

Rockaway Borough Board of Education

REGULAR MEETING ADDENDUM

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Tuesday, December 18, 2018

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- A. Be it resolved, based upon the recommendation of the Business Administrator, to approve a 48-month renewal agreement of the "Printer Toner Management Program" with Stewart Business Systems, of Rochelle Park, NJ, for a base monthly cost of \$463.20 for all computer printers in the district, effective January 1, 2019 to December 31, 2023, as per their proposal dated December 13, 2018. This also includes parts & labor if any printer needs to be repaired for 33 printers.

Other pertinent information: Base price includes 10K black & white copies at .012 cents/copy and 4,400 color copies at .078 cents/copy per month, any overages will be billed at these rates. The replacement toners will be OEM, not third party vendors. We will also have the ability to add or decrease the number of printers covered under this program as we go along. This is a substantial cost savings from the previous 4-year deal as the monthly price was \$1,138.75. Atlantic Business Systems was also solicited but did not include parts & labor, and their per copy rates were higher.

- B. Be it resolved, based upon the recommendation of the Business Administrator, to approve a 48-month lease agreement for 5 new Xerox Multi-Functional Copier/Printer/Scanners with Stewart Business Systems, of Rochelle Park, NJ, for a monthly cost of \$2,098.00 by utilizing Unit Price GSA Title 36 Pass-Through Bid, effective January 1, 2019 to December 31, 2023, as per their proposal dated December 13, 2018. We will be billed for "Service & Supplies" at an actual "cost per copy" rate of .0038 cents per b/w copy and .041cents per color copy. We average 97,000 b/w copies and 2,400 color copies per month. (July & August will be very low usage.)

Other pertinent information: Steward and their Xerox machines were unceremoniously replaced in April of 2016 with Kyocera machines and we have experienced sub-par performance with these machines (many break-downs). The monthly lease price was \$2,168 and this included paying a fixed price for 140K copies for b/w and 2,400 color copies per month but not utilizing the allowance. This new lease includes a buyout of the remaining lease and adds two new special, cutting edge services: "Paper-Cut" and "Follow Me" software programs which will reduce copy paper consumption by approximately 20%, thus reducing our costs even further. Atlantic Business Systems, which markets Savin, and TGI Office Automation, which markets Savin & Richo, were also solicited but proposed higher lease amounts and cost per copy amounts (\$2,160 & \$2,098 per month, respectively). This winning proposal also reflects special year-end incentives from the manufacturer.

- C. Be it resolved, based upon the recommendation of the Superintendent, to approve **Cecilia Isenberg** as the advisor for the newly formed Art Club, an activity open to all students in grades 6-8. The main goal of the club is to provide students with the opportunity to broaden their knowledge of the arts and to interact with other students who have a shared interest in Visual Arts. Mrs. Isenberg will serve as a volunteer for this club during the initial year of its formation.

- D. Be it resolved, based upon the recommendation of the Superintendent, to accept **Christopher McGlynn** as a student teacher at Thomas Jefferson School for the spring semester with a tentative start date of 1/12/19. Mr. McGlynn is a student at the University of Phoenix and will be hosted by Mrs. De Felice.

- E. Be it resolved, based upon the recommendation of the Superintendent, to approve **Michael Scholtz** as a substitute teacher for the remainder of the 2018-19 school year at a daily rate of \$90.00 for the first 10 days and then \$95.00 per day thereafter. Mr. Scholtz is a returning employee that has already cleared the criminal history background check.

- F. Be it resolved to accept and approve the Superintendent’s Harassment, Intimidation and Bullying decision, dated December 17, 2018, for incident number TJ 2018-19 06.

- G. Be it resolved to accept and approve the Superintendent’s Harassment, Intimidation and Bullying decision, dated December 17, 2018, for incident number TJ 2018-19 07.

Motion to approve and accept the above recommendations:

Moved By:		Seconded By:	
Board Member Roll Call Vote:	Aye	Nay	Abstain
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			