

# Rockaway Borough Board of Education

## REGULAR MEETING AGENDA

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

This meeting will **ONLY** be held remotely due to the declared Public Health Emergency

**Wednesday, May 6, 2020: 6:30 PM**

Visit Us on the Web: [rockboro.org](http://rockboro.org)

### INSTRUCTIONS FOR JOINING THE VIRTUAL REMOTE MEETING:

Join Zoom Meeting

<https://us04web.zoom.us/j/73349193137?pwd=N1hQRGE1cFIXL3N2RlphVkZOU2dYQT09>

Meeting ID: 733 4919 3137

Password: 5CH1nJ

### **1. Call to Order:**

*The meeting will be called to order at approximately 6:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in The Citizen newspaper, posted on our website and at town hall. Official Board actions will be taken at this meeting. This meeting is being conducted virtually, in accordance with NJSA 10:4-6, et seq. - the Open Public Meetings Act."

### **2. Board Member Roll Call:**

***Mrs. Linda McGovern, VP***

Elected 2017 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2020)

***Mrs. Alexis Piombino***

Elected 2018 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2021)

***Mrs. Christa Smith, President***

Elected 2019 Board Member to 7th Term (Full 3-year term runs to Dec. 31, 2022)

***Mr. Jeffrey Tobias***

Elected 2017 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2020)

***Mrs. Karen Walter***

Elected 2018 Board Member to 1<sup>st</sup> Term (Full 3-year term runs to Dec. 31, 2021)

***Mrs. Phyllis Alpaugh, Superintendent of Schools***

Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

***Mr. William Stepka, SBA/Bd. Sec.***

Appointed 2017 School District Business Administrator (BA) & Secretary of the Board

Mr. Stepka Declares: a Board Quorum or All Present

*"Now, please join us for the Pledge of Allegiance . . ."*

### 3. Workshop/Agenda Review Session

The Board will review the monthly Principal & Supervisor reports and then review and discuss recommendations for approval listed on the Agenda, plus any other item(s) brought before it for consideration.

- |   |                 |
|---|-----------------|
| A. <u>Principals' &amp; Supervisors' Monthly Reports:</u> | Filed By:       |
| 1. Lincoln Principal's Report:                            | Ms. Dachisen    |
| 2. Thomas Jefferson Principal's Report:                   | Mr. Waxman      |
| 3. Curriculum & Instruction Supervisor's Report:          | Mrs. Argenziano |
| 4. Building & Grounds Supervisor's Report:                | Mr. Klein       |
| 5. Technology Supervisor's Report:                        | Mr. Reyes       |
| B. <u>Other Items for Review &amp; Discussion:</u>        |                 |
| 1. Agenda resolutions & recommendations for approval.     |                 |

### 4. Public Comment No. 1 on Agenda Items ONLY

- A. Please refer to rules governing the public and employee comments under: Public Comment #2  
***Please be respectful of the Board, Administration, Staff, Students,  
and all other Audience Members in attendance. Thank you.***

### 5. 2020-21 Budget Presentation & Public Hearing

- A. The Superintendent & BA will present the 2020-21 School Budget and will highlight the upgrades/enhancements to educational programs, personnel, and overall tax rate impact.

*During the Presentation, the public may comment & ask questions after being recognized by the presenter(s).*

**Whereas**, the Rockaway Borough Board of Education is charged with providing a thorough and efficient education for all eligible children who reside in Rockaway Borough by developing a District Budget for the 2020-21 school year as prescribed by the NJ State Board of Education, State law and Administrative Code, and

**Whereas**, the Board, Superintendent & Business Administrator, in conjunction with the other administrators, has put forth a responsible and justified budget which addresses the continued upgrading and enhancing of the educational programs delivered to the students, along with maintaining & upgrading our school buildings - which are a major community asset, and

**Whereas**, the Budget, which has been approved by the Executive County Superintendent of Schools and Executive County Business Administrator, has been published in *The Citizen* local newspaper on Wednesday, April 29, 2020 and posted on the district's website in accordance with state law, and a Public Budget Hearing has just been held in accordance with state law where residents, if so desired, commented on the budget, now therefore

**Be It Resolved**, that the Rockaway Borough Board of Education hereby formally approves and adopts the 2020-21 School Budget in the grand total amount of \$12,067,028 which includes a local tax levy of \$8,710,093 (+\$170,786/+2% from 19-20), state aid support of \$1,437,468\* (\*may be adjusted at new Aug 25th State Budget introduction) and a debt service budget/local tax levy of \$531,178 as presented and directs the School Business Administrator/Board Secretary to complete any and all necessary final state and county paperwork to implement the Budget, and

**Be It Further Resolved** to authorize the Superintendent of Schools and School Business Administrator/Board Secretary to execute and administer this budget for the 2020-21 school year.

**Moved by:**

**Seconded by:**

**Roll Call Vote:**

## 6. Facilities Renovation Referendum II: Status Update #8

### A. Ref Milestones: Recently Completed Items in Green/Recent New Items in RED

- 1) October 2, 2018: Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) Sept 24, 2019: Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) Oct/Nov/Dec 2019:
  - a) "Arch/Admin Team" formed (aka "The A-Team"): Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
  - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
  - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
  - d) Board approves the services of Construction Attorney, at an hourly rate, to be utilized as needed.
  - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) Dec/Jan/Feb 2020:
  - a) Architect, in conjunction with A-Team, to prepare the bid specifications.
  - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
  - c) BA to advertise the bids "on the street" for at least 10 calendar days.
  - d) Roof Bids Advertised Fri, Jan 10, 2020.
  - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
  - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
  - g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
  - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds sold within hours.
  - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
  - j) Board awarded Roofing & Lavs/Vestibule Contracts at Feb 25<sup>th</sup> meeting.
  - k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
  - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.
- 5) March/April 2020:
  - a) Bond Sale Closed on March 11, 2020. District received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
  - b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
  - c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
  - d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30pm.

**6) April/May 2020:**

- a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
- b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
- c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11am, Board Office.
- d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11am, Board Office.

**7) May/June 2020:**

- a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
- b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.

**8) June 22, 2020 (Monday)**

- a) Official Groundbreaking Ceremonies? (Will Covid-19 restrictions be over?)

**9) Summer of 2020:**

- a) Projects to be undertaken:
  - i) Lincoln School: Asbestos abatement for unit vents, replacement of exterior fire escape, gym ceiling replacement & gym rooftop unit ventilator, new roof, classroom & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
  - ii) Lincoln Addition: August 1, 2020 (after ESY concludes): Move trailer, begin construction of 3 classroom addition with a new main office (to be cordoned off and will continue throughout the upcoming 20-21 school year).
  - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in the main entrance, replace selected roofs.

**10) Winter/Spring 2021:**

- a) Repeat all Bid Specifications, advertisement, review and award procedures as stated above for remaining projects to be done in the summer of 2021. (Milestones 4, 5, and 6).
- b) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.

**11) Summer of 2021:**

- a) Projects to be undertaken:
  - i) Lincoln School: Demo, remove & install new boilers, pumps, piping, classroom unit ventilators, restroom renovations, an electrical panel upgrade, IT closet moved.
  - ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
  - iii) Thomas Jefferson: Demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, hot water heater replacement, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

**12) August 31, 2021:**

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

**B. Update on latest Referendum Items being worked on/up for approval:**

- 1. Verbal elaboration of **new items** in Red, or **completed items** in Green above, if needed.

**7. Superintendent's Report (Supt) - Mrs. Alpaugh**

- A. Legislative Report:
- B. Upcoming Events:
- C. Special Report: NJ SLA Presentation: motion to accept report, seconded by:
- D. Enrollment Report:

Grade Level & School	Students June 30, 2019	Students April 30, 2020	Diff	Sections (Classes)	Average Class Size
Preschool - Lincoln	27	26	-1	2	13
Kindergarten - Lincoln	62	64	2	3	21
Grade 1 - Lincoln	46	59	13	3	20
Grade 2 - Lincoln	62	48	-14	3	16
Grade 3 - Lincoln	54	62	8	3	21
<b>Total Lincoln School:</b>	<b>251</b>	<b>259</b>	<b>8</b>	<b>14</b>	<b>19</b>
Grade 4 - TJ	51	53	2	3	18
Grade 5 - TJ	50	53	3	3	18
Grade 6 - TJ	72	51	-21	3	17
Grade 7 - TJ	69	74	5	3	25
Grade 8 - TJ	67	69	2	3	23
<b>Total Thomas Jefferson:</b>	<b>309</b>	<b>300</b>	<b>-9</b>	<b>15</b>	<b>20</b>
Special Ed Out-of-District:	5	5	0	-	-
<b>Resident Students:</b>	<b>565</b>	<b>564</b>	<b>-1</b>	<b>29</b>	<b>19</b>
Charter/Choice Schs Out:	5	5	0	-	-
Spec. Ed Tuition Incoming:	4	3	-1	-	-
<b>Total Students:</b>	<b>574</b>	<b>572</b>	<b>-1</b>	<b>-</b>	<b>-</b>

**8. District Business Admin./Board Secretary's Report (BA) - Mr. Stepka**

- A. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  1. (R) Thank you from a district employee.
  2. (S) To Lincoln School neighborhood about roof replacement.
- B. Financial Status Updates:
  1. 2019-20 & 2020-21 Revenue/Gov Budget Address: 8/25 for 20-21 state budget.
  2. Payroll for employees & Current new laws affecting our district.

**9. Meeting Minutes**

- A.** Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:
1. April 7, 2020 Regular Meeting Minutes & Executive Session.

**10. Finance/Budget**

- A.** Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

1. Bills & Claims List: April 8 to May 6: \$439,049.95

- B.** Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfers Report for the month of March, 2020.

- C.** Be it resolved, based upon the recommendation of the BA, to approve and accept the Board Secretary's Financial Report for the month of March, 2020.

*I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of March 31, 2020, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a). William Stepka, RSBA- Business Administrator/Board Secretary*

- D.** Be it resolved, based upon the recommendation of the BA, to approve and accept the Treasurer of School Monies Financial Report for the month of March, 2020.

- E.** Be it resolved, based upon the recommendations of the Supt & BA, to award a 5-year contract with "OnScene Technologies, Inc." (dba: Share911) of Delaware, to provide instant police alert software for all district owned laptops (for staff members only, not on students' Chromebooks) and on the cellular phone of any staff member who desires it, in the amount of \$2.30 per person (estimated at 130 ) per month, effective July 1 2020 to June 30, 2025 for a total contract price of \$17,940, to be paid with state funds appropriated to the district to become compliant with "Alyssa's Law" as per their proprietary quotation dated April 21, 2020. This contract is awarded under the "Sole Source – Proprietary" bid/quote exception, as their software system is patented.

- F.** Be it resolved, based upon the recommendation of the BA, to approve a renewal agreement with Homecare Therapies (dba/Horizon Healthcare Staffing), of Manalapan, NJ, to provide, as needed, certified school nurses and other clinical professionals to help cover school nursing substitute shortages, at an hourly rate of \$63.00, effective July 1, 2020 to June 30, 2021, as per their agreement dated April 1, 2020.

- G.** Be it resolved, based upon the recommendation of the BA, to approve the monthly renewal rates, which reflect a ZERO % increase, for the employee Dental plan (HDC – Horizon Dental Choice Plan - Managed Care) as listed below with the Horizon Healthcare Dental/Public Employer Trust for the 2020-21 school year: Single: \$17.34, Husband/Wife: \$33.50, Parent/Child: \$43.20 and Family: \$60.62 (Our other employee dental plan, Horizon's DOP (Dental Option Plan), which covers almost all of our employees, will be in the 2<sup>nd</sup> & final year of a two year deal and by contrast, has the following monthly rates: Single: \$38.02, Husband/Wife: \$84.16, Parent/Child: \$82.31 and Family: \$132.23.)

**11. Referendum Action Items**

**A.** Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Progress Payments” to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator’s Office:

- 1. VMG Group - Lincoln Roof Pymt Ap. #1: \$96,726.00
- 2. GL Group – TJ Restrooms Plaster Ceiling Job: \$12,900.00

**B.** Be it resolved, based upon the recommendations of the Supt, BA, Construction Attorney & Architect, to approve the following resolution pertaining to the award of a construction contract for a new 3 classroom and new main office addition & a new exterior fire escape for Lincoln Elementary school:

**WHEREAS**, a recommendation was made by the Superintendent of Schools to the Rockaway Borough Board of Education (“Board”) to seek a contract for Classroom Addition & Fire Escape at Lincoln Elementary School (hereinafter “Project”); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on Wednesday, April 29, 2020 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Bid
APS Contracting, Inc.	\$2,678,000
Tekcon Construction, Inc.	\$2,684,347
Billy Contracting & Restoration, Inc.	\$2,814,000
GPC, Inc.	\$2,933,900
Molba Construction	\$2,948,516
H&S Construction & Mechanical	\$2,954,000
Mark Construction	\$2,979,000
Northeastern Interior Services LLC	\$3,125,000
Brahma Construction Corp.	\$3,148,000
Apex Enterprises	\$3,297,000
Wallkill Group, Inc.	\$3,636,363
Cypreco Industries, Inc.	\$3,686,823

**WHEREAS**, the lowest bid for the Project was submitted by APS Contracting, Inc., whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and **NOW, THEREFORE:**

**BE IT RESOLVED**, that the Board hereby awards the Project to APS Contracting, Inc. as the lowest responsible bidder at the amount of \$2,678,000.00.

- C. Be it resolved, based upon the recommendation of the BA, to approve a purchase services contract with Karl Environmental Group, of Mohnton, PA (who is our designated asbestos consultants) to “Quantify Pipe Insulation for Asbestos Removal Specifications” in preparation of the bid specifications for the “Lincoln Interior Improvements” job that will be completed this coming summer, for an estimated cost of \$5,675.00, as per their proposal dated April 20, 2020.
- D. Be it resolved, based upon the recommendation of the BA & Asbestos Consultant, Karl Environmental Group, to approve a contract with GL Group, Inc., of Bloomingdale, NJ, to remove less than 25 square feet of plaster ceiling, which contains asbestos, in the boys’ & girls’ restroom at Thomas Jefferson School, in the amount of \$12,900 as per their quote. Other quotes received:  
 B&G Restoration, of Lincoln Park, NJ: \$14,000      Two Brothers Contracting, Inc, of Totowa, NJ: \$14,800  
 NorthEastern Interior Services, LLC, of Little Falls, NJ: \$15,900

## 12. Personnel

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts, which will result in **tenure being granted**, to the following **non-tenured certificated teaching staff** members for the 2020-2021 school year, at the salary guide & step amounts listed in accordance with the cba between the Board and the association:

<u>Name</u>	<u>Step</u>	<u>Salary</u>	<u>Tenure</u>
Bogart, Lauren	BA-5	\$52,500	9/1/2020
Corbo, Joseph	BA-5	\$52,500	10/13/2020
DeGrose, Heather	BA-5	\$52,500	9/1/2020
McGill, Laurie	BA-8	\$53,480	9/1/2020
Savercool, Linda	BA+30-7	\$55,580	9/1/2020 (nurse)
Savini, Christine	BA-5	\$52,500	9/1/2020
Smith, Hailey	BA-5	\$52,500	9/1/2020

- B. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **non-tenured certificated teaching staff** members for the 2020-2021 school year, at the salary guide & step amount listed in accordance with the cba between the Board and the association:

<u>Name</u>	<u>Step</u>	<u>Salary</u>	<u>Tenure</u>
Barbone, Alexa	MA-4	\$56,200	9/1/2022
Blake, Elizabeth	MA-5	\$56,700-80%=\$45,360	9/1/2021
Castaño, Maria	BA-15	\$60,405	9/1/2022
Giraldo, Jennifer	BA+30-7	\$55,580	12/20/2021
Holmes, Helena	MA-9	\$58,970-50%=\$29,485	9/1/2022
Jones , Michael	BA-4	\$52,000	9/1/2021
Jozwiak, Brianna	MA-3	\$56,200	9/1/2022
Schreck, Jenna	BA-4	\$52,000	9/1/2021
Scimeca, Kristen	BA-3	\$52,000	9/1/2022
Selikoff, Samantha	MA-12	\$60,540	9/1/2022
Stein, Lauren	MA-7	\$57,680	9/1/2022
Tully, Susan	MA-8	\$57,680-80%=\$46,144	9/1/2023
DeSantis, Katelyn	MA-1	\$55,875-80%=\$44,700	N/A
(Ms. DeSantis is a Replacement Teacher for Mrs. Tully until she returns Jan of 2021.)			
Vlacich, Rebecca	MA-19	\$75,165	9/1/2023



- C. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **tenured certificated teaching staff** members for the 2020-2021 school year, at the salary guide & step (and longevity if eligible) amount listed in accordance with the cba between the Board and the association:

<u>Name</u>	<u>Step</u>	<u>Salary</u>	<u>Longevity</u>
Abrams, Morgan	BA-7	\$53,480	
Blackadar, Kimberly	MA-12	\$60,540	
Capen, Christine	BA-9	\$54,770	
Conway, Courtney	MA-7	\$57,680	
Coulther, Carol	OG	\$86,925	\$1,200
DeFelice, Amy	BA-7	\$53,480	
Dilizia, Nicole	BA-7	\$53,480	
Dobbs, Janet	MA-17	\$69,585	\$500
Ferrone, Daniele	BA-11	\$56,340	
Fleming, Monica	BA+30-13	\$60,240	
Forte, Catherine	BA-20	\$77,145	\$500
Fowler, Kellianne	MA-19A	\$78,180	\$500
Gancarcik, Sandy	MA-12	\$60,540	
Hickman, Elizabeth	MA-10	\$60,540	
Hurley, Jerelyn	MA-19A	\$78,180	\$500
Isenberg, Cecilia	BA-9	\$54,770	
Izzo, Sharon	MA-21	\$84,660	\$1,000
Jacobus, Denise	BA-11	\$56,340	
Keegan, Tara	BA-20	\$77,145	\$500
Kopetz, Marianne	BA-23	\$85,425	\$1,000
Leahey, Michael	BA-15	\$60,405	
Leslie, Mary	BA+30-21	\$82,560	
Lonergan, Susanne	BA-21	\$80,460	\$500
Love, Helen	MA-21	\$84,660	\$1,000
Marsh, Jennifer	MA-21	\$84,660	\$500
Matrisciano, Christine	MA+30-23	\$91,725	
McCarter, Nicole	MA-10	\$60,540	
Medore, Maryann	BA+30-16	\$64,920	\$500
Moriano, Heather	MA-9	\$58,970	
O'Brien, Cynthia	MA-13	\$62,340	
Onischuk, Michael	MA-12	\$60,540	
Parry, Jessica	BA-13	\$58,140	
Rich, Sherry	BA-23	\$85,425	\$1,000
Rounsaville, Diane	MA-21	\$84,660	\$1,000
Schnurman, Lisbeth	MA-21	\$84,660	
Schumacher, Aileen	MA-18	\$72,300	\$500
Tuluca, Mihaela	MA-10	\$60,540	
Yobs, Dorothea	BA-16	\$62,820	\$450
Zangara, Antonia	BA-7	\$53,480	

- D. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following staff members which include **instructional aide/paraprofessional & cafeteria/playground staff** members for the 2020-2021 school year, at the hourly rates as listed in accordance with the cba between the Board and the association, which is a 3.0% increase from 2019-20:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Basile, Joseph	Aide	\$17.11/hr.
Bubba, Daniela	Aide	\$16.10/hr.
Burke, Jeffrey	Aide	\$17.11/hr.
Caliendo, Rosely	Aide	\$15.45/hr.
Castro, Marissa	Aide-Cafeteria	\$11.86/hr.
Castro, Marissa	Aide-Cafeteria	\$12.00/hr. (minimum wage increase 1/1/21)
Centi, Kristy	Aide	\$15.93/hr.
Crane, Brianna	Aide	\$15.93/hr.
DeCagna, Christine	Aide	\$15.45/hr.
Fitzgerald, Karen	Aide-Cafeteria	\$12.21/hr.
Garbarini, Eileen	Aide	\$17.63/hr.
Giouvanos, Jean	Aide	\$18.47/hr.
Greuter, Elisa	Aide	\$17.11/hr.
Hamman, Dianne	Aide	\$18.47/hr.
Hartwig, Elizabeth	Aide	\$17.63/hr.
Heins, Robin	Aide	\$16.10/hr.
Julian, Judith	Aide	\$15.93/hr.
Khan, Saadia	Aide	\$15.93/hr.
Klein, Sarah	Aide	\$15.93/hr.
Kohaut, MaryAnn	Aide	\$18.47/hr.
Lenahan, Margaret	Aide	\$16.10/hr.
Leonard, Carole	Aide	\$18.03/hr.
Lowry, Sharon	Aide-Playground	\$12.21/hr.
Lowry, Sharon	Aide	\$15.00/hr.
Macera, Nicole	Aide	\$17.11/hr.
McBride, Julie	Aide	\$18.03/hr.
Nickoley, Wendy	Aide	\$22.37/hr.
O'Hara, Judith	Aide	\$18.03/hr.
Oschmann, Brittani	Aide	\$15.93/hr.
Peña, Zulema	Aide	\$15.00/hr.
Quirke, Catherine	Aide	\$18.47/hr.
Rattay, Marcy	Aide-Cafe/CG	\$16.73/hr.
Rolph, Patricia	Aide-Cafeteria	\$12.21/hr.
Santoro, Janice	Aide-Cafeteria	\$12.21/hr.
Swanick, Jean	Aide	\$18.47/hr.
Vissers, Dana	Aide	\$15.93/hr.
Weidanz, Eileen	Aide	\$19.22/hr.
Wolfe, Melody	Aide-Cafeteria	\$12.21/hr.

- E. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **custodial staff** members for the 2020-2021 school year, at the step & salary amount listed in accordance with the cba between the Board and the association:

<u>Name</u>	<u>Step</u>	<u>Salary/Hourly</u>	<u>Black Seal</u>
DelValle, Maria	Custodian C-5	\$37,640 (FT)	\$500
Gibbons, Michael	Custodian C-4	\$36,890 (FT)	\$500
Lenahan, Robert	Custodian C-5	\$37,640 (FT)	\$500
Sepulveda, Cesar	Custodian C-3	\$36,140 (FT)	\$500
Stevens, Nathaniel	Custodian C-10	\$19.61/hr. (PT)	N/A
Yobs, Timothy	Custodian C-12	\$43,690 (FT)	\$500

- F. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **van driver & van aide** staff members for the 2020-2021 school year, at the hourly amount listed in accordance with the cba between the Board and the association, which is a 3.0% increase from 2019-20:

<u>Name</u>	<u>Position/Step</u>	<u>Hourly Rate</u>
Ellis, Joseph	Bus Driver C-15	\$23.64/hr.
Fitzgerald, Patricia	Bus Driver C-9	\$19.61/hr.
Fitzgerald, Karen	Bus Aide	\$16.10/hr.
Garris, Debra	Bus Aide	\$17.12/hr.
Giouvanos, Jean	Bus Aide Sub	\$18.47/hr.
Macera, Nicole	Bus Aide Sub	\$17.11/hr.
McBride, Julie	Bus Aide Sub	\$18.03/hr.

- G. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **secretarial staff** members for the 2020-2021 school year, at the salary amounts listed in accordance with the cba between the Board and the association:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amato, Nora	Special Services Secretary	\$37,041
Fernandez, Nicole	Secretary to Principal	\$49,440
Stockstill, Kimberly	Secretary to Principal	\$61,230
Vogelezang, Jennifer	Secretary	\$30,650

- H. Be it resolved, based upon the recommendation of the Superintendent, to regretfully approve the resignation of **Yasmin Elhendy**, Thomas Jefferson School paraprofessional, effective June 30, 2020.
- I. Be it resolved, based upon the recommendation of the Superintendent, to approve the resignation of **Graceann Butler**, maternity leave replacement PALS teacher at Lincoln School, effective June 30, 2020.

### 13. Curriculum & Instruction/Students

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the district's "**Health Related Closure Preparedness Plan**" effective March 18, 2020, which complies with the state's requirement to have a state vetted and approved plan that will allow the district to count "Distance Learning" days towards the minimum 180 school day requirement.

**B. Be it resolved, based upon the recommendation of the Supt, to revise & adopt 19-20 Calendar:**

**Rockaway Borough Schools | 2019-2020 CALENDAR – Revised- Unused Snow Days**

27-28: New Staff Report  
29-30: All Staff Report

AUGUST '19						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Staff: 2  
Students: 0

FEBRUARY '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

14 & 17: School Closed. Mid- Winter Break

Staff: 18  
Students: 18

2: Labor Day Schools Closed  
3: First Day for Students

SEPTEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Staff: 20  
Students: 20

MARCH '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

11-13: 1:00 Dismissal for Parent/Teacher Conferences  
16: Staff PD Day  
16: SNOW DAY

Staff: 22  
Students: 21

14: School Closed Columbus Day.  
Staff PD

OCTOBER '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff: 23  
Students: 22

APRIL '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9: 1:00 Dismissal  
10: School Closed. Good Friday  
13-17: School Closed. Spring Break

Staff: 16  
Students: 16

7-8: School Closed. NJEA Convention  
22, 25-26: 1:00 Dismissal for Parent/Teacher Conferences  
27: 1:00 Dismissal  
28-29: School Closed Thanksgiving Break

NOVEMBER '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Staff: 17  
Students: 17

MAY '20						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25: School Closed. Memorial Day

Staff: 20  
Students: 20

2: SNOW DAY  
20: 1:00 Dismissal  
23-31: School Closed- Holiday Break

DECEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Staff: 14  
Students: 14

JUNE '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

15: Last Day of School Students & Teachers

Last day of school changed to reflect 3 unused snow days.

Staff: 11  
Students: 11




1: School Closed. New Year's Day  
20: ML King Day. School Closed.  
Staff PD

JANUARY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Staff: 22  
Students: 21

Total Staff Days: 185  
Total Student Days: 180

Days added back to reflect 3 unused snow days.

1:00 Dismissal   
School Closed   
Snow Day 

Approved:

EMERGENCY SCHOOL CLOSING INFORMATION  
[www.rockboro.org](http://www.rockboro.org) - K12 Alerts – News 12 NJ – WABC-TV - Facebook

- C. Be it resolved, based upon the recommendation of the Supt, to approve **Elissa Rael** to provide up to 48 hours of virtual physical therapy service, during ESY 2020, at the rate of \$75.00 per hour or up to 60 hours of in person physical therapy, if school in session.
- D. Be it resolved, based upon the recommendation of the Supt, to approve **Lisbeth Schnurman** to provide up to 143 hours of speech therapy service, during ESY 2020, at the rate of \$38.91 per hour.

#### 14. Building & Grounds/Technology

- A. Be it resolved, based upon the recommendation of the BA, to award a contract to New Era Technology, of East Hanover, NJ, to furnish, install, and provide all the labor necessary for the district's "Cisco Servers for VM Upgrade" in the amount of \$87,278.06 by utilizing State contract #M-7000/Data Communication Equipment and various NASPO ValuePoint Contracts (as listed on their quote) to be paid with 2020-21 budget appropriations and completed this coming summer. Other quotes received: JCT Solutions, of Springfield, NJ: \$170,250.41 & ePlus Technology, Inc., of Royersford, PA: \$93,195.99

#### 15. Policy

- A. Be it resolved to approve the **SECOND** reading & **ADOPTION** of the following policies and regulations:

P/R	Code	Policy/Regulation Title	Reason for Adoption
P	0152	Board Officers	Revised
P	1581	Domestic Violence	Mandated/Revised
R	1581	Domestic Violence	Mandated/New
P	2422	Health and Physical Education	Mandated/Revised
P	3421.13	Postnatal Accommodations	New
P	4421.13	Postnatal Accommodations	New
P	5530	Administration of Medications	Mandated/Revised
R	5530	Administration of Medications	Mandated/Revised
P	7243	Supervision of Construction	Mandated/Revised
P	8210	School Year	Revised
P	8220	School Day	Mandated/Revised
R	8220	School Closings	Revised
P	8462	Reporting Potentially Missing or Abused Children	Mandated/Revised

**16. Consent Agenda**

**A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:**

<b><u>Roll Call Vote:</u></b>	<b><u>Moved &amp; Seconded By:</u></b>	<b><u>Yeas</u></b>	<b><u>Nays</u></b>	<b><u>Abstentions</u></b>	<b><u>Absent</u></b>
<b>Mrs. McGovern:</b>					
<b>Mrs. Piombino:</b>					
<b>Mr. Tobias:</b>					
<b>Mrs. Walter:</b>					
<b>Mrs. Smith:</b>					

**Mr. Stepka declares all Resolutions & Recommendations are hereby \_\_\_\_\_.**

**17. Old Business**

**A.** Be it resolved, based upon the recommendation of the Supt, to retroactively approve two (2) unpaid NJ Family Leave of Absence requests from **Jackie Rial**, a paraprofessional at TJ; the first one commencing December 9, 2019, to January 20, 2020, and the second one commencing January 20, 2020, and ending on/or about March 13, 2020. **Moved to table: Mrs. McGovern, seconded by Mrs. Walter, and unanimously approved by a roll call vote.** *(This recommendation was tabled at the January 28, 2020 meeting until further notice.)*

The Superintendent now recommends to withdraw and discard the above previously tabled recommendation (from Jan 28) due to the lack of the submittal of the appropriate required and repeatedly requested corrected physician’s certification letter from Ms. Rial, of which more than adequate time was granted for her to provide.

Motion to take item 17A from the table and discarded, as based on the recommendation of the Superintendent.

***Moved by:***

***Seconded by:***

***Voice Vote:***

**B.** Be it resolved, based upon the recommendation of the Supt, to approve the deduction of the daily rate for **Ms. Jackie Rial**, paraprofessional at TJ, commencing on or about December 3, 2019 to March 13, 2020, due to an extended absence from her job responsibilities.

***Moved by:***

***Seconded by:***

***Voice Vote:***

**18. New Business**

**A.** There is none at this time from the Supt & BA, unless (a) Board member(s) wish to bring something new to the table for discussion/review.

**19. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)**

*Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.*

*Public participation shall be governed by Policy #0167:*

- A.** *All participants must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- B.** *In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;*
- C.** *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- D.** *All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may: Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory; Request any person to leave the meeting when that person does not observe reasonable decorum; Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting; Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*
- E.** *Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*
- F.** *District staff members may make a statement, except for when the issue(s) or question(s) to be inquired about is subject to the administrative chain of command: ALL staff members shall address their concern/issue to their immediate Supervisor, Principal, the Business Administrator, or the Superintendent. Routine administrative/management questions/matters shall not be brought before the Board.*

**20. Next 2 Scheduled Meetings:****1. Special: Tuesday, June 2, 2020 Virtual: 6:30 pm**

To award the Lincoln School Addition & Fire Escape Contract & Any other business before the Board.

**2. Regular: Tuesday, June 16, 2020 Virtual: 6:30 pm****21. Motion to Enter Executive Session**

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing: 1) review of the evaluations of exempt Administrative staff members (BA/Principals/Supervisors/Coordinators & Administrative Assistants) for reappointment for the 2020-21 school year, the nature of which will be made public when the need for confidentiality no longer exists.

**THERE WILL BE NO ACTION TAKEN AFTER THIS EXECUTIVE SESSION.**

**Moved by:**

**Seconded by:**

**Voice Vote:**

**At this time the virtual public Zoom meeting will conclude and the Board members will then enter into another separate, private Zoom meeting with the Superintendent & Business Administrator/Bd. Sec'y for reasons as stated above.**

**22. Motion to Adjourn Executive Session & the Meeting.**

There being no further business before the Board, the meeting is hereby adjourned.

***Moved by:***

***Seconded by:***

***Voice Vote:***