



Thomas Jefferson School

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David Waxman
Principal

November 2020

Dear Thomas Jefferson School Families,

I hope that this reaches everyone safe and in good health. We wanted to share some recent updates that are coming into effect in the upcoming days. Please contact us with any questions at all.

- **Schedule Change:** Beginning on Monday, November 30th, we will no longer have Virtual Mondays on our school schedule. Students will follow their regular schedule for whichever day of the cycle each Monday falls upon. In-person students will alternate between Cohort A and Cohort B on each Monday, as well in an attempt to keep equitability. Cohort C students will continue to come to school each day of the week. Monday, November 30th, will be a Day 4 and Cohort A students and Cohort C students will be in-person. Monday, December 7th will be a Day 3 and Cohort B and Cohort C students will be in-person and so on. In addition, Cohort A students will continue to be in-person on Tuesdays and Thursdays while Cohort B students will continue to be in-person on Wednesdays and Fridays. Also, please know that in an effort to ensure planning time for our staff, there will not be Virtual Office hours on Monday afternoons. However, if a Monday falls upon a cycle day that your child has a *scheduled class*, that class will still take place. Virtual Office Hours will continue each Tuesday-Friday.
- **Student Picture Retakes:** Picture retakes for all in-person students will take place on December 1st (Cohort A day) and 4th (Cohort B day). Cohort C students will be able to get their retake on either day. Students will be able to take their retake on the day that they are in-person. All-virtual students who would like to come for a retake may come on December 1st between 2pm-3pm.

Please have a safe and enjoyable Thanksgiving. Thank you for your partnership.

Warm Regards,

David