLD	Abrams	8/1/18	9:45am 11:30am	Rockaway Lanes/Rockaway	11	3	\$10	Use interdisciplinary skills in the community and promote ESY attendance.
LLD	Abrams/ Coulther	8/3/18	9:45am 11:30am	Castle Cove Mini Golf	19	5	\$7	Use interdisciplinary skills in the community and promote ESY attendance.