# **Rockaway Borough Board of Education** <u>REGULAR MEETING AGENDA</u>

# Tuesday, September 27, 2022, 7:30 PM

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

Visit us on the Web: www.rockboro.org

#### ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

#### Executive Session I: 6:30-7:30 pm (Closed to the Public)

Be it Resolved, that the Board enters into Executive Session (Private) to discuss exempt matters pertaining to: 1) negotiations pertaining to a Shared Services Class III Officer Contract and 2) personnel: the BA's employment contract; the natures of which will be made public only when the need for confidentiality no longer exists.

Motion to Enter Exec Session:	Moved by:	Seconded by:	Voice Vote:
Motion to Adjourn Exec Session:	Moved by:	Seconded by:	Voice Vote:

## 1. Call to Order: 7:30 PM

# The public meeting will be called to order at approximately 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date, and location advertised in The Citizen Newspaper on January 19, 2022; posted on our website and at town hall. Official Board actions will be taken."

# 2. Board Member Roll Call:

#### Mrs. Linda McGovern

Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)

#### Dr. Alexis Piombino, Vice President

Elected 2021 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2024)

#### Mrs. Christa Smith, President

Elected 2019 to 7th consecutive term (3-year seat to Dec. 31, 2022)

#### Mr. Jeffrey Tobias

Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)

#### Mrs. Karen Walter

Elected 2021 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2024)

#### Mr. Anthony Grieco, Superintendent of Schools

Appointed July 2021 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

#### Mr. William Stepka, SBA/Board Secretary

Appointed 2017 District Business Administrator (BA) & Secretary of the Board Mr. Stepka Declares: All Present or a Board Quorum Present

"Now, please join us for the Pledge of Allegiance to the United States . . . "

# 3. Workshop/Regular Session:

#### A. Administration Monthly Reports -

- **1.** Lincoln Principal's Report:
- 2. Thomas Jefferson Principal's Report:
- **3.** Curr., Inst., and Assessment Director's Report:
- 4. Building & Grounds Supervisor's Report:
- 5. Technology Supervisor's Report:

## B. Superintendent's Report - Mr. Grieco, Supt.

1. District Update

## C. Business Administrator's & Board Secretary's Report - Mr. Stepka, BA

- 1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. Received 8/31 from Leah Rueda regarding Boro Kids before & aftercare program.
  - **B.** Received 9/6 from Thomas Weber applying for the open Board member seat.
  - **C.** Received 9/6 from Edward Graf applying for the open Board member seat.
- 2. Financial Status Updates:
  - A. 2021-22 Budget Year: Audit is underway.
  - **B.** 2022-23 Current Budget Year: Proceeding within parameters.
- 3. Board of Education Election Update:
  - **A.** 1 seat is up for election (Mrs. Smith's seat) on the November 8th ballot. 1 Applicant: Mr. Brian Rivieccio has filed a petition to run.

## D. Interview of Board Member Candidates & Appointment:

- 1. To be held in public for the two residents who submitted their letter of intent and resume. Applicants: Mr. Thomas Weber & Mr. Edward Graf
- 2. Executive Session: The Board will now deliberate in closed session for approximately \_\_\_\_\_

minutes. (Time In: Time Out	: )		
Motion to Enter Exec Session:	Moved by:	Seconded by:	Voice Vote:
Motion to Adjourn Exec Session:	Moved by:	Seconded by:	Voice Vote:

- 3. Roll Call Vote for \_\_\_\_\_ (Candidate #1):
  - a. Mrs. Piombino, Mr. Tobias, Mrs. Walter, and Mrs. Smith
- 4. Roll Call Vote for \_\_\_\_\_ (Candidate #2):
  - a. Mrs. Piombino, Mr. Tobias, Mrs. Walther, and Mrs. Smith
- 5. By virtue of the run-off vote result as per Board Policy 0143; the Board hereby appoints \_\_\_\_\_\_ to fill the Board member vacancy to December 31, 2023.

# E. Review of Agenda Items Recommended for Approval

1.

Motion to begin regular meeting agenda:

Moved by: Seconded by: Voice Vote:

# 4. Public Comment No. 1: Agenda Items ONLY

# A. PLEASE STATE YOUR <u>NAME & ADDRESS</u>, THANK YOU!

## Submitted & Presented by:

AGENDA

Ms. Dachisen Mr. Waxman Mrs. Argenziano Mr. Klein Mr. Reyes

# 5. <u>Enrollment Report:</u>

Grade Level & School	Students June 30, 2022	Students September 6, 2022	Diff from June 22	Sections (Classes)	Avg. Class Size
Preschool - Lincoln	29	25	-4	2	13
Kindergarten - Lincoln	65	57	-8	3	19
Grade 1 - Lincoln	56	66	+10	3	22
Grade 2 - Lincoln	66	56	-10	3	19
Grade 3 - Lincoln	57	67	+10	3	22
Total Lincoln School:	<u>273</u>	<u>271</u>	<u>-2</u>	<u>14</u>	<u>19</u>
Grade 4 - TJ	46	54	+8	3	18
Grade 5 - TJ	59	42	-17	3	14
Grade 6 - TJ	54	61	+7	3	20
Grade 7 - TJ	58	54	-4	3	18
Grade 8 - TJ	53	58	+5	3	19
Total Thomas Jefferson:	<u>270</u>	<u>269</u>	<u>-1</u>	<u>15</u>	<u>18</u>
Special Ed Out-of-District:	3	2	-1	-	-
<u>Resident Students:</u>	<u>546</u>	<u>542</u>	<u>-4</u>	<u>29</u>	<u>19</u>
Charter/Choice Schs Out:	1	2	+1	-	-
Spec. Ed Tuition Incoming:	5	5	0	-	-
Total Students:	552	549	-3	-	-

## 6. <u>Meeting Minutes</u>

- **A.** Be it resolved, based on the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:
  - 1. August 30, 2022: Regular & Executive Sessions I & II.

## 7. Finance

- **A.** Be it resolved, based on the recommendation of the Business Administrator, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:
  - **1.** Bills & Claims List: August 31 to September 27:\$659,046.09
- **B.** Be it resolved, based on the recommendation of the Superintendent, to approve the Inter-Local Shared Services Agreement with the Rockaway Borough Town Council to share the services of two (2) Class Three Special Officers, for the 2022-2023 school year, as submitted.

#### 8. <u>Personnel</u>

- A. Be it resolved, based on the recommendation of the Superintendent, to approve the attached list of Staff Member Professional Development Workshops & Travel Expenditure Requests that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1., and listed at the end of this agenda.
- **B.** Be it resolved, based on the recommendation of the Superintendent, to approve a horizontal salary guide movement request from **Amy DeFelice**, 7th & 8th Grade Social Studies Teacher at Thomas Jefferson School, for the successful attainment of advanced graduate credits, from the BA Guide (Step 6 \$58,285) to the MA Guide (Step 6 \$62,985), retroactive to September 1, 2022.
- **C.** Be it resolved, based on the recommendation of the Superintendent, to approve **Svitlana Kahuy** as a Maternity Leave Replacement Kindergarten Teacher (not eligible towards tenure) at Lincoln School beginning November 12, 2022, through April 3, 2023. Ms. Kahuy will be paid based on Guide-Step BA-2 at an annual salary of \$54,305, to be prorated from the actual start date. Ms. Kahuy has successfully completed all required criminal background checks. (She will work in Mrs. Courtney Conway's position.)
- **D.** Be it resolved, based on the recommendation of the Superintendent, to approve **Kaila West** as a Floating Substitute Teacher for the district, at a daily rate of \$125.00 for in-person school instruction, effective September 6, 2022, through June 30, 2023. She will be paid via timesheet for up to four days per week. Ms. West has successfully completed all required background checks.
- **E.** Be it resolved, based on the recommendation of the Superintendent, to approve **Christopher Cayes** as a substitute teacher for the 2022-2023 school year at the rate of \$115.00 per day. Mr. Cayes has successfully completed all required background checks.
- **F.** Be it resolved, based upon the recommendation of the Superintendent, to approve **Karen Fitzgerald** and **Nicole Macera** to be bus aides for the Lincoln School run, for an additional 1.25 hours per school day at their current hourly rates of pay, and to adjust their salary accordingly. Mrs. Fitzgerald will be on the bus for the morning run and Mrs. Macera will be on the bus for the afternoon run.
- **G.** Be it resolved, based on the recommendation of the Superintendent, to approve the Internship of **Rebecca Voto** (Morris County School of Technology), for the 2022-2023 school year. Ms. Voto will be working with Ms. Katrina Tajiddin, Grade 1 teacher at Lincoln School.
- **H.** Be it resolved, based on the recommendation of the Superintendent, to approve **Samantha Mannello** as the Assistant Girls' Soccer coach for the 2022-2023 school year, at a stipend amount of \$937.00.
- I. Be it resolved, based on the recommendation of the Superintendent, to approve Lauren Bogart as the Assistant Boys' Soccer coach for the 2022-2023 school year, at a stipend amount of \$937.00.
- J. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve the New Jersey minimum wage cost of living adjustment of 13 cents per hour, from \$14.00 to \$14.13 per hour, effective January 1, 2023, announced this week by the NJ Department of Labor and authorized the Business Administrator to adjust the payroll for those affected employees for the January 15, 2023 payroll and the remainder of this school year.

**K.** Be it resolved, based on the recommendation of the Superintendent, to approve the following **Extra Curricular coaches** for the 2022-2023 school year, as per the RBEA agreement:

Boys Cross Country Assistant Coach	Trevor Basile	\$937.00
Girls Cross Country Assistant Coach	Samantha Selikoff	\$937.00

- L. Be it resolved, based on the recommendation of the Superintendent, to approve additional instructional class periods for **Michael Jones** (Lincoln), at an amount of \$50.05 per additional period, from September 7, 2022, through November 9, 2022, to be paid via monthly timesheet.
- **M.** Be it resolved, based on the recommendation of the Superintendent, to approve additional instructional class periods for **Elizabeth Blake** (Lincoln/Thomas Jefferson), at an amount of \$50.05 per additional period, from September 7, 2022, through November 9, 2022, to be paid via monthly timesheet.
- N. Be it resolved, based on the recommendation of the Superintendent, to approve additional instructional class periods for **Michael Onischuk** (Lincoln/Thomas Jefferson), at an amount of \$50.05 per additional period, from September 7, 2022, through October 8, 2022, to be paid via monthly timesheet.
- **O.** Be it resolved, based on the recommendation of the Superintendent, to approve additional instructional class periods for **Nicolas Bova** (Lincoln/Thomas Jefferson), at an amount of \$50.05 per period, for the 2022/2023 school year, to be paid via monthly timesheet.
- **P.** Be it resolved, based on the recommendation of the Superintendent, to approve **Amberlynn Cooper** as a Maternity Leave Replacement Grade 4 Science/Social Studies Teacher (not eligible towards tenure) at Thomas School beginning on September 28, 2022, through March 13, 2023. Ms. Cooper will be paid based on Guide-Step BA-1 at an annual salary of \$54,055, to be prorated from the actual start date. This approval is pending the completion of all required criminal background checks. (She will work in Mrs. Kimberly Hynson's position.)
- Q. Be it resolved, based on the recommendation of the Superintendent, to approve one additional hour of employment to provide AM Supervision at Lincoln School for the following lunchroom/playground aides: Josie Pulmano, Patricia Rolph, Janice Santoro, and Geraldine Pallante for the 22-23 school year, at their normal hourly rate (all are at \$13.43 per hour) to bring their total daily hours up to 3.5 hours from 2.5 hours per day.
- **R.** Be it resolved, based on the recommendation of the Superintendent, to approve Sports Officials' Rates (Game Referees) for the 2022-2023 School Year, which includes a \$5.00 increase for previously approved rates, effective September 1, 2022, as described in the chart below:

Sport	Previous Rates Rates for 22-23		Misc. Information
<u>Soccer</u>	\$60.00 if two officials	\$65.00 if two officials	Besides softball, one official would only be used
	(\$90.00 if one official)	(\$97.50 if one official)	in an emergency- (1.5 the two-person rate).
<u>Basketball</u>	\$65.00 if two officials	\$70.00 if two officials	Besides softball, one official would only be used
	(\$97.50 if one official)	(\$105.00 if one official)	in an emergency- (1.5 the two-person rate).
<u>Baseball</u>	\$60.00 if two officials	\$65.00 if two officials	Besides softball, one official would only be used
	(\$90.00 if one official)	(\$97.50 if one official)	in an emergency- (1.5 the two-person rate).
<u>Softball</u>	\$60.00 if two officials (\$90.00 if one official)	\$65.00 if two officials (\$97.50 if one official)	Softball has traditionally been assigned one official.

#### 9. Curriculum, Instruction & Assessment

- **A.** Be it resolved, based on the recommendation of the Superintendent, to approve the Student Field Trip requests as listed at the end of this agenda, if any.
- **B.** Be it resolved, based on the recommendation of the Superintendent, to approve a contract with Jump Ahead Pediatrics, of Jersey City, NJ, to provide contracted paraprofessional aides, at the rate of \$48.50 per hour, as needed, for the 22-23 school year.
- **C.** Be it resolved, based upon the recommendation of the Superintendent, to approve the Chapter 27 Emergency Virtual or Remote Instruction Program for the 2022-2023 School Year, as submitted. (This law provides for the continuity of instruction in the event of a public health-related district closure, by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.A.C. 6A:32-13.1 & 13.2.)
- **D.** Be it resolved, based on the recommendation of the Superintendent, to approve an out-of-district special education placement for student #256, to attend the Windsor Learning Center, of Pompton Lakes, NJ, a state-approved private school for students with special needs, effective September 15, 2022, to June 30, 2023, at a tentative daily tuition rate of \$335.00 for 174 days (\$58,290) and to authorize transportation to and from the school as required by the student's IEP.

## 10. Technology and Buildings & Grounds

- A. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve the purchase of a 1) Swipe Card Door Access System for the Maintenance Garage and 2) two additional exterior cameras for the front of the Whitehouse Administration building, with JCT Solutions, of Springfield, NJ, and to furnish and install both systems by utilizing Union County ESC Coop Purchasing bid 8-UCCP 24-2021 for the amounts of 1) 3,661.27 (Swipe card system) and 2) \$3,684.29 (exterior cameras).
- B. Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve the purchase of six (6) "Mobile Protective Furniture BookCases" from ProtectED Rooms, of Acworth, GA, for them to furnish and install, in the total amount of \$26,640 based on their quote dated August 30, 2022, by utilizing "NJ ESC Mobile Protective Furniture Bid #ESCNJ 21/11-16 (NJ State approved Cooperative Pricing System #65MCESCCPS).

# 11. <u>Policy</u>

**A.** Be it resolved to approve the *First Reading* of the following new and/or updated Board Policy (P) and/or Regulation (R), where applicable:

Policy/Reg Number	Title	Reason for Update
P 0163	Quorum	Revised (M)
P 1511	Board of Education Website Accessibility	Revised (M)
P 2415	Every Student Succeeds Act	Revised (M)
P & R 5513	Care of School Property	Revised (M)
P & R 2425	Emergency Virtual or Remote Instruction Program	

**B.** Be it resolved to approve the **Second Reading & Adoption** of the following new and/or updated Board Policy (P) and/or Regulation (R), where applicable:

Policy/Reg	Number	Title	Reason for Update
P 5337.1		Therapy Dogs	New

**C.** Be it resolved, based on the recommendations of the Superintendent and Business Administrator, to approve a revised "Organizational Chart" for the district, in accordance with Board Policy 1110, to reflect updated and added job positions.

## 12. Consent Agenda

A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:

Roll Call Vote:	Moved & <u>Seconded By:</u>	Yeas	<u>Nays</u>	Abstentions	<u>Absent</u>
Mrs. McGovern:					
Dr. Piombino, VP:					
Mr. Tobias:					
Mrs. Walter:					
Mrs. Smith, Prez:					

Mr. Stepka declares all Resolutions & Recommendations are hereby \_\_\_\_\_.

## 13. Old Business

Α.

#### 14. <u>New Business</u> A.

15. <u>Public Comment No. 2 (Agenda & Other School Business Items to be Heard)</u> Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance. PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!

## 16. Next Regularly Scheduled Meeting

#### A. Tuesday, October 18, 2022

The Public Meeting will begin at 7:30 pm in the Cafeteria of Thomas Jefferson Middle School. (Executive Session begins at 6:30 pm - closed to the public.)

## 17. Executive Session II (if necessary)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing:\_\_\_\_\_\_; the nature of which will be made public only when the need for confidentiality no longer exists.

 THE BOARD ANTICIPATES BEING IN THE EXECUTIVE SESSION FOR APPROXIMATELY \_\_\_\_\_ MINUTES.

 BOARD ACTION
 WILL or WILL NOT BE\_\_\_\_\_\_TAKEN AFTER THIS SESSION CONCLUDES.

 Motion to Enter Exec Session:
 Moved by:
 Seconded by:
 Voice Vote:

 Motion to Adjourn Exec Session:
 Moved by:
 Seconded by:
 Voice Vote:

## 18. Motion to Adjourn the Meeting:

There being no further business before the Board, the meeting is hereby adjourned at \_\_\_\_\_ pm.Moved by:Seconded by:Voice Vote:

00405	TEACHERC	DATE	TIME:	DESTINATION	# OF	# OF	0007	
GRADE	TEACHERS	DATE	DEPART/ RETURN	DESTINATION	STUDENTS	ADULTS	COST	JUSTIFICATION FOR TRIP
7-8	Nicolas Bova	10-19-22	9:00/2:15 pm	Morris Knolls HS Vocal Music District Day	25	2	Free	Thomas Jefferson Middle School students will get the experience of meeting, working and singing with other Chorus students from the sending district, as well as getting familiar with the program and opportunities offered to them in high school.
7-8 Band	Teddy Love	10-25-22	9:00/2:15 pm	Morris Hills Instrumental music Day	25	3	Free	Thomas Jefferson Middle School students will get the experience of meeting, working, and playing with other Band students from the sending district, as well as getting familiar with the program and opportunities for them in high school.
6-8	Teddy Love Nicolas Bova	6-8-23	8:00 am 9:00 pm	High Note Festival Dorney Park, PA	50	50	TBD	Students will perform in an ensemble evaluated with positive recorded comments by experienced adjudicators. The experience will be the culmination of much preparation and is a means of motivating the students to practice hard and work toward higher standards.
MD/PALS	Toni Zangara Hailey Smith Jennifer Grlica	10/11/22	8:45/9:30	Ort Farm	`23	13	\$13/pp	To enhance our curriculum with real-world connections and interdisciplinary math skills as well as foster growth in college and career readiness.
MD	Toni Zangara	11/15/22	9:30/10:30	Shop-Rite	7	4	Free	To enhance our curriculum with real-world connections and interdisciplinary math skills as well as foster growth in college and career readiness.
MD	Toni Zangara	12/7/22	9:30/11:00	Walmart	7	4	Free	To enhance our curriculum with real-world connections and interdisciplinary math skills as well as foster growth in college and career readiness.

#### **Student Field Trip Requests:**

#### Professional Development/Travel Expenditure Requests:

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Linda Savercool	SNAP Advanced Skills/Virtual	9/30/22	\$400	To help enhance my knowledge of the SNAP program.
Linda Savercool	PSNI 2hr. Workshop Nurse Admin./ Virtual	10/5/22	\$100	To help enhance my knowledge of the SNAP program.
Samantha Selikoff	Association of Middle-Level Educators National Conference/ Gaylord Palms Convention Center, Orlando, FL.	11/3-4/22	Free	I would like to attend the annual middle school conference to present on behalf of Thomas Jefferson Middle School as well as bring back best practices for my Ed. Tech role.
Timothy Yobs	Mid-Atlantic Building & Facilities MGMT Expo/ NJ Convention Center	11/2/22	Free	Ongoing training to better our buildings and facilities.
Anthony Grieco	2022 Commissioner's Regional Convocation/ Monmouth University	9/29/22	Free Mileage: \$59.22 126 mi @ \$0.47	The NJDOE Commissioner of Education will be addressing administrators regarding current issues that educators are facing. She will also be able to answer questions.

## ROCKAWAY BOROUGH BOARD OF EDUCATION

AGENDA

#### **SEPTEMBER 27, 2022**

Michael Onischuk	GMCJSCIA meetings/ Various locations TBD	10/12/22 1/11/23 4/12/23		Listen to the business of our County League and schedule competitions for the upcoming school year.
Sue Lonergan Jennifer Marsh	Reading Recovery Continuing Contact Session/ Ringoes, NJ	9/14/22 10/13/22 11/3/22 1/12/23 2/16/23 4/19/23	Free Mileage: \$46.53 per trip per person	On-going PD in adherence with the Reading Recovery guidelines.
Ana Mendez-Avaroma	SNAP Workshop- Professional Software for Nurses- virtual	10/12/22	\$400	Student record access and documentation.
Maryann Medore	Geraldine R. Dodge Poetry Foundation/ Newark, NJ	10/20/22	Free Mileage: \$24.00	Address the requirements of the NJ Department of Education Professional Standard for Teachers.
Denise Jacobus	SNAP - Nurse Administrator Training - virtual	10/5/22	\$100	Topics covered include functions that currently require SNAP Tech Support to complete; nurses will be able to complete these functions independently after this course.
Denise Jacobus	SNAP - Advanced Skills- virtual	11/9/22	\$400	This course will help maximize the functionality of the school's electronic health record system, resulting in more streamlined data retrieval.
Patricia Barton	Comprehensive Orton-Gillingham Plus/virtual	10/15-23/22 weekend	\$1,275 Paid Grant money	Multi-Sensory instructions.
Cecilia Isenberg	Art Educators of NJ 2022 Conference/ Long Branch, NJ	10/13 & 14/22		Many vendors and hands-on workshops will be available for art educators. In addition, workshops on AchieveNJ will be offered that are geared completely toward art education. Its purpose is to promote and maintain the highest possible quality of instruction in visual arts in the state of New Jersey.