

# Registration Requirements

To officially register a child in Rockaway Borough Public Schools, a parent must submit the following. All residency documentation and immunization records must be attached to your registration forms, as we cannot process your forms without them.

(Please check off as you get this information together so that you will be prepared for registration).

## CHECK LIST

- Child's original birth certificate along with a photocopy.  
(original birth certificate will be returned to you)
- Proof of residency: **MUST** provide (along with a photocopy) **one** document from Category A and **two** documents from Category B.

### Category A

- The most recent real estate tax bill showing you as the taxpayer
- A signed deed for your residence
- A signed and current lease for your residence. Expired lease is not acceptable
- A closing statement for the purchase of residence
- A notarized affidavit from the owner of the residence and yourself stating that you reside at that residence on a full time basis.(forms available from district website: [www.rockboro.org](http://www.rockboro.org))

### Category B

- Driver's license or Non-driver Photo Identification Card from NJ Division of Motor Vehicles
- Gas, electric or water bill dated within the past 3 months
- Home/apartment insurance certificate
- First class mail/letter from state or federal agency dated within the past 3 months
- Bank statement dated within the past 60 days.
- **Health records including the following immunizations: IMMUNIZATIONS MUST BE PRESENTED AT REGISTRATION TIME.**
  - \_\_\_\_\_ DPT series
  - \_\_\_\_\_ Polio series
  - \_\_\_\_\_ Rubella vaccine
  - \_\_\_\_\_ Measles vaccine plus booster (on or after 4th birthday)
  - \_\_\_\_\_ Mumps vaccine
  - \_\_\_\_\_ Hepatitis B vaccine series
  - \_\_\_\_\_ Varicella vaccine
  - \_\_\_\_\_ Other immunizations