

# Rockaway Borough Board of Education

## REGULAR MEETING MINUTES

Tuesday, November 15, 2022, 8:00 PM

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

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### ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

### Executive Session: 7:05-7:58 pm (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) to discuss an exempt matter pertaining to: school security, the nature of which will be made public only when the need for confidentiality no longer exists.

Motion to Enter:      **Moved by: Mrs. Walter**      **Seconded by: Dr. Piombino**      **Voice Vote: All Ayes**  
Motion to Adjourn:      **Moved by: Dr. Piombino**      **Seconded by: Mrs. Walter**      **Voice Vote: All Ayes**

## 1. Call to Order: 7:59 PM

*The public meeting was called to order at 7:59 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

“In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date, and location advertised in The Daily Record Newspaper on October 18, 2022; and posted on our website and at town hall on October 14, 2022, and the time amended to 8:00 pm on November 8, 2022. Official Board actions will be taken.”

## 2. Board Member Roll Call:

### **Mr. Edward Graf - Present**

*Appointed October 2022 to fulfill an unexpired term (to Dec. 31, 2023)*

### **Dr. Alexis Piombino, Vice President - Present**

*Elected 2021 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2024)*

### **Mrs. Christa Smith, President - Present**

*Elected 2019 to 7<sup>th</sup> consecutive term (3-year seat to Dec. 31, 2022)*

### **Mr. Jeffrey Tobias - Present**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

### **Mrs. Karen Walter - Present**

*Elected 2021 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2024)*

### **Mr. Anthony Grieco, Superintendent - Present**

*Appointed July 2021 Chief School Administrator & Non-Voting Board Member (CSA/Supt)*

### **Mr. William Stepka, SBA/Board Secretary - Present**

*Appointed Nov 2017 Business Administrator, Secretary of the Board & Non-Voting Board Member (BA)*

**Mr. Stepka Declared that all Board members were present,  
Along with 2 administrators, 1 staff member and 1 parent present.**

***The Pledge of Allegiance to the United States was then held.***

### 3. Workshop/Regular Session:

#### A. Administration Monthly Reports -

- |  |                                      |
|--|--------------------------------------|
| 1. Lincoln Principal's Report:                     | <u>Submitted by:</u><br>Ms. Dachisen |
| 2. Thomas Jefferson Principal's Report:            | Mr. Waxman - present                 |
| 3. Curr., Inst., and Assessment Director's Report: | Mrs. Argenziano - present            |
| 4. Building & Grounds Supervisor's Report:         | Mr. Klein                            |
| 5. Technology Supervisor's Report:                 | Mr. Reyes                            |

#### C. Superintendent's Report - Mr. Grieco, Supt.

1. Mr. Grieco spoke about the district's school security update and audit, and instituting scheduling and school committees.

#### D. Business Administrator's & Board Secretary's Report - Mr. Stepka, BA

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. There was none at this time.
2. Financial Status Updates:
  - A. 2021-22 Budget Year: Audit is continuing.
  - B. 2022-23 Current Budget Year: Proceeding within parameters.
3. Board of Education Election Update:
  - A. Unofficial Results from the November 8th ballot:  
1 Petitioner: Mr. Brian Riviuccio: 1,285. Others: write-ins: 32

#### E. Review of Agenda Items Recommended for Approval

1. The Board discussed the purchase of handicapped school van for future agenda approval: this could save the district over \$200,000 if two routes were combined.
2. The Board then reviewed all agenda items for approval.

Motion to begin regular meeting agenda:

*Moved by: Mrs. Walter    Seconded by: Dr. Piombino    Voice Vote: All Ayes*

### 4. Public Comment No. 1: Agenda Items ONLY

- A. There was none at this time.

**5. Enrollment Report:**

Grade Level & School	Students June 30, 2022	Students November 15, 2022	Diff from June 22	Sections (Classes)	Avg. Class Size
Preschool - Lincoln	29	<b>28</b>	-1	2	14
Kindergarten - Lincoln	65	<b>57</b>	-8	3	19
Grade 1 - Lincoln	56	<b>65</b>	+9	3	22
Grade 2 - Lincoln	66	<b>56</b>	-10	3	19
Grade 3 - Lincoln	57	<b>67</b>	+10	3	22
<b>Total Lincoln School:</b>	<b>273</b>	<b>273</b>	<b>0</b>	<b>14</b>	<b>20</b>
Grade 4 - TJ	46	<b>56</b>	+10	3	19
Grade 5 - TJ	59	<b>41</b>	-18	3	14
Grade 6 - TJ	54	<b>60</b>	+6	3	20
Grade 7 - TJ	58	<b>55</b>	-3	3	18
Grade 8 - TJ	53	<b>59</b>	+6	3	20
<b>Total Thomas Jefferson:</b>	<b>270</b>	<b>271</b>	<b>+1</b>	<b>15</b>	<b>18</b>
Special Ed Out-of-District:	3	<b>3</b>	0	-	-
<b>Resident Students:</b>	<b>546</b>	<b>547</b>	<b>+1</b>	<b>29</b>	<b>19</b>
Charter/Choice Schs Out:	1	<b>2</b>	+1	-	-
Spec. Ed Tuition Incoming:	5	<b>5</b>	0	-	-
<b>Total Students:</b>	<b>552</b>	<b>554</b>	<b>+2</b>	-	-

**6. Meeting Minutes**

- A. Be it resolved, based on the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:
1. October 20, 2022: Regular & Executive Session.

**7. Finance**

- A. Be it resolved, based on the recommendation of the Business Administrator, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:
1. Bills & Claims List: October 21 to November 15: \$603,018.53
- B. Be it resolved, based on the recommendation of the Business Administrator, to approve a three year renewal of membership with the School Alliance Insurance Fund (SAIF), of West Windsor, NJ, to provide insurance coverage for the district in the following perils: package (property, boiler & machinery, general and auto liability, and environmental impairment liability), excess liability, school leaders professional liability, and supplemental excess liability, beginning July 1, 2022 through June 30, 2025.

## 8. Personnel

- A. Be it resolved, based on the recommendation of the Superintendent, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1., and listed at the end of this agenda.
- B. Be it resolved, based on the recommendation of the Superintendent, to regretfully accept and approve the resignation of **Joseph Basile**, paraprofessional at Thomas Jefferson School, effective December 31, 2022.
- C. Be it resolved, based on the recommendation of the Superintendent, to approve an unpaid medical leave of absence for **Patricia Rolph**, paraprofessional at Lincoln school, effective November 1, 2022 until further notice.
- D. Be it resolved, based on the recommendation of the Superintendent, to approve an employment contract with **Maryeline Corro**, as a World Language Teacher, effective January 3, 2023 to June 30, 2023, to be paid on Guide MA, Step 14, at an annual salary rate of \$82,045 (to be pro-rated from actual start date).

## 9. Curriculum, Instruction & Assessment

- A. Be it resolved, based on the recommendation of the Superintendent, to approve the Student Field Trip requests as listed at the end of this agenda.

## 10. Technology and Buildings & Grounds

- A. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve and accept the Annual Buildings & Grounds Annual Safety Checklist for Lincoln and Thomas Jefferson schools for the 2022-23 school year.
- B. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve and accept the Annual Facilities Comprehensive Maintenance Plan & M-1 Worksheet for the 2023-24 school year.
- C. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve a contract with Window Film Depot, of Hamilton Township, NJ, to furnish and install 3M Tinted Window Security Film at Lincoln (ground floor) and Thomas Jefferson schools, for \$69,207.02, by utilizing NJ State Coop Contract Number: 65MCESCCPS, based on their quoted dated October 28, 2022.
- D. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve a contract with New Jersey Door Works, of Hillside, NJ, to furnish and install two sets of replacement double exterior doors for the 4th grade wing at Thomas Jefferson School, for \$22,965.00, based on their quoted dated September 23, 2022. (Other quote received: Gordian, of Hackensack, NJ: \$39,141.36 and one "no quote" response.)

- E. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve a contract with Window Repair Systems, of Westminster, SC, to furnish and install replacement “Class 5 Turbo2 Window Balancers” for up to 36 windows at Thomas Jefferson, for \$17,424.00, by utilizing the “Sole Proprietor” exception for quotes, based upon their proposal dated November 8, 2022.

**11. Policy**

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve and accept the District Nursing Services Plan for the 2022-2023 school year.

**12. Consent Agenda**

- A. **Move and Vote on all Agenda Resolutions & Recommendations in One Motion:**

<u>Roll Call Vote:</u>	<u>Moved &amp; Seconded By:</u>	<u>Aye</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Absent</u>
Mr. Graf:	-	Aye	-	-	-
Dr. Piombino, VP:	Moved	Aye	-	-	-
Mr. Tobias:	-	Aye	-	-	-
Mrs. Walter:	Seconded	Aye	-	-	-
Mrs. Smith, Prez:	-	Aye	-	-	-
		5	0	0	0

Mr. Stepka declares all Resolutions & Recommendations are hereby unanimously approved.

**13. Old Business**

- A. Hall of Fame nominations update.

**14. New Business**

- A. There was none at this time.

**15. Public Comment No. 2 (Agenda & Other School Business Items to be Heard)**

- A. There was none at this time.

**16. Next Regularly Scheduled Meeting**

- A. Tuesday, December 13, 2022

The Public Meeting will begin at 7:30 pm in the Cafeteria of Thomas Jefferson Middle School. (Executive Session begins at 6:30 pm - closed to the public.)

**17. Motion to Adjourn the Meeting: 8:46 PM**

There being no further business before the Board, the meeting was adjourned at 8:46 pm.

**Moved by: Dr. Piombino      Seconded by: Mrs. Walter      Voice Vote: All Ayes**  
Respectfully submitted,

Mr. William Stepka, RSBA  
Secretary of the Board of Education/Business Administrator

**Student Field Trip Requests:**

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST	JUSTIFICATION FOR TRIP
6-8	Michael Onischuk Lauren Bogart	5/17/23	8:30/2:30	Jane Jones Fitness Combine/Morris Hills HS	27	2	FREE	Articulation with MHRD; top fitness testers in District will showcase skills against sending district middle schools.
8	Michael Onischuk Lauren Bogart	TBD Last week of 3/2023	8:30/2:30	Wellness Day/ Morris Hills or Knolls	15-20	2	FREE	Articulation with MHRD and to provide 8th grade students an opportunity for a wholesome wellness day; students will also be presenting projects.
APE-MD	Michael Onischuk	11/30/22	9:45/1:30	Rockaway Lanes/ M&S II Pizza	10	6	FREE	Reward for fitness-based warm-up program in APE; give students an opportunity to be successful in sport in an alternate environment.
6-8	Michael Onischuk	2/14/23	3:00-10:00 pm	Seton Hall Men's Basketball Game	40	5-6	TBD	Give middle school student-athletes an opportunity to watch a college basketball games as a team building activity; get opportunity to play on a college basketball court.
8	Cynthia O'Brien	12/14/22	10:45-6:30 pm	Broadway, NYC, Lyric Theatre. Harry Potter and the Cursed Child	59	9	TBD	Students have read two of the seven Harry Potter novels, and would like to culminate the learning from grades 6&7 with an 8th grade viewing. This field trip falls into NJSLA learning standards; RL ;8.7, RL 8.9 and W: 8.9.

**Professional Development/Travel Expenditure Requests:**

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	REG & FEES	JUSTIFICATION FOR THE TRIP
Shaun Reyes	BrainStorm/ Kalahari in Summit, PA	11/13/22 11/14/22 11/15/22	\$345 & Mileage	Conference on Technology
Shaun Reyes	Computer Technology Articulation/ MHHS	11/16/22	FREE	All districts meet to go over technology for what is going on now and in the future.
Rebecca Vlacich	Maximizing the Impact of Guided Reading/ Virtual	12/5/22	\$279	To maximize the impact of Guided Reading instruction.
Christine Matriciano	Practical Strategies for Improving Effectiveness, Efficiency & Impact of your school based O.T./ Virtual	1/6/23	\$279	The conference is on practical strategies for improving the effectiveness, efficiency and impact of school- based occupational therapy services. It will include new and innovative strategies, time-efficient strategies for progress monitoring, resources for addressing multiple disabilities and looking at alternative service delivery models such as pushing into the classroom to address least restrictive environment.
Anthony Grieco William Stepka	Title I, Part A "New Directors Training: Part 2 Allowable and Unallowable uses of Title I, Part A funds and Part A required Reserves./ Virtual	11/16/22	FREE	Attendees will gain a basic understanding of allowable and unallowable uses of Title I, Part A funds.
Lisbeth Schnurman	Virtual Course Membership. SpeechtherapyPD.com	Live and ongoing	\$189	Categories included: AAC, apraxia, articulation, autism, child language, collaboration, literacy, school based SLP.
Kyrsten Thomas	NJ Association of School Librarians Fall Conference/ Atlantic City, NJ	12/4 -6 /22	\$250 Hotel: Hard Rock: 2 nights: \$227.54 Mileage: \$132.54 141 miles each way	The NJASL Conference features many opportunities for continuing education and networking with Media Specialist/ Staff/ Administrators throughout the state.
Alyssa Bellafonte	Eric Milou: Creating an Innovative Mathematics Teaching and Learning Experience/ CCM	10/31/22	\$100	Workshop will include strategies and resources focused on technology and mathematical modeling in curriculum and instruction.