

Rockaway Borough Board of Education

REGULAR MEETING AGENDA

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Tuesday, December 18, 2018

Workshop Session: 6:30 PM

Executive Session (Private): 7:30 PM

Regular Monthly Business Meeting: 8:00 PM

Visit Us on the Web: rockboro.org

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The meeting will be called to order at approximately 6:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in the Daily Record and The Citizen newspapers, posted our district website, and posted in other public places. Official action will be taken."

2. Board Member Roll Call

Mrs. Sarah Concannon, Mrs. Colleen Grow, Mrs. Linda McGovern,
Mr. Jeffrey Tobias and Mrs. Christa Smith, Board President.
Mrs. Phyllis Alpaugh, Superintendent of Schools, and
Mr. William Stepka, School Business Administrator/Board Secretary

Now please join us for the Pledge of Allegiance . . .

3. 6:30 PM: Workshop Session

The Board and Administration will review and discuss recommendations for approval listed on the Agenda and any other items brought before it for consideration. Formal action will be taken at the 8:00 PM Regular Meeting Session.

(Note: This is NOT a public comment session. The public may observe the Board & Administration at work, and comment later in the meeting, when designated so on the Agenda.)

I. Administrators & Supervisors Monthly Reports

- A. Lincoln Principal's Report
- B. TJ Principal's Report
- C. C&I Supervisor's Report
- D. B&G Supervisor's Report
- E. Technology Supervisor's Report

II. Agenda Items Review/Discussion

- A. Review of pertinent items recommended for approval.
- B. Tentative BOE Meeting Schedule for 2019.

4. 7:30 PM: Motion to Adjourn Workshop Session and enter Executive Session

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing 1) a Staff Member Personnel matter, 2) Negotiation matters between the Board and the RBEA, and 3) Student HIB Decision(s), the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will reconvene in Public Session.

Moved By:

Seconded By:

Voice Vote:

5. 8:00 PM: Motion to Adjourn Executive Session and Begin the Regular Meeting

Moved By:

Seconded By:

Voice Vote:

6. October 2, 2018 Defeated Building Referendum Questions Status #2

- A) The Board and Administration will provide an up-to-date status of the process.
- B) Mr. Tobias, Ref Advisory Committee Chair, will report on the first meeting of the group, which was held on Tuesday, December 11, 2018.

7. Public Comment No. 1 on Agenda Items Only**8. High Honor Roll Recognition Ceremony****9. Superintendent's Report**

- A. Legislative Report
- B. Special Report
- C. Upcoming Events

10. Business Administrator/Board Secretary's Report

- A. Correspondence Received Since Our Last Meeting:
 - 1) None received at this time.

11. Meeting Minutes

- A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

November 27, 2018

Workshop Session

Executive Session

Regular Monthly Meeting

12. Finance

- A. Be it resolved, based upon the recommendation of the Business Administrator, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

Bills & Claims List 11/28/18 - 12/18/18: \$312,358.77

- B. Be it resolved, based upon the recommendation of the Business Administrator, to approve and accept the Budgetary Transfer Report for the month of October 2018.

- C. Be it resolved, based upon the recommendation of the Business Administrator, to accept and approve the Board Secretary's Financial Report for the month of October 2018.

I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of October 31, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a).

William Stepka, RSBA-School Business Admin/Board Secretary.

- D. Be it resolved, based upon the recommendation of the Business Administrator, to accept and approve the Treasurer of School Monies Financial Report for the month of October 2018.

- E. Be it resolved, based upon the recommendation of the Business Administrator, to approve the enrollment of our district into the "Voluntary Enhanced Renewable Energy Product" program for electricity consumption, as part of the ACES Electricity Program, in which 40% of our energy consumption will be provided by renewable energy sources (solar, wind, hydro, etc.) for an additional "green premium" cost of 0.00175 per kilowatt hour consumed, for the term beginning December 2019 to November 2022.

Rational: Even by adding this option, our per kilowatt hour rate will still be lower than the rate we were previously paying. Also, since the State of New Jersey is phasing in the "Sustainable Jersey for Schools" program, we will earn 10 points towards the certification goal. The 40% will be well above the state standard of 24% minimum renewable energy sources. The cost will be minimal, about \$1,750 for the entire school year. This is good for us, the taxpayers, the children, and the environment.

- F. Be it resolved, based upon the recommendation of the Business Administrator, to approve the parent-paid preschool tuition rate, in the amount of \$3,600 (a 2.9% increase from the current rate of \$3,500 for the 18-19 school year) for the 2019-2020 school year.

13. Personnel

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Staff Member **Professional Development/Travel Expenditure** requests.
- B. Be it resolved, based upon the recommendation of the Superintendent, to place an employee (**#R0000449**) on paid administrative leave, effective December 12, 2018, until further notice.
- C. Be it resolved, based upon the recommendation of the Superintendent, to approve, **Gina Marie Figueroa**, as a personal/instructional aide, effective on or about January 2, 2019 through June 30, 2019, at an hourly rate of \$14.00. Contingent upon successful clearance of the Criminal History background check required by P.L. 1986 c.116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- D. Be it resolved, based upon the recommendation of the Superintendent, to approve, **Brianna Crane**, as a personal/instructional aide, effective on or about January 2, 2019 through June 30, 2019, at an hourly rate of \$14.00. Contingent upon successful clearance of the Criminal History background check required by P.L. 1986 C. 116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c. 5.
- E. Be it resolved, based upon the recommendation of the Superintendent, to approve, **Larry Spratley**, as a substitute custodian, effective on or about January 2, 2019 through June 30, 2019, at an hourly rate of \$12.00. Contingent upon successful clearance of the Criminal History background check required by P.L. 1986 C. 116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c. 5.

14. Curriculum/Students

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Student Field Trip requests.
- B. Be it resolved, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated 11/28/18 for incident number TJ 2018-19 05.

15. Technology/Building & Grounds

- A. Be it resolved, based upon the recommendation of the Business Administrator, to award a purchase order to CDW-G, of Vernon Hills, IL, to furnish One "Smart Board" model BD-6065 to replace the one in Lincoln's PALS room, which is broken, obsolete, outdated and irreparable, at a cost of \$4,150.00, by utilizing ESCNJ Coop Contract Number #ESCNJ08/19-03 (Technology Supplies & Services), based upon their quote dated November 5, 2018. Our Technology & Maintenance staff will complete the installation by utilizing the existing mount.
- B. Be it resolved, based upon the recommendation of the Business Administrator, to award a purchase order to Hobbie heat & Power, Inc., of Chester NJ, to furnish, replace, and install 4 new Weil Mclain boiler sections in the right boiler in Lincoln School, for \$15,269.00 (for \$3,817.25 each), based upon their quote dated December 3, 2018. This cost is contingent upon, once the boiler is opened, no further damage is found. (Other quote received; Bogush, refused to fix the failed sections, and provided a quote to replace all 8 sections - or \$7,500 each.)
Other pertinent information: The cast iron sections that failed were rusted through on the bottom, thus, ineligible for a warranty claim (the boiler is 24 years old). Sludge built-up over the years and the bottom of the sections simply rusted through. It was also discovered that the other 4 sections in this boiler were replaced some years ago.
- C. Be it resolved, based upon the recommendation of the Business Administrator, to award a purchase order to "All Covered IT Services" from Konica Minolta Business Services, for on-call, as needed, complete IT (information technology) services, at \$135 per hour for on-site services (minimum 2 hours), \$135 per hour for telephone support (billed in 15 minute increments), and \$225 per hour for support needed outside of normal business hours, as per their quote dated December 5, 2018, effective now until June 30, 2018.
Other pertinent information: They will be paid after services are rendered, if needed, and billed, on a monthly basis. This company will provide a "safety net" in the event our IT department is unavailable. There are no up-front costs, and the other company a quote was sought from (New Era Technology) required a \$7,000 "deposit" as per their quote dated September 11, 2018.
- D. Be it resolved, based upon the recommendation of the Business Administrator, to amend the internet service provider (ISP) contract with Lightpath, of Jerico, NY to provide 2G (gigabytes per second) of bandwidth (up from 500 megabytes per second), at a monthly cost of \$1,700, for a 3 year term, effective January 1, 2019 to December 31, 2022. The monthly cost is E-Rate eligible for up to 40% reimbursement.
Other pertinent information: We have been experiencing severe internet connectivity issues with the expansion of the 1:1 Chromebook Initiative and the expansion of utilizing the internet to assist in the student learning process. 500 megabytes is simply not enough to service our school district.

16. Policy

- A. *Be it resolved*, based on the recommendation of the Superintendent, to approve the attached school calendar for the 2019-20 school year.
- B. *Be it resolved*, to approve the **FIRST** reading of the following updated and/or new policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	2361	Acceptable Use of Computer Networks/Computers and Resources	Revised
R	2361	Acceptable Use of Computer Networks/Computers and Resources	Revised

Consent Agenda: move and vote on entire agenda in one motion:

Motion By:		Seconded By:	
<u>Roll Call Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			

17. Public Comment No. 2 (Agenda & Non-Agenda Items)

Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- B. *In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;*
- C. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- D. *All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:
 Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 Request any person to leave the meeting when that person does not observe reasonable decorum;
 Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
 Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.
 District staff members may make a statement, except when the issue(s) or question(s) to be inquired about is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized. Meaning, staff members should contact their Principal, Business Administrator, or the Superintendent before bringing routine administrative/management questions/matters before the Board.*

18. New Business**19. Next Meeting: Annual Organizational Meeting**

Tuesday, January 8, 2019; TJ Cafeteria

7:00 PM: Organizational Meeting

_____ moved, seconded by _____, to change
the meeting starting time to 6:00pm. Voice Vote: _____

20. Executive Session (If Necessary)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing _____ matter(s), the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will reconvene in Public Session.

Formal Board Action WILL or WILL NOT be taken.

Moved By:

Seconded By:

Voice Vote:

21. Motion to Re-Enter Regular Meeting

Moved By:

Seconded By:

Voice Vote:

22. Motion to Adjourn

There being no further business before the Board, the meeting is hereby adjourned.

Moved By:

Seconded By:

Voice Vote:

Student Field Trip Approval Requests:

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
6-8th	Love/Kopetz	5/24/19 or 5/31/19 pending PARCC	9:00am/ 9:00pm	High Notes Festival/ Allentown, PA	75	15	\$46.00	Students will perform in an ensemble which will be evaluated with positive taped comments by experienced adjudicators. The experience will be the culmination of much preparation, and is a means for motivating the students to practice hard and work toward higher standards. The amusement park is both an incentive and a reward for participation.

**Rockaway Borough Board of Education
Professional Development/Travel Expenditure Approval Requests:**

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES/MILEAGE	PURPOSE OF THE TRIP
Michel Klein Timothy Yobs	Lead Paint Initial Training/ Mine Hill, NJ	12/13/18	\$200 \$200	Lead paint initial training is required based upon the discovery of lead paint in Lincoln School.
Nancy Beiermeister	NJASBO- Pension Review & Update/ Rockaway, NJ	2-5-19	\$100	Review PERS & TPAF pension info and updates.
Nancy Beiermeister	Transtable/ MHHS Rockaway NJ	1-24-19	FREE	Meet with other transportation coordinators/ supervisors to discuss transportation topics.
Michael Klein	NJSBGA Expo/ Harrah's Atlantic City, NJ	3/10-13/19	\$200- Event Fee \$291.00- Hotel	CEV's and annual conference
Jennifer Marsh	Reading Recovery/ Ringoes, NJ	1/17/19 3/7/19 5/9/19	Mileage: \$30.69 Mileage: \$30.69 Mileage: 30.69	Ongoing professional development in adherence with reading recovery guidelines to assure the quality of the Program & Teacher certificate.
Susanne Lonergan	Reading Recovery/ Ringoes, NJ	1/17/19 3/7/19 5/9/19	Mileage: \$30.69 Mileage: \$30.69 Mileage: \$ 30.69	Ongoing professional development in adherence with reading recovery guidelines to assure the quality of the Program & Teacher certificate.
Alexa Barbone	Section 504/ Parsippany, NJ	2/22/19	\$199.99	As the 504 plan coordinator, it is essential to be trained and up to date on NJ Law & Best practices when creating and implementing a 504 plan.
Lauren Stein Samantha Selikoff	Sharing Meeting and NJCGTP/ Whippany, NJ	1/29/19	\$0	This meeting with the Gifted and Talented Consortium will provide lesson ideas and materials to be implemented K-8.
Samantha Selikoff	NSTA National Conference/ St. Louis, MO	4/11-13/19	\$0	At the national conference, I will attend workshop on Tech-Ed, makerspaces and coding to help grow the makerspace and technology program at TJ.
Dave Waxman Katelyn Sloane Monica Fleming	NJASCD North/South Emotional Learning/ Morristown, NJ	1/16/19	\$15 per person	Social Emotional Learning will assist our teachers with strategies to reach their students.