

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING
Thomas Jefferson School Cafeteria
Tuesday, October 17, 2017
AGENDA
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon		
Mrs. Colleen Grow		
Mrs. Eileen Haynes		
Mr. Tim Rogers		
Mrs. Christa Smith		

- IV. Comments from the public (related to agenda items only; see RBBOE Policy 0167)
- V. Spotlight on RAMS - Murder Mystery Presentation
- VI. Superintendent Topics
 - A. Principals' Reports
 - B. Curriculum Report
 - C. Technology Report
 - D. Facilities Report
 - E. Special Reports
 - a. PARCC Results Report
 - b. QSAC SOA
 - F. Special/ Upcoming Events

VII. Committee Reports

- A. Education Committee
- B. Human Resources Committee
- C. Operations Committee

VIII. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

IX. Meeting Minutes

1. *Be it resolved by the Rockaway Borough Board of Education to approve the minutes from the September 19, 2017 Board Meeting.

X. Finance

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.
3. *Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Reports for August 2017.
4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
5. *Be it resolved by the Rockaway Borough Board of Education to approve the manifest of bills from the Finance Committee as follows:
September 20, 2017 - October 17, 2017 \$543,054.55

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

6. *Be it resolved by the Rockaway Borough Board of Education to approve the New Jersey School Insurance Group Safety Grant in the amount of \$2,500.00, which will be used for additional security cameras.
7. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Hillmar, LLC to conduct a bi-lingual social evaluation for student # 260 as needed for further evaluation, at the cost of \$500.00.
8. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Hillmar, LLC to conduct a bi-lingual social evaluation for student #32 as needed for further evaluation, at the cost of \$500.00.
9. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for student #190 to attend Sage Day School October 16, 2017 - June 15, 2018 at the rate of \$323.50 per day; based upon annual tuition of \$58,230.00.

XI. Policy

1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ through _____.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the first reading of the following policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	1240	Evaluation of the Superintendent	Revised
R	1240	Evaluation of the Superintendent	Revised
P	1511	Board of Education Website Accessibility	New
P	3126	District Mentoring Program	Revised
R	3126	District Mentoring Program	Revised
P	3240	Professional Development for Teachers and School Leaders	Revised
R	3240	Professional Development for Teachers and School Leaders	Revised
P	5610	Suspension	Revised
R	5610	Suspension	Revised
P	5620	Expulsion	Revised
P	7424	Bed Bugs	New

R	7424	Bed Bugs	New
P	7461	District Sustainability Policy	New
P	8505	Local Wellness Policy/Nutrient Standards for Meals and other Foods	Revised

3. *Be it resolved by the Rockaway Borough Board of Education to approve and certify the attached Statement of Assurance (SOA) for the areas of *Instruction & Program*, *Fiscal Management*, *Governance*, *Operations* and *Personnel* as accurate; pursuant to N.J.A.C. 6A:30-3.1(e) in regard to the New Jersey Quality Single Accountability Continuum for the 2017-18 school year.
4. *Be it resolved by the Rockaway Borough Board of Education to approve the Clinical Practice Internship of Laura Marchelitis for the fall semester. Ms. Marchelitis is currently a student at the College of St. Elizabeth and will serve her internship at Thomas Jefferson School under the supervision of Mr. Leahy and Mrs. Forte.
5. *Be it resolved by the Rockaway Borough Board of Education to establish the Staff Recognition Committee to honor and recognize former staff and students.
6. *Be it resolved by the Rockaway Borough Board of Education to approve the proposed Dean of Students position for Thomas Jefferson School. This position will be a part time stipended position funded this year by Title IV monies made available through the ESSA Grant.
7. * Be it resolved by the Rockaway Borough Board of Education to approve the proposed 8th Grade Class Advisor position to assist with both fundraising and planning of major class projects, trips and programs.

XII. Curriculum

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip Requests.

XIII. Personnel

1. *Be is resolved by the Rockaway Borough Board of Education to approve **William Stepka** as Business Administrator/Board Secretary, effective on or about November 20, 2017, at a prorated salary of \$115,000, pending the outcome of the criminal history review.
2. *Be it resolved by the Rockaway Borough Board of Education to approve **Dorothea Yobs** as a mentor buddy to Elizabeth Blake at a rate of \$275.00 for the 2017-18 school year.
3. *Be it resolved by the Rockaway Borough Board of Education to accept, with regret, the resignation of **Diane Miller** effective November 1, 2017, for the purpose of retirement.
4. *Be it resolved by the Rockaway Borough Board of Education to approve **Miguel Plaza** as a playground/cafeteria aide for no more than 17.5 hours weekly at a rate of \$10.27 per hour..

5. *Be it resolved by the Rockaway Borough Board of Education to approve **Saadia Khan** as a personal/instructional aide at Thomas Jefferson School at a rate of \$14.00 per hour, for not more than 5.75 hours per day, 5 days per week, effective on or about October 16, 2017, for the 2017-18 school year. Pending results of Criminal Background Check and Medical Clearance; Rockaway Borough Public Schools Policy #4160.
6. *Be it resolved by the Rockaway Borough Board of Education to approve **Dana Vissers** as a personal/instructional aide at Thomas Jefferson School at a rate of \$14.00 per hour, for not more than 5.75 hours per day, 5 days per week, effective on or about October 16, 2017, for the 2017-18 school year. Pending results of Criminal Background Check and Medical Clearance; Rockaway Borough Public Schools Policy #4160

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XIV. General Comments from the Public

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;*
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:*
Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
Request any person to leave the meeting when that person does not observe reasonable decorum;
Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

XV. Old Business

XVI. New Business

XVII. Motion to enter Executive Session

The next topic on the agenda relates to a _____ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a _____ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XVIII. Motion to reconvene Public Session

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XIX. Motion to Adjourn

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

Time of Adjournment: _____

ROCKAWAY BOROUGH PUBLIC SCHOOLS
Professional Development/Travel Expenditure Approval Request

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Milissa Dachisen	Reading Recovery Informational Session, Flemington Raritan School District Flemington, NJ	11/2/17	\$0	Reading Recovery is a program utilized at Lincoln School. The program will provide the opportunity to gain more knowledge about the program.
Michael Klein	NJADP Colts Neck, NJ	10/26/17 01/25/18 03/22/18	\$0	Monthly meeting to provide professional support services to designated persons regarding environmental issues affecting boards of education and their committees.
Michael Klein	NJSBGA Hampton, NJ	10/18/17 11/22/17 12/20/17 1/24/18 2/28/18 3/28/18 4/25/18 5/23/18 6/27/18	\$0	Monthly meeting to provide support for Certified Educational Facilities Managers to discuss all of the latest codes and safety requirements in order to keep students and staff safe.
Nancy Beiermeister	Frontline/Aesop West Nyack, NY	11/1/17 11/2/17	\$695.00 Mileage: \$27.28 each trip	Training for the Absence Management software system in order to optimize use of the program.
Phyllis Alpaugh	Superintendent's Academy Ewing, NJ	11/16/17 12/11/17 1/10/18 2/21/18 3/20/18 4/18/18	\$1,750.00 Mileage: \$39.68 each trip	Required training of new superintendents to obtain standard certification.
Timothy Yobs	NAETI Ocean, NJ	10/11/17 10/12/17	\$295.00	Asbestos Operations and Maintenance Procedures Training.
Michael Klein	NAETI Ocean, NJ	10/12/17	\$250.00	Asbestos Regulations and Control Training.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

Grade	Teacher	Date	Departure/ Return	Students/ Adults	Destination	Cost	Reason
1	Parent Orr Yobs	10/27/17	10:15am/10:45am 10:45am/11:15am 12:30pm/1:00pm	59/7	Rockaway Borough Library	\$0	To further enrich our students love of reading and introduce them to their local community helpers.
4	Blackadar Fowler Rich	5/22/18	9:00am/2:30pm	58/12	Sterling Hills Mining Museum Ogdensburg	\$12.00	To enhance our Science Unit on rocks and minerals.
8	O'Brien Ferrone DeFelice	10/31/17	9:00am/1:30pm	78/7	Pax Amicus Theatre Budd Lake	\$16.00	To see a live performance of literature read in class as per NJSLS.
7/8	Kopetz	10/30/17	8:45am/2:00pm	23/1	Morris Hills H.S.	\$0	A day for middle school students to learn from the choral programs at area High Schools.
4-6 band	Love	11/17/17	8:30am/12:00pm	50/4	NJ Symphony Sparta	\$12.50	Beginner and Junior Band students will have the opportunity to hear a live instrumental music concert with an educational approach to hearing the music.
APE/ MD	Onischuk	10/24/17	10:00am/12:00pm	4/5	Rockaway Lanes	\$0	Rewards for in-class exercise incentive program and to explore physical activities outside the regular PE setting.

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____