



THOMAS JEFFERSON SCHOOL

95 EAST MAIN STREET

Rockaway, New Jersey 07866

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MR. DAVID WAXMAN

Principal

September 1, 2017

Hello Thomas Jefferson Families,

I hope this finds you all as having a relaxing, enjoyable and safe summer. As a school, we work to keep your children safe as they proceed throughout the school day. In this effort, I would like to share our arrival and dismissal procedures for the 2017-2018 school year, along with a few other safety notes. As always, we appreciate your support and partnership as we look forward to beginning another great school year!

ARRIVAL

Students may begin arriving at Thomas Jefferson School, through the front doors, anytime between 8:00am and 8:20am.

For students who arrive between the above times, there is supervision in the following areas:

- 4th and 5th Grade in the Gymnasium
- 6th-8th Grades in the Cafeteria

All Students must be in Homeroom by 8:25am.

- If you are dropping off your child(ren), you may pull into the circle in front of TJ, drop them off and continue to proceed on your way, to ensure a free flow of traffic.
- If you must enter the building, please utilize the lots in front of TJ or the Church lot next door.
- If you are bringing your child(ren) late to school, please report to the Main Office to sign them in.

DISMISSAL

Students are dismissed from school at 3:15pm.

- 4th Graders dismiss out of the doors in the 4th Grade wing.
- 5th Graders dismiss at the end of the 5th Grade hallway leading to the fields in back of the school.
- 6th-8th Graders are encouraged to dismiss out of the front doors of the building.
- If you are picking up your child(ren) by car, please do not pull into the circle in front of Thomas Jefferson School. Instead, please utilize the parking lots in the front of TJ or the Church.

SAFETY NOTES

- All exterior doors will be locked during the school day and surveillance cameras are used.
- All visitors must use the main entrance, will be buzzed in, and then proceed to sign in at the Main Office.

Thank you very much for your cooperation and support. We look forward to a great school year.

Warm Regards,

David Waxman