

Rockaway Borough Board of Education

REGULAR MEETING MINUTES

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

This meeting will **ONLY** be held remotely due to the declared Public Health Emergency

Tuesday, June 16, 2020: 6:30 PM

Visit Us on the Web: rockboro.org

Join Zoom Meeting

<https://us04web.zoom.us/j/72111244562?pwd=eHJqTkk3dFZDZW9TNnJoUWNDbks5UT09>

Meeting ID: 721 1124 4562

Password: 8wcu6r

1. Call to Order:

The meeting was called to order at 6:32 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in The Citizen newspaper, posted on our website and at town hall. Official Board actions will be taken at this meeting. This meeting is being conducted virtually, in accordance with NJSA 10:4-6, et seq. - the Open Public Meetings Act."

2. Board Member Roll Call:

Mrs. Linda McGovern, VP: Present

Elected 2017 Board Member to 1st Term (Full 3-year term runs to Dec. 31, 2020)

Mrs. Alexis Piombino: Present

Elected 2018 Board Member to 1st Term (Full 3-year term runs to Dec. 31, 2021)

Mrs. Christa Smith, President: Present

Elected 2019 Board Member to 7th Term (Full 3-year term runs to Dec. 31, 2022)

Mr. Jeffrey Tobias: Present

Elected 2017 Board Member to 1st Term (Full 3-year term runs to Dec. 31, 2020)

Mrs. Karen Walter: Present

Elected 2018 Board Member to 1st Term (Full 3-year term runs to Dec. 31, 2021)

Mrs. Phyllis Alpaugh, Superintendent: Present

Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

Mr. William Stepka, SBA/Bd. Sec.: Present

Appointed 2017 School District Business Administrator (BA) & Secretary of the Board

Mr. Stepka Declares: All Present

There were also all 5 administrators and 12 members of the staff & public present.

"The Pledge of Allegiance was then held . . ."

3. Workshop/Agenda Review Session

The Board reviewed the monthly Principals' & Supervisors' reports and then reviewed and discuss recommendations for approval listed on the Agenda.

- A. Principals' & Supervisors' Monthly Reports: Filed/Presented By:
1. Lincoln Principal's Report: Ms. Dachisen (Kind registration: 42)
 2. Thomas Jefferson Principal's Report: Mr. Waxman
 3. Curriculum & Instruction Supervisor's Report: Mrs. Argenziano, read by Supt.
 4. Building & Grounds Supervisor's Report: Mr. Klein
 5. Technology Supervisor's Report: Mr. Reyes
- B. Other Items for Review & Discussion:
1. Agenda resolutions & recommendations for approval.
 2. Building Referendum Construction Commencement Ceremony, date & time, no date yet.

4. Public Comment No. 1 on Agenda Items ONLY

- A. Mrs. Jessica Parry read her resignation letter to the Board and thanked the Board and administration for 13 great years. The Board wished her well.

5. Facilities Renovation Referendum II: Status Update #10

A. Ref Milestones: Recently Completed Items in Green/Upcoming Items in RED

- 1) October 2, 2018: Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) Sept 24, 2019: Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) Oct/Nov/Dec 2019:
 - a) "Arch/Admin Team" formed (aka "The A-Team"): Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
 - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
 - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
 - d) Board approves the services of Construction Attorney, at an hourly rate, to be utilized as needed.
 - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) Dec/Jan/Feb 2020:
 - a) Architect, in conjunction with A-Team, to prepare the bid specifications.
 - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
 - c) BA to advertise the bids "on the street" for at least 10 calendar days.
 - d) Roof Bids Advertised Fri, Jan 10, 2020.
 - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
 - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.

- g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
 - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds sold within hours.
 - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
 - j) Board awarded Roofing & Lavs/Vestibule Contracts at Feb 25th meeting.
 - k) BA secures “builders’ risk” insurance policy for Board for Roof & Lava Vestibule Contracts.
 - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.
- 5) **March/April 2020:**
- a) Bond Sale Closed on March 11, 2020. District received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by “premium” paid for bonds by investors - approx \$175K).
 - b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
 - c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
 - d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30pm.
- 6) **April/May 2020:**
- a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
 - b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
 - c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11am, Board Office.
 - d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11am, Board Office.
- 7) **May/June 2020:**
- a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
 - b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.
- 8) **Week of June 22, 2020 Possible**
- a) Official Groundbreaking Ceremonies: Date/Time/Location
- 9) **Summer of 2020:**
- a) Projects to be undertaken:
 - i) Lincoln School: Asbestos abatement for unit vents, replacement of exterior fire escape, gym ceiling replacement & gym rooftop unit ventilator, new roof, classroom & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
 - ii) Lincoln Addition: June 22nd: Move trailer, begin construction of 3 classroom addition with a new main office (to be cordoned off and will continue throughout the 20-21 school year).
 - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in the main entrance, replace selected roofs.
- 10) **Winter/Spring 2021:**
- a) Repeat all Bid Specifications, advertisement, review and award procedures as stated above for remaining projects to be done in the summer of 2021. (Milestones 4, 5, and 6).
 - b) BA to increase “Builders Risk” insurance plan coverage as driven by awarded contract costs.
- 11) **Summer of 2021:**
- a) Projects to be undertaken:
 - i) Lincoln School: Demo, remove & install new boilers, pumps, piping, classroom unit ventilators, restroom renovations, an electrical panel upgrade, IT closet moved.
 - ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!

- iii) Thomas Jefferson: Demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, hot water heater replacement, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

12) August 31, 2021:

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes “punch list items” and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

B. Update on latest Referendum Items being worked on/up for approval:

- 1. Mr. Stepka elaborated on the **upcoming items** in Red, or **completed items** in Green above.

6. Superintendent’s Report (Supt) - Mrs. Alpaugh

- A. Legislative Report: Mrs. Alpaugh thanked the “Reopening of School Committee
- B. Upcoming Events: Recognition & Honoring of this year’s Retirees
- C. Special Reports: **Presentation & Acceptance of 2018-19 HIB Report**

Moved by: Mrs. Walter Seconded by: Mrs. Piombino Voice Vote: All Ayes

D. Enrollment Report:

Grade Level & School	Students June 30, 2019	Students May 31, 2020	Diff	Sections (Classes)	Average Class Size
Preschool - Lincoln	27	26	-1	2	13
Kindergarten - Lincoln	62	64	2	3	21
Grade 1 - Lincoln	46	59	13	3	20
Grade 2 - Lincoln	62	48	-14	3	16
Grade 3 - Lincoln	54	62	8	3	21
Total Lincoln School:	251	259	8	14	19
Grade 4 - TJ	51	53	2	3	18
Grade 5 - TJ	50	53	3	3	18
Grade 6 - TJ	72	51	-21	3	17
Grade 7 - TJ	69	74	5	3	25
Grade 8 - TJ	67	69	2	3	23
Total Thomas Jefferson:	309	300	-9	15	20
Special Ed Out-of-District:	5	5	0	-	-
Resident Students:	565	564	-1	29	19
Charter/Choice Schs Out:	5	5	0	-	-
Spec. Ed Tuition Incoming:	4	3	-1	-	-
Total Students:	574	572	-1	-	-

7. District Business Admin./Board Secretary’s Report (BA) - Mr. Stepka

- A. Board Correspondence: Received(R)/Sent(S) since our last meeting:
 - 1. (R): Mrs. Jillian Belgrave and Mrs. Leah Rueda: “Current World Events”.
- B. Financial Status Updates:
 - 1. Fill 3rd Grade Teaching Position for the 20-21 School Year? Board said Yes.
 - 2. New Gov Budget Address: August 25 for a new 20-21 state budget plan.

8. Meeting Minutes

- A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:
 - 1. May 6, 2020 Regular Meeting Minutes & Executive Session.
 - 2. June 2, 2020 Special Meeting Minutes and Executive Session to approve construction contract award for Lincoln School Interior Improvements.

9. Finance/Budget

- A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator’s Office:
 - 1. Bills & Claims List: May 7 to June 16: \$1,140,799.36
- B. Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfers Reports for the month of April & May, 2020.
- C. Be it resolved, based upon the recommendation of the BA, to approve and accept the Board Secretary’s Financial Reports for the months of April & May, 2020.

I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of May 31, 2020, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a). William Stepka, RSBA- Business Administrator/Board Secretary
- D. Be it resolved, based upon the recommendation of the BA, to approve and accept the Treasurer of School Monies Financial Reports for the months of April & May, 2020.
- E. Be it resolved, based upon the recommendation of the BA, to authorize the Business Administrator to collect and deposit into the Board’s General Fund, the following T-1 2020-21 Schedule of Local Tax Levy Payments to be received from the Rockaway Borough Tax Collector:

By August 31:	\$1,525,979 (20%)	
September 1:	\$762,990	
October 1:	\$762,990	
November 1:	\$762,990	
December 1:	<u>\$762,990</u>	
1st Half Levy:	\$4,577,939	
January 1:	\$762,990	
February 1:	\$762,990	
March 1:	\$762,990	
April 1:	\$762,990	
May 1:	\$762,990	
June 1:	<u>\$762,989</u>	
2nd Half of Levy:	\$4,577,939	
Total Local Tax Levy:	<u>\$9,155,878</u>	Amount Deferred to Next Yr Levy: \$4,355,046

F. Be it resolved, based upon the recommendation of the BA, to approve the 2020 Safety Grant Application to the New Jersey Schools Insurance Group to utilize the \$2,900 award to purchase face masks, temperature thermometers, hand sanitizers and other supplies needed to help keep our students & staff members safe by detecting possible problems early to help control & eliminate the spread of COVID-19, once in-school in-person instruction returns.

G. Be it resolved, based upon the recommendation of the BA, to appropriate the entire award (to be announced in early July) of Special Education Extraordinary Aid for the 2019-20 school year into the 2019-20 school budget. Our application has identified a potential award of approximately \$120,000 and we estimated \$10,000 for budget purposes; thus we will have approximately \$110,000 more in actual revenue.

H. Be it resolved, based upon the recommendations of the Supt and BA, to accept the grant allocation award amounts and to approve the administration to submit the Grant Application for the 2020-21 Individuals with Disabilities Education Act (IDEA), for Preschool & Part B (Basic) Programs, in the following amounts to help disabled and educationally challenged children in our district and those attending Divine Mercy (non-public school in our district):

Title I Part A Basic:	\$62,329 (All RB)
Title II Part A:	\$14,396 (RB=\$10,116, DM=\$4,280)
Title III:	\$5,331 (All RB)
Title III Immigrant:	\$2,002 (RB=\$1,877, DM=\$125)
Title IV Part A:	\$10,000 (RB=\$7,027, DM=\$2,973)
Total ESEA Funds Applied for:	\$94,058 (RB=\$86,680, DM=\$7,378)

I. Be it resolved, based upon the recommendations of the Supt and BA, to accept the grant allocation award amounts and to approve the administration to submit the Grant Application for the 2020-21 Federal Elementary and Secondary Education Act (ESEA) in the following amounts to help underprivileged children in our district:

IDEA Part B Basic:	\$185,262 (RB=\$159,380, DM=\$25,882)
<u>IDEA Preschool:</u>	<u>\$8,076 (All RB)</u>
Total IDEA Funds Applied for:	\$193,338 (RB=\$167,456, DM=\$25,882)

J. Be it resolved, based upon the recommendations of the Supt and BA, to accept the grant allocation award amounts and to approve the administration to submit the Grant Application for the Federal Coronavirus Aid Relief and Economic Security Act 2020 (CARES Act) under the Elementary and Secondary School Emergency Relief Fund (ESSER) for the period from March 13, 2020 to September 30, 2022 (2020-22) in the following amounts:

Rockaway Public School:	\$32,115
<u>Divine Mercy Non-Public:</u>	<u>\$13,588</u>
Total CARES Funds Applied for:	\$45,703

K. Be it resolved, based upon the recommendation of the Supt & BA, to transfer any available 2019-20 general fund available appropriated balances from the current expense budget and excess revenue funds, up to a maximum of \$800,000, into the district's various reserve accounts: Capital Reserve, Maintenance Reserve, and/or Emergency Reserve, as deemed appropriate by the Business Administrator.

- L.** Be it resolved, based upon the recommendation of the BA, to cancel the following stale/unnegotiated General Fund checks: 6/1/17: 24597; \$165.00/ 3/27/18: 25792; \$1,000/ 9/11/18: 26574; \$182.00/ 3/19/19: 27402; \$135.00/ 4/2/19: 27458; \$20.00_GT: \$1,502.00.
- M.** Be it resolved, based upon the recommendations of the Supt & BA, to the following resolution increasing the Bid & Quote thresholds effective July 1, 2020:
 WHEREAS, Mr. William Stepka RSBA, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate; and
 WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000 & the quote threshold from \$6,000 to \$6,600, effective July 1, 2020;
 NOW, THEREFORE BE IT RESOLVED that the Rockaway Borough Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 and a quote threshold of \$6,600 for the Rockaway Borough Board of Education, and further authorizes Mr. William Stepka, RSBA, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.
- N.** Be it resolved, based upon the recommendation of the BA, to approve a Professional Services Contract (exempt from bidding) with Phoenix Advisors, of Bordentown, NJ, to be the district's "Financial Advisor of Record and Continuing Disclosure Agent" to file the Federally required Securities & Exchange Commissions Annual financial disclosure statement for the secondary market, for an annual fee of \$1,000 and a one-time set-up fee of \$250 (discounted from \$400).
- O.** Be it resolved, based upon the recommendation of the BA, to approve a renewal contract for the 2020-21 school year with Bayada Pediatrics, of Morris Plains, NJ, to provide substitute nursing services at an hourly rate of, as needed, \$62.00 for RN services and \$52.00 for LPN services.
- P.** Be it resolved, based upon the recommendation of the BA, to approve a renewal contract for the 2020-21 school year the Educational Services Commission of Morris County, of Morristown, NJ, to provide "coordinated joint transportation services," on an as needed basis, for any and all eligible public, non-public, and/or special education students, at cost plus their 4% commission fee for out-of-district transportation and 2% for in-district transportation.
- Q.** Be it resolved, based upon the recommendations of the Supt & BA, to approve the following contract renewals, pursuant to PL 2015, Chapter 47 as initially awarded by the board of education. These contracts have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.:

Markovski Landscaping
 Keyboard Consultants
 Nesity Reading Center
 Sussex County Trans Coop

CDW-G Sophos
 American Tutor
 Parette Somjen Architects LLC
 Morris County ESC

ACES
 Delta T Group – Nursing Subs
 Waste Management
 Karl & Associates – Environ Svcs
 Duff & Phelps
 Cisco Umbrella
 Safeware Chromebook Protection
 On Course, Inst. Database Pgm.
 E.Comm
 Kelly Ann Consulting
 Morris Hills RSD, Transportation
 Elissa Rael, PT
 Datafinch Technologies
 Dell Financial Services
 Jeffrey A. Oster Private Investigators
 Skylands Medical
 Gaccione Pomaco, PC
 Brown & Brown Benefit Advisors, Inc.
 Mind Research Institute
 CDK Systems
 Membean
 Rockaway Borough Council
 Camp Hope
 AFLAC
 Rockaway Township Field Trips
 Strauss Esmay Associates
 E-Rate Consulting
 K-12 Parent Portal
 NJPSA/FEA Mandated Training Svcs
 NJESC Cooperative Bidding
 No Red Ink IEP Svcs
 EZ Lobby Mgt Svcs
 Q Interactive Testing
 Brainpop
 PowerSchool, Inc.
 Blackboard Connect
 Chambers School
 Delta Education – Foss Kits
 Santander Bank, NA
 Stewart Business Systems
 Vesta Modular Trailers, Inc.
 PSN/Professional Software
 Kodable-Coding Software
 Domain Listing (Website Fee)
 Schoolwide/Reading
 Message Logix Inc.

Battelle Developmental Inventory Eval
 Michelle Lawton, BCBA
 SimplexGrinnell Fire Alarms
 Handi-Lift Service Company
 K12USA.COM
 CDW-G Internet Firewall
 Colleen Longergan, BCBA
 Frontline Education (absence software)
 DataFinch Technologies
 Sage Day Boonton
 Bayada Nurse sub services
 Woodcock Johnson Testing Forms
 Follette School Solutions, Inc.
 Ferraioli, Wielkocz, Cerullo & Cuva
 Balken Risk Management
 Sciarrillo Cornell, Merlino, et al.
 Scarinci Hollenbeck
 Renaissance Learning
 IKL Learning
 Sumdog Inc.
 Atlas Software Licenses
 EnVisions 2.0 Math
 Flocabulary
 R&L Payroll Services, Inc.
 NJSchoolJobs.com
 Message Logix, Inc.
 J&B Therapy
 WebABLLS, Inc.
 GCN Employee Training Module
 CDW-G Google Licenses
 Office of Compliant Admin (COBRA)
 Hand Over Hand - ABA Home Therapy
 Cerebral Palsy of Northern NJ
 Catapult Learning, LLC
 School Dude – Bldg Work Order System
 Teaching Strategies
 Saint Clare's Behavioral Health Svcs
 Pear Deck, Inc.
 Horizon Health Care
 Hillmar, LLC.
 Safe Schools Integrated Pest Management
 Learning WithOut Tears
 Cablevision/Light Path (2 Gig Fiber)
 Learning A-Z
 CDW-G Microsoft License

10. Referendum Action Items

- A.** Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Progress Payments” to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator’s Office:

1. Academy Construction - TJ Lavs/Vestibule Pymt Ap. #1: \$29,400.00

- B.** Be it resolved, based upon the recommendation of the BA & Architect, to approve the following Change Orders for Academy Construction Inc. as listed (Total contract price not to change-\$439,000-but the change order costs will be taken from the “General Allowance” build into their base contract price):

TJ Security Vestibule & B/G Restroom Renovations

Original General Allowance: \$59,000.00

Change Order #1: Justifications

COR-1: Furnish & install 1 additional camera to existing CCTV system, provide additional access to existing Control system for 2 vestibule doors:	\$8,721.71
COR-2: Credit for restroom accessories deleted:	<u>(\$2,125.76)</u>
CO:1 Net Change:	<u>\$6,595.95</u>

Change Order #2: Justifications

COR-4: Demo & disposal of boys room chase wall:	\$6,417.68
COR-5: Furnish & install new ACT ceiling & lighting in both lavs And abatement as required:	<u>\$12,675.07</u>
CO:2 Net Change:	<u>\$19,092.75</u>

Remaining General Allowance: \$33,311.30

- C.** Be it resolved, based upon the recommendation of the BA, to award a Professional Services Contract (exempt from bidding) to Westchester Environmental Services, of West Chester, PA, to provide independent Asbestos Air Testing & Monitoring for the removal of asbestos floor and ceiling tiles and pipe insulation for the Lincoln Interior Improvement Projects for the summer of 2020, for a total estimated cost of \$53,376.00, as per their proposal dated June 9, 2020.
- D.** Be it resolved, based on the recommendation of the BA, to issue a purchase order EarthCam, of Upper Saddle River, NJ to install the previously approved (and paid for) construction camera for the Lincoln School Elementary Addition project for \$1,750.00, to be paid from Referendum funds.

11. Personnel

A. Be it resolved, based upon the recommendation of the Superintendent, to offer & approve a renewal of the administrative employment contract for the 2020-21 school year, which will result in **tenure being granted** (effective November 21, 2020), to **Mr. William Stepka**, Business Administrator/Board Secretary, at an annual salary rate of \$133,900 and other emoluments as detailed in the contract as reviewed and formally approved by the Morris County Interim Executive Superintendent.

B. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **non-tenured certificated administrative (management) staff** members for the 2020-2021 school year, at the annual salary rates as indicated:

<u>Name</u>	<u>Administrative Position</u>	<u>Salary</u>	<u>Tenure Date</u>
Milissa Dachisen	Lincoln School Principal	\$120,784	8/15/2021
David Waxman	TJ School Principal	\$122,780	8/29/2021

C. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **administrative (management) staff** members for the 2020-2021 school year, at the annual salary rates as indicated:

<u>Name</u>	<u>Administrative Position</u>	<u>Salary</u>
Jamie Argenziano	Curr. & Inst. Supervisor (tenured/10mo)	\$87,623
Michael Klein	Bldg & Grounds Supervisor	\$90,264 + \$5,000 stipend
Shaun Reyes	Technology Coordinator	\$80,709
Melissa Nestor	Treasurer of School Monies	\$8,579
Dr. Jean-Paul Bonnet	School Physician	\$8,202
Sally Ascoli	Executive Admin. Asst. to Supt.	\$60,597
Nancy Beiermeister	Payroll & HB Coord./Admin. Asst. to BA	\$51,899+\$1,200 trans. stipend
Wendy Chandler	A/P Coord./Admin. Asst. to BA	\$51,495

D. Be it resolved, based upon the recommendation of the Supt, to approve up to 20 additional work days for **Jamie Argenziano** between July 1 and August 30, 2020 at a per diem rate based on her 2020-21 salary.

E. Be is resolved, based upon the recommendation of the Supt, to approve up to 10 additional work days for **Alexa Barbone** between July 1 and August 20, 2020 at a per diem rate based on her 2020-21 salary.

F. Be is resolved, based upon the recommendation of the Supt., to approve up to 7 additional work days for **Katelyn DeSantis** between July 1 and August 20, 2020 at a per diem rate based on her 2020-21 salary.

G. Be it resolved, based upon the recommendation of the Supt., to accept and approve the resignation of **Jennifer Giraldo**, a Special Education Teacher at Lincoln School effective June 30, 2020.

H. Be it resolved, based upon the recommendation of the Supt., to accept and approve the resignation of **Jessica Parry**, a Third Grade Teacher at Lincoln School effective June 30, 2020.

I. Be it resolved, based upon the recommendation of the Supt., to accept and approve the resignation of **Brianna Crane**, a Paraprofessional at Lincoln School effective June 30, 2020.

- J. Be it resolved, based upon the recommendation of the Supt., to accept and approve the resignation of **Catherine Quirke**, a Paraprofessional at Thomas Jefferson School, for the purpose of retirement effective June 30, 2020.
- K. Be it resolved, based upon the recommendation of the Supt., to approve the following summer custodial staff at a rate of \$12.50 per hour: **Joseph Barba, Michael Jones, Sarah Klein, Kenneth Marsh, Dylan McBride, Kevin Putsky, Justin Sungail and Anthony VanSaders**.
- L. Be it resolved, based upon the recommendation of the Supt., to approve the following summer IT technicians at a rate of \$12.50 per hour. **Jacob Marsh** and **Alex McBride** will be employed for no more than 5.5 hours per day/5 days per week from on or about June 15, 2020 through on or about August 30, 2020.
- M. Be it resolved, based upon the recommendation of the Supt., to approve **Jennifer Glica** as the PALS/Special Education Teacher at Lincoln School beginning September 1, 2020 through June 30, 2021. Ms. Glica will be placed on Guide MA, Step 1 at an annual salary rate of \$55,875, pending Office of Student Protection review background check required by P.L. 1986 c.116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- N. Be it resolved, based upon the recommendation of the Supt., to approve **Jaclyn Schwarz** as the Kindergarten Teacher at Lincoln School beginning September 1, 2020 through June 30, 2021. Ms. Schwarz will be placed on Guide BA, Step- 3 at an annual salary rate of \$52,000, pending Office of Student Protection review background check required by P.L. 1986 c. 116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c. 5.
- O. Be it resolved, based upon the recommendation of the Supt., to approve **Katrina Tajiddin** as the 1st Grade Teacher at Lincoln School beginning September 1, 2020 through June 30, 2021. Ms. Tajiddin will be placed on Guide BA, Step-1 at an annual salary rate of \$51,675, pending Office of Student Protection review background check required by P.L. 1986 c. 116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- P. Be it resolved, based upon the recommendation of the Supt., to approve a horizontal salary guide movement request from **Monica Fleming**, 6th Grade LAL teacher at Thomas Jefferson School, for the successful attainment of advanced graduate credits, from the BA+30 Guide (Step 13 - \$60,240), to the MA Guide (Step 13 - \$62,340), effective September 1, 2020.
- Q. Be it resolved, based upon the recommendation of the Supt., to approve a horizontal salary guide movement request from **Michael Jones, Physical Education Teacher at Lincoln School**, for the successful attainment of advanced graduate credits, from the BA Guide (Step 4 - \$52,000) to the MA Guide (Step 4 - \$56,200), effective September 1, 2020.
- R. Be it resolved, based upon the recommendation of the Supt., to approve **Richard Campbell** as a substitute bus driver for the 2020-2021 school year at the hourly rate of \$18.00 per hour.
- S. Be it resolved, based upon the recommendation of the Supt., to approve **Joseph Ellis** as a bus driver at an hourly rate of \$23.47 beginning on or about August 3, 2020 through August 14, 2020, to provide Special Education transportation as stated in student #168's IEP, pending transportation guidelines & regulations.

- T. Be it resolved, based upon the recommendation of the Supt., to approve **Nicole Macera** as a bus aide at an hourly rate of \$17.11 beginning on or about August 3, 2020 through August 14, 2020, to provide Special Education transportation as stated in student #168's IEP, pending transportation guidelines & regulations.
- U. Be is resolved, based upon the recommendation of the Supt., to approve Jennifer **Giraldo** as a substitute teacher for the 2020-2021 school year at a rate of \$90.00 for the first 10 days and \$95.00 per day thereafter.
- V. Be it resolved, based upon the recommendation of the Supt., to approve the following ESY positions for 2020: (closed Friday, July 3)

Name	Position	Location	Hours per day	Total ESY Days	Rate per hour	Assignment Days
Courtney Conway	ESY Teacher	Lincoln -virtual	3.5 hours &.5 prep	24 days	\$38.91	6/29 - 7/31 Closed 7/3
Mary Leslie	ESY Preschool Teacher	Lincoln -virtual	2.5 hours .5 prep	20 days	\$38.91	6/29 - 7/30 Closed 7/3
Christine Savini	ESY PALS Teacher	Lincoln-virtual	3.5 hours .5 prep	29 days	\$38.91	6/22 - 7/31 Closed 7/3
Haily Smith	ESY MD Teacher	Lincoln-virtual	3.5 hours .5 prep	29 days	\$38.91	6/22 - 7/31 Closed 7/3
Morgan Abrams	ESY Teacher	TJ-virtual	3.5 hours .5 prep	24 days	\$38.91	6/29 - 7/31 Closed 7/3
Carol Coulther	ESY Teacher	TJ-virtual	3.5 hours &.5 prep	24 days	\$38.91	6/29 - 7/31Closed 7/3
Antonia Zangara	ESY MD Teacher	TJ-virtual	3.5 hours &.5 prep	29 days	\$38.91	6/22 - 7/31Closed 7/3
Daniella Bubba	ESY Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$16.10	6/22 - 7/31 Closed 7/3
Christine DeCagna	ESY Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$15.45	6/22 - 7/31 Closed 7/3
Kerri Anne Iapicca	ESY PALS Aide	Lincoln-virtual	3.5 hours	29 days	\$15.00	6/22 - 7/31 Closed 7/3
Brianna Jozwiak	ESY Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$15.00	6/22 - 7/31 Closed 7/3
Judith Julian	ESY MD Personal Aide	TJ-virtual	3.5 hours	29 days	\$15.93	6/22 - 7/31 Closed 7/3

Margaret Lenahan	ESY MD Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$16.10	6/22 - 7/31 Closed 7/3
Carole Leonard	ESY Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$18.03	6/22 - 7/31 Closed 7/3
Nicole Macera	ESY MD Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$17.11	6/22 - 7/31 Closed 7/3
Julie McBride	ESY Personal Aide	Lincoln-virtual	3.5 hours	29 days	\$18.03	6/22 - 7/31 Closed 7/3
Maryann Medore	ESY MD Personal Aide	TJ-virtual	3.5 hours	29 days	\$15.93	6/22 - 7/31 Closed 7/3
Heather DeGrose	ESY Inst Aide	TJ-virtual	3.5 hours	24 days	\$15.93	6/29 - 7/31 Closed 7/3
Kellianne Fowler	ESY Inst. Aide	TJ-virtual	3.5 hours	29 days	\$15.93	6/29 - 7/31 Closed 7/3

W. Be it resolved, based upon the recommendation of the Supt, to approve the following Summer Enrichment positions:

Sharon Izzo	Summer Enrichment Teacher	Virtual	2 hours + .5 prep	8 days	\$38.91	7/7, 7/9, 7/14, 7/16, 7/21, 7/23, 7/28 & 7/30
Sherry Rich	Summer Enrichment Teacher	Virtual	2 hours + .5 prep	8 days	\$38.91	7/7, 7/9, 7/14, 7/16, 7/21, 7/23, 7/28 & 7/30
Sandy Gancarik	Summer Enrichment Teacher	Virtual	2 hours + .5 prep	8 days	\$38.91	7/7, 7/9, 7/14, 7/16, 7/21, 7/23, 7/28 & 7/30
Dorothea Yobs	Summer Enrichment Teacher	Virtual	2 hours + .5 prep	8 days	\$38.91	7/7, 7/9, 7/14, 7/16, 7/21, 7/23, 7/28 & 7/30

X. Be it resolved, based upon the recommendation of the Supt to approve the following teachers to complete Summer Curriculum Writing at an hourly rate of \$38.91. All work to be completed by August 17, 2020:

Name	Subject Area	Maximum Hours
Amy DeFelice	Social Studies Inclusive Curriculum (LGBTQ and People with Disabilities) 7th & 8th Grade/ NEW. (Implementation of law: N.J.S.A. 18A:35-4.35)	10 Hours
Cecilia Isenberg	Visual and Performing Arts (K-8)- Update to New 2020 Standards	20 Hours
Samantha Selikoff	Career Readiness, Life Literacies, and Key Skills (K-8)- Update to New 2020 Standards	20 Hours

Samantha Selikoff	Computer Science and Design Thinking (K-8)- Update to New 2020 Standards	20 Hours
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- Y. Be it resolved, based upon the recommendation of the Supt., to approve the 2020 - 2021 staff assignments.
- Z. Be it resolved, based upon the recommendation of the Supt., to approve the following current substitute teachers for the 2020-2021 school year at a rate of \$90.00 for the first 10 days and \$95.00 per day thereafter.

Erick Beck	Jessica Bell	Cassandra Brodhecker	Amy Bush	Kelly Carmona	Patricia Carroll
Donald Danford	Brianna Dunn	Lisa Fonda	Krista Gore	Sita Goss	Donna Hawkes
Kerri Anne Iapicca	Carolyn Johnson	Sarah Kamyar	John Kieswetter	Richard Koval	Robert Longo
Eric Medore	Joanne Morena	Gina Marie Nappi	Alex Nestor	Jessica Patton	Mary Beth Ramsay
Michael Scholtz	Marianne Seif	Jared Sussner	Jamie Swenty	Matthew Toohey	Mary Anne Weber
Theresa Weldon	Geoffrey Zoeller	Krista Zygmunt			

12. Curriculum & Instruction/Students

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve updates and the complete latest version, of the district’s **“Health Related Closure Preparedness Plan”** effective immediately which complies with the state’s requirement to have a state vetted and approved plan that will allow the district to count “Distance Learning” days towards the minimum 180 school day requirement.
- B. Be it resolved, based upon the recommendation of the Supt, to approve up to 80 summer hours for PG Chambers of Cedar Knolls, NJ, as needed, at the rate of \$92 per hour to provide Occupational Therapy services for the Extended School Year program, as indicated in the students’ IEP’s.
- C. Be it resolved, based upon the recommendation of the Supt, to approve up to 60 summer hours for Elissa Rael, at the rate of \$75.00 per hour to provide Physical Therapy services for the Extended School Year program, as indicated in the students’ IEP’s.
- D. Be it resolved, based upon the recommendation of the Supt, to approve up to 50 summer hours for Caroline McIntyre of Jump Ahead, at the rate of \$62.50 per hour to provide Speech Therapy services for the Extended School Year program, as indicated in the students’ IEP’s.
- E. Be it resolved, based upon the recommendation of the Supt, to approve up to 100 summer hours for Lisbeth Schnurman, as needed, at the rate of \$38.91 per hour to provide Speech Therapy services for the Extended School Year program, as indicated in the students’ IEP’s.

- F. Be it resolved, based upon the recommendation of the Supt, to approve up to 10 summer hours for Christine Matrisciano, at the rate of \$38.91 per hour for Occupational Therapy services and/or Child Study Team meetings.
- G. Be it resolved, based upon the recommendation of the Supt, to approve a special education student out-of-district placement for student number 145 in Allegro School, of Cedar Knolls, NJ, for the 2020-21 school year, effective July 13, 2020 to June 30, 2021, for a total of 210 school days at a tentative daily tuition rate of \$533.30 (total annual tuition \$111,993.00) plus separate costs for transportation, with an aide, if applicable, to and from school.
- H. Be it resolved, based upon the recommendation of the Supt, to accept the following out-of-district students from Dover to attend our Extended School Year Program 2020 at the following rates:

Student #	Class	Tuition	Aide	Total
#284	PALS	\$8,937	\$2,953	\$11,890
#247	Lincoln MD	\$8,937	\$2,953	\$11,890
#177	Lincoln MD	\$8,937	\$2,953	\$11,890

- I. Be it resolved, based upon the recommendation of the Supt, to accept the Child Study Team determination for the following Rockaway Borough students to attend the 2020 Extended School Year Program ESY as stated in their IEP's:

PALS	PreK	2nd/3rd	L-MD	TJ-MD	TJ-LLD	4th/5th	6th/7th	8th
321	244	261	232	198	221	252	327	270
259	287	288	256	155	204	326	268	222
289	312	304	225	323	296	246	254	400
280	290	305	169	324	3	298		302
319	309	328		168	325	307		12
322	318			257	251	214		
283						167		

- J. Be it resolved, based upon the recommendation of the Supt, to approve a contract with the Educational Services of Morris County, of Morristown, NJ, to provide all special education federal 192/193, non-public nursing, textbooks, technology & security services for the students attending Divine Mercy, for the 2020-21 school year as per their proposal dated May 1, 2020.
- K. Be it resolved, based upon the recommendation of the Supt, to approve a Professional Services Contract with Michelle Lawton, MA-BCBA, of Lake Hopatcong, NJ, to provide Summer ESY Student Behavioral Services, as needed, at an hourly rate of \$125.00, and as directed by the Child Study Team Supervisor.

- L. Be it resolved, based upon the recommendation of the Supt, to approve the following resolution pertaining to the “TJ Washington Trip” student activities account and the funds that were raised:
- Whereas*, the 8th grade students partake in an annual Spring overnight trip to Washington, DC, as an enhancement to their educational program, and
- Whereas*, students fund their trip by a combination of fund raising activities and personal monies to pay the cost of accommodations and other incidental fees, and
- Whereas*, the spread of the Coronavirus COVID-19 and the NJ Public Health Emergency led to the cancellation of the event, and partial refunds were issued and a question regarding the disposition of the funds that were raised was brought to the attention of the principal, and
- Whereas*, the funds raised were for the initial purpose of the 8th grade class as a whole,
- Now, Therefore Be It Resolved*, that the Board recognizes their fiduciary responsibility to ensure that the funds raised be redirected to benefit the 8th grade class as a whole and entrusts the 8th Grade Advisors and School Principal to expend the funds in accordance with that responsibility.

13. **Building & Grounds/Technology**

- A. Be it resolved, based upon the recommendation of the BA, to award a contract with The Gillespie Group, of Dayton, NJ, to demo asbestos floor tiles, and furnish and install new flooring tiles (Armstrong VCT) in TJ Classrooms 1010& 102, for \$7,262.00 each (\$14,524.00 total) by utilizing the ESC of NJ Coop Flooring Bid #65MCESCCPS / ESCNJ #19/20-05, based on their proposal dated June 4, 2020.
- B. Be it resolved, based upon the recommendation of the Supt & BA, to approve a renewal “Application for Dual Use of Educational Space” application to the State DOE for the reconfigured use of the Library/Media Center at Thomas Jefferson to include space for a Makerspace for the 2020-21 school year (year 2).
- C. Be it resolved, based upon the recommendation of the Supt, to approve a renewal “Application for Dual Use of Educational Space” application to the State DOE for the reconfigured use of the Makerspace (Old Computer Lab) at Thomas Jefferson to include space for the OT Speech Program and Small Group Instruction (SGI) for the 2020-21 school year (year 2).
- D. Be it resolved, based upon the recommendations of the Supt & BA, to approve for submission, the “Renewal Application for Temporary Instructional Space” form to the State DOE for the double-wide trailer for the preschool program adjacent to the Lincoln Elementary school for the 2020-21 school year. This is the 13th & FINAL school year for the trailers.
- E. Be it resolved, based upon the recommendation of the Superintendent, to approve a renewal “Application for Change of Use of Educational Space” application to the State DOE for the reconfigured use of the Computer Lab in the Lincoln Elementary school to Office & Small Group Instruction (SGI) for the 2020-21 school year (year 3).

14. **Policy**

- A. There are no updates or new policies or regulations at this time.

15. Consent Agenda

A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:

<u>Roll Call Vote:</u>	<u>Moved & Seconded By:</u>	<u>Yeas</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Absent</u>
Mrs. McGovern:	-	Yea	-	-	-
Mrs. Piombino:	Seconded	Yea	-	-	-
Mr. Tobias:	-	Yea	-	-	-
Mrs. Walter:	Moved	Yea	-	-	-
Mrs. Smith:	-	Yea	-	-	-

Mr. Stepka declares all Resolutions & Recommendations are hereby unanimously approved.

16. Old Business

A. There is none at this time.

17. New Business

A. There was none at this time.

18. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)

- A. Our recent retirees, Mrs. Parent & Mrs. Quirke, thanked the Board for their support during their careers and stated that they will miss the students. The Board wished them well in their retirement.
- B. Resident Mr. Graf asked a question about non-tenured teachers.
- C. RBEA Co-Presidents Mrs. Hurley & Mr. Onischuk thanked the Board for filling the 3rd grade teaching position and for bringing the nurses back.

19. Next Regularly Scheduled Meetings:

- 1. Tuesday, July 21 - 6:30 PM (In-person & virtual)
- 2. Tuesday, September 1 - 6:30 PM

20. Motion to Enter Executive Session: 8:07 PM

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing: Personnel Issues: 1) A “Donaldson Hearing” for a Non-Renewed Teacher, and 2) The Board will present & discuss the Superintendent’s Evaluation to/with her for the 2019-20 school year, the natures of which will be made public when the need for confidentiality no longer exists.

OFFICIAL BOARD ACTION MAY BE TAKEN AFTER THIS EXECUTIVE SESSION.

Moved by: Mrs. McGovern Seconded by: Mrs. Piombino Voice Vote: All Ayes

At this time the virtual public Zoom meeting was paused and the Board members entered into another separate, private Zoom meeting with the Superintendent & Business Administrator/Bd. Sec'y (and others) for reasons stated above.

21. Motion to Adjourn Executive Session and Return to the Public Meeting: 11:02 PM

Moved by: Mrs. Piombino Seconded by: Mrs. McGovern Voice Vote: All Ayes

At this time the virtual public Zoom meeting was resumed with approximately 7 other persons.

22. Any Other Business Before the Board

A. Be it resolved, based upon the recommendation of the Supt., to approve **Mr. Michael Jones** (no relation to our current teacher of the same name) as ELA Teacher at Thomas Jefferson School beginning September 1, 2020 through June 30, 2021. Mr. Jones will be placed on Guide MA+30, Step 5 at an annual salary rate of \$58,800, pending Office of Student Protection review background check required by P.L. 1986 c.116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.

Moved by: Mr. Tobias Seconded by: Mrs. Walter Roll Call Vote: All Ayes

23. Motion to Adjourn the Meeting: 11:06 PM.

There being no further business before the Board, the meeting is hereby adjourned.

Moved by: Mrs. McGovern Seconded by: Mrs. Walter Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
Secretary of the Board of Education/
School District Business Administrator