

# Rockaway Borough Board of Education

## REGULAR MEETING AGENDA

Tuesday, May 4, 2021 7:30 PM

**Thomas Jefferson Cafeteria, 95 East Main Street, Rockaway &**

**& Via ZOOM:** <https://us02web.zoom.us/j/84061212964?pwd=UEVHWEVmaGtScHh6ZFdNVi91d1RyUT09>

Meeting ID: 840 6121 2964/Passcode: d24yip

Or Via Telephone: 929-205-6099 Meeting ID:840 6121 2964/Passcode: 240137

### ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

### Executive Session I: 6:30-7:30 (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to:  
1) negotiations: proposed special education consultant contract 21-22 and 2) negotiations: teachers' association contract update; the natures of which will be made public only when the need for confidentiality no longer exists.

<u>Motion to Enter Exec Session:</u>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>
<u>Motion to Adjourn Exec Session:</u>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>

## 1. Call to Order: 7:30 PM/Public ZOOM Begins

*The public meeting will be called to order at approximately 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and location advertised in The Citizen Newspaper (weekly) on Thursday, January 21<sup>st</sup>, 2021 at approximately 5:00 am, posted on our website and also at town hall. Official Board actions will be taken at this meeting."

## 2. Board Member Roll Call:

**Mrs. Linda McGovern**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Alexis Piombino**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mrs. Christa Smith, President**

*Elected 2019 to 7<sup>th</sup> consecutive term (3-year seat to Dec. 31, 2022)*

**Mr. Jeffrey Tobias**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Karen Walter, Vice President**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mrs. Phyllis Alpaugh, Superintendent of Schools**

*Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)*

**Mr. William Stepka, SBA/Board Secretary**

*Appointed 2017 District Business Administrator (BA) & Secretary of the Board*

*Mr. Stepka Declares: All Present or a Board Quorum Present*

*“Now, please join us for the Pledge of Allegiance . . .”*

### **3. Workshop/Regular Sessions Start Now**

#### **A. Principals' & Supervisors' Reports: Submitted & Presented by:**

- |  |                 |
|--|-----------------|
| 1. Lincoln Principal's Report:                   | Ms. Dachisen    |
| 2. Thomas Jefferson Principal's Report:          | Mr. Waxman      |
| 3. Curriculum & Instruction Supervisor's Report: | Mrs. Argenziano |
| 4. Building & Grounds Supervisor's Report:       | Mr. Klein       |
| 5. Technology Supervisor's Report:               | Mr. Reyes       |

#### **B. Superintendent's Report - Mrs. Alpaugh, Supt.**

1. Legislative Report:
2. Upcoming Events:
3. Special Reports:

#### **C. 8:00pm RAMS: TJ Student Honor Roll Recognition - Mr. Waxman, Principal**

1. We will honor those students who achieved Honor Roll.  
**ZOOM:** <https://us02web.zoom.us/j/84061212964?pwd=UEVHVWEVmaGtScHh6ZFdNVi91d1RyUT09>

#### **D. District Business Admin./Board Secretary's Report - Mr. Stepka, BA**

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. None at this time.
2. Financial Status Update:
  - A. 2020-21 Current Budget Status Update.
  - B. 2021-22 Budget Update: See Budget Hearing Below.

#### **E. Referendum Report #18 - Mr. Stepka, BA**

1. **School Roofs:** 100% complete. (All roofs except TJ 4th grade wing; not needed)
2. **Lincoln Interior Improvements I:** 100% complete. (new ceilings, floor tiles & lites)
3. **Lincoln Addition:** Roof trusses & interior walls going up; project on schedule end 8/1/21.
4. **Lincoln Fire Escape:** Scheduled for replacement summer of 2021.
5. **Lincoln Interior Improv II & Restroom Reno:** Awarded to Academy Construction 1/26/21. Kick-off meeting held Feb 18. Actual work to be done in the summer of 2021.
6. **Lincoln & TJ HVAC Replacement/Upgrades:** Awarded to Kappa Const. 1/26/21. Kick-off meeting held Feb 18. Actual work to be done in the summer of 2021.
7. **Referendum Discussion/Decision Item(s):**
  - A. None at this time.

#### **F. Board Member Discussion Items for the Good of the Order**

1. New Superintendent verbal update.
- 2.

#### **G. Review of Agenda Items Recommended for Approval**

**4. Public Comment No. 1: Agenda Items ONLY**

A. Please refer to rules governing comments under: Public Comment #2.

***Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance. Thank you!***

***PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!***

**5. 2021-22 Budget Presentation & Public Hearing**

A. The Superintendent & BA will present the 2021-22 School Budget and will highlight the upgrades/enhancements to educational programs, personnel, and overall tax rate impact.

***During the Presentation, the public may comment & ask questions once recognized by the presenter.***

***Whereas***, the Rockaway Borough Board of Education is charged with providing a thorough and efficient education for all school aged and eligible children who reside in Rockaway Borough by developing a District Budget for the 2021-22 school year as prescribed by the NJ State Board of Education, State law and Administrative Code, and

***Whereas***, the Board, Superintendent & Business Administrator, in conjunction with the other administrators, has put forth a responsible and justified budget which addresses the continued upgrading and enhancing of the educational programs delivered to the students, along with maintaining & upgrading our school buildings - which are a major community asset, and

***Whereas***, this Budget, which has been reviewed and approved by the Executive County Superintendent of Schools and Executive County Business Administrator, has been published in *The Citizen* local newspaper on Thursday, April 29, 2021 and posted on the district's website in accordance with state law, and a Public Budget Hearing has just been held in accordance with state law where the public, if so desired, commented on the budget, now therefore

***Be It Resolved***, that the Rockaway Borough Board of Education hereby formally approves and adopts the 2021-22 School Budget in the following dollar amounts:

	General Fund	Special Revenues	Debt Service	Totals
2021-22 Total Expenditures:	\$11,324,401	\$682,756	\$961,550	\$12,968,707
Less Anticipated Revenues:	\$2,440,109	\$682,756	\$473,925	\$3,596,790
Taxes to Be Raised:	\$8,884,292	-0-	\$487,625	\$9,371,917
Avg Home \$301,800 Assessed:	+2%/ +\$65	-0-	Minus -\$21	Net Total Tax: +\$44

***And Be It Further Resolved***, that the Board of Education include in the budget a Capital Reserve withdrawal in the amount of \$510,000 for the following proposed building projects and equipment purchases:

1. Lincoln: Repave Play Blacktop & Parking lots: \$45,000
2. Lincoln: Replace & Upgrade the ADA chair-lift: \$50,000
3. Lincoln: New Electric Back-Up Natural Gas Generator: \$47,500
4. TJ: Repave Rear Parking Lots and Driveways: \$85,000
5. TJ: Expand/Repave Front Driveway Circle/Drop-Off Lane: \$60,000
6. TJ: Replace 4th Grade Wing Rear Double Exit Doors: \$20,000
7. TJ: Replace & Upgrade Front Sign to Electronic/LED: \$30,000
8. TJ: New Electricity Bac-Up Natural Gas Generator: \$47,500
9. District: Replace & Upgrade all Internet Switches: \$125,000

***And Be It Ultimately Resolved*** to authorize the Superintendent of Schools and School Business Administrator/Board Secretary to execute and administer this budget for the 2021-22 school year.

***Moved by:***

***Seconded by:***

***Roll Call Vote:***

**6. Enrollment Report:**

Grade Level & School	Students June 30, 2020	Students April 30, 2021	Diff	Sections (Classes)	Avg. Class Size
Preschool - Lincoln	26	19	-7	2	10
Kindergarten - Lincoln	63	50	-13	3	17
Grade 1 - Lincoln	58	65	+7	3	22
Grade 2 - Lincoln	45	58	+13	3	20
Grade 3 - Lincoln	62	42	-20	3	14
<b>Total Lincoln School:</b>	<b>254</b>	<b>234</b>	<b>-20</b>	<b>14</b>	<b>17</b>
Grade 4 - TJ	53	58	+5	3	20
Grade 5 - TJ	53	50	-3	3	17
Grade 6 - TJ	51	52	+1	3	18
Grade 7 - TJ	74	52	-22	3	18
Grade 8 - TJ	69	69	0	3	23
<b>Total Thomas Jefferson:</b>	<b>300</b>	<b>281</b>	<b>-19</b>	<b>15</b>	<b>18.9</b>
Special Ed Out-of-District:	3	2	-1	-	-
<b>Resident Students:</b>	<b>557</b>	<b>517</b>	<b>-40</b>	<b>29</b>	<b>18.1</b>
Charter/Choice Schs Out:	5	2	-3	-	-
Spec. Ed Tuition Incoming:	3	3	0	-	-
<b>Total Students:</b>	<b>565</b>	<b>522</b>	<b>-43</b>	<b>-</b>	<b>-</b>

**7. Meeting Minutes**

A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

1. April 20, 2021 Regular & Executive Session.

**8. Finance**

A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

1. Bills & Claims List: April 21 to May 4: \$681,324.00

B. Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfers Report for the month of March.

C. Be it resolved, based upon the recommendation of the BA, to approve and accept the Board Secretary's Financial Report for the month of March.

*I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of March 31, 2021, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a). William Stepka, RSBA- Business Administrator/Board Secretary*

- D. Be it resolved, based upon the recommendation of the BA, to approve and accept the Treasurer of School Monies Financial Report for the month of March.
- E. Be it resolved, based upon the recommendation of the BA, to renew the participation of the district in the Brown & Brown Benefit Advisors “Public Employer Trust” for the employee Dental Plan for another 2 years: July 1, 2021 to June 30, 2023 and authorize the BA to execute said agreement.

## 9. Referendum

- A. Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Progress Payments” to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator’s Office:
  - 1. APS Construction, Lin Add/FireEsc Pay Ap#: 11 Apr \$162,512.42 (\$Remaining: \$1,283,778)
  - 2. Kappa Construction, HVAC Upgrades Pay Ap#: 1 \$282,326.44 (\$Remaining: \$2,675,054)
  - 3. Academy Construction, Lincoln Imp II Pay Ap#: 1 \$49,371.50 (\$Remaining: \$427,629)

## 10. Personnel

- A. Be it resolved, based upon the recommendation of the Supt, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee’s current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1. listed at the end of this agenda.
- B. Be it resolved, based upon the recommendation of the Superintendent, to approve the resignation of **Judith Julian**, as a Paraprofessional at Lincoln School. Her last day of employment in the district will be on May 21, 2021. Best of luck Mrs. Julian.
- C. Be it resolved, based upon the recommendation of the Superintendent, to approve the resignation of **Jean Giouvanos**, a Paraprofessional at Lincoln School for the purpose of retirement, effective June 30, 2021. We wish to thank Mrs. Giouvanos for her 14 years of dedicated service to our students, staff and school district. Best of luck Mrs. Giouvanos in your retirement.
- D. Be it resolved, based upon the recommendation of the Superintendent, to approve the resignation of **Wendy Nickoley**, a Paraprofessional at Thomas Jefferson School for the purpose of retirement, effective June 30, 2021. We wish to thank Mrs. Nickoley for her 24 years of dedicated service to our students and school district. Best of luck in your retirement.
- E. Be it resolved, based upon the recommendation of the Superintendent, to offer & approve a renewal of the administrative employment contract for the 2021-22 school year, which will result in tenure being granted effective as of August 15, 2021, to **Ms. Milissa Dachisen**, Principal of Lincoln School, at an annual salary rate to be determined and other emoluments as detailed in the contract and all returning staff members are expected to work their full-day schedule in person and on-site.

- F. Be it resolved, based upon the recommendation of the Superintendent, to offer & approve a renewal of the administrative employment contract for the 2021-22 school year, which will result in tenure being granted effective as of August 29, 2021, to **Mr. David Waxman**, Principal of Thomas Jefferson School, at an annual salary rate of to be determined and other emoluments as detailed in the contract and all returning staff members are expected to work their full-day schedule in person and on-site.
- G. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **administrative (management) staff** members for the 2021-2022 school year. Annual salary rates to be determined and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Administrative Position</u>	<u>Salary</u>
Jamie Argenziano	Curr. & Inst. Supervisor (10mo)	TBD
Sally Ascoli	Executive Admin. Asst. to Supt.	TBD
Nancy Beiermeister	Payroll & HB Coord./Admin. Asst. to BA	TBD+TBD trans. stipend
Dr. Jean-Paul Bonnet	School Physician	TBD
Wendy Chandler	A/P Coord./Admin. Asst. to BA	TBD
Michael Klein	Bldg & Grounds Supervisor	TBD + TBD stipend
Melissa Nestor	Treasurer of School Monies	TBD
Shaun Reyes	Technology Coordinator	TBD
William Stepka	Business Admin/Board Secretary	TBD

- H. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts, which will result in **tenure being granted**, to the following **non-tenured certificated teaching staff** members for the 2021-2022 school year. Salary guide & step to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Current 20/21 Step</u>	<u>21/22 Step</u>	<u>Salary</u>	<u>Tenure</u>
Blake, Elizabeth	MA-5	TBD	TBD	9/1/2021
Jones, Michael	MA-4	TBD	TBD	9/1/2021
Schreck, Jenna	BA-4	TBD	TBD	9/1/2021

- I. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **non-tenured certificated teaching staff** members for the in person 2021-2022 school year. Salary guide & step to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Current 20/21 Step</u>	<u>21/22 Step</u>	<u>Salary</u>	<u>Tenure</u>
Castaño, Maria	BA-15	TBD	TBD	9/1/2022
Cecere, Nicholas	BA-1 LOA Teacher	BA-1 LOA	TBD	N/A
Centanni, Alexa	MA-4	TBD	TBD	9/1/2023
Grlica, Jennifer	MA-1	TBD	TBD	9/1/2024
Harris, Michael	MA-1 LOA Teacher	MA-1 LOA	TBD	N/A
Holmes, Helena	MA-9	TBD	TBD	9/1/2022
Jones, Michael F.	MA+30-5	TBD	TBD	9/1/2024
Jozwiak, Brianna	MA-3	TBD	TBD	9/1/2022
Kadus, James	BA-1 LOA Teacher	BA-1 LOA	TBD	N/A
Perniciaro, Laura	MA-7	TBD	TBD	9/1/2024
Schwarz, Jaclyn	BA-3	TBD	TBD	9/1/2024
Scimeca, Kristen	BA-3	TBD	TBD	9/1/2022
Selikoff, Samantha	MA-12	TBD	TBD	9/1/2022
Stein, Lauren	MA-7	TBD	TBD	10/16/2022
Szotak, Allynn	MA-1	TBD	TBD	9/1/2024
Tajiddin, Katrina	BA-1	TBD	TBD	9/1/2024
Tully, Susan	MA-8	TBD	TBD	9/1/2023
Vlacich, Rebecca	MA-19	TBD	TBD	9/1/2023

- J. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **tenured certificated teaching staff** members for the 2021-2022 school year. Salary guide & step to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Current 20/21 Step</u>	<u>21/22 Step</u>	<u>Salary</u>
Abrams, Morgan	BA-7	TBD	TBD
Bogart, Lauren	BA-5	TBD	TBD
Capen Christine	BA-9	TBD	TBD
Conway, Courtney	MA-7	TBD	TBD
Corbo, Joseph	BA-5	TBD	TBD
DeFelice, Amy	BA-7	TBD	TBD
DeGrose, Heather	BA-5	TBD	TBD
Dilizia, Nicole	BA-7	TBD	TBD
Dobbs, Janet	MA-17	TBD	TBD
Doering, Heather	MA-9	TBD	TBD
Ferrone, Daniele	BA-11	TBD	TBD
Fleming, Monica	MA-13	TBD	TBD
Forte, Catherine	BA-20	TBD	TBD
Fowler, Kellianne	MA-19A	TBD	TBD
Gancarcik, Sandy	MA-12	TBD	TBD
Hickman, Elizabeth	MA-10	TBD	TBD
Hynson, Kimberly	MA-12	TBD	TBD
Isenberg, Cecilia	BA-9	TBD	TBD
Jacobus, Denise	BA-11	TBD	TBD
Keegan, Tara	BA-20	TBD	TBD
Kopetz, Marianne	BA-23	TBD	TBD
Leahey Michael	BA-15	TBD	TBD
Leslie, Mary	BA+30-21	TBD	TBD
Lonergan, Susanne	BA-21	TBD	TBD
Love, Helen	MA-21	TBD	TBD
Marsh Jennifer	MA-21	TBD	TBD
Matrisciano, Christine	MA+30-23	TBD	TBD
McCarter, Nicole	MA-10	TBD	TBD
McGill, Laurie	BA-8	TBD	TBD
Medore, Maryann	MA-16	TBD	TBD
O'Brien, Cynthia	MA-13	TBD	TBD
Onischuk, Michael	MA+30-12	TBD	TBD
Rich, Sherry	BA-23	TBD	TBD
Rounsaville, Diane	MA-21	TBD	TBD
Savercool, Linda	BA+30-7	TBD	TBD
Savini, Christine	BA-5	TBD	TBD
Schnurman, Lisbeth	MA-21	TBD	TBD
Schumacher, Aileen	MA-18	TBD	TBD
Smith, Hailey	BA-5	TBD	TBD
Tuluca, Mihaela	MA-10	TBD	TBD
Yobs, Dorothea	BA-16	TBD	TBD
Zangara, Antonia	BA-7	TBD	TBD

- K. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following staff members which include **instructional aide/paraprofessional & cafeteria/playground staff** members for the 2021-2022 school year. Hourly rates to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Arteaga, Luisa	Aide	TBD
Basile, Joseph	Aide	TBD
Behrman, Shannan	Aide	TBD
Bubba, Daniela	Aide	TBD
Burke, Jeffrey	Aide	TBD
Caliendo, Rosely	Aide	TBD
Centi, Kristy	Aide	TBD
Civello, Michelle	Aide	TBD
DeCagna, Christine	Aide	TBD
Fitzgerald, Karen	Aide-Lunch	TBD
Garrison, Heather	Aide	TBD
Greuter, Elisa	Aide	TBD
Hamman, Dianne	Aide	TBD
Hartwig, Elizabeth	Aide	TBD
Hayduk, Heather	Aide	TBD
Heins, Robin	Aide	TBD
Khan, Saadia	Aide	TBD
Klein, Sarah	Aide	TBD
Lenahan, Margaret	Aide	TBD
Leonard, Carole	Aide	TBD
Love, Lucila	Aide	TBD
Lowry, Sharon	Aide	TBD
Macera, Nicole	Aide	TBD
McBride, Julie	Aide	TBD
McGreevy, Kimberly	Aide	TBD
O'Hara, Judith	Aide	TBD
Oschmann, Brittani	Aide	TBD
Rattay, Marcy	Aide-Lunch/CG	TBD
Rolph, Patricia	Aide-Lunch	TBD
Santoro, Janice	Aide-Lunch	TBD
Scrimo, Caitlyn	Aide	TBD
Sylvester, Margaret	Aide	TBD
Vissers, Dana	Aide	TBD
Weidanz, Eileen	Aide	TBD
Wolfe, Melody	Aide-Lunch	TBD

- L. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **custodial staff** members for the 2021-2022 school year. Salary guide & step to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Current 20/21 Step</u>	<u>21/22 Step</u>	<u>20/21 Salary</u>	<u>Black Seal</u>
DeiValle, Maria	Custodian C-5	TBD		\$TBD
Lenahan, Robert	Custodian C-5	TBD		\$TBD
Sepulveda, Cesar	Custodian C-3	TBD		\$TBD
Stevens, Nathaniel	Custodian C-10	TBD		-
Sungail, Justin	Custodian C-3	TBD		-
Yobs, Timothy	Custodian C-12	TBD		\$TBD

- M. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **bus driver & bus aide** staff members for the 2021-2022 school year. Hourly rate & step to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Current Step/Position</u>	<u>21/22 Step/Position</u>	<u>Hourly Rate</u>
Ellis, Joseph	Bus Driver C-15	TBD	TBD
Fitzgerald, Patricia	Bus Driver C-9	TBD	TBD
Fitzgerald, Karen	Bus Aide	Bus Aide	TBD
Garris, Debra	Bus Aide	Bus Aide	TBD
Macera, Nicole	Bus Aide Sub	Bus Aide Sub	TBD
McBride, Julie	Bus Aide Sub	Bus Aide Sub	TBD

- N. Be it resolved, based upon the recommendation of the Superintendent, to approve renewal employment contracts for the following **secretarial staff** members for the 2021-2022 school year. Salary to be determined upon the conclusion of contract negotiations between the Board and the association and all returning staff members are expected to work their full-day schedule in person and on-site:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amato, Nora	Special Services Secretary	TBD
Fernandez, Nicole	Secretary to Principal	TBD
Stockstill, Kimberly	Secretary to Principal	TBD
Swanick, Jean	Secretary	TBD

- O. Be it resolved, based upon the recommendation of the Superintendent, to approve the following summer IT technicians at an hourly rate **TBD**; **Jacob Marsh** and **Alex McBride** will be employed for no more than 5.5 hours per day/5 days per week. All staff members are expected to work their full-day schedule in person and on-site.
- P. Be it resolved, based upon the recommendation of the Superintendent, to approve the following summer custodial staff at an hourly rate **TBD**. **Kenneth Marsh**, **Dylan McBride** and **Anthony Van Saders**. All staff members are expected to work their full-day schedule in person and on-site.

**11. Curriculum & Instruction/Students**

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve an out-of-district special education placement and contract with Garden Academy, of West Orange, NJ, for student number 257, at a daily tuition rate of \$599.00 for 210 school days (\$125,790), for the 2021-22 school year. Transportation to be provided by the district through bidding the route through Morris County ESC & Sussex Coop.
- B. Be it resolved, based upon the recommendation of the Superintendent, to approve a special education tuition and aide contract with the Dover Board of Education, for Dover student number 177, to attend our MD Program for the 2021-22 school year (180 days) at a cost of \$51,679. Transportation to be provided by Dover and/or the parents.
- C. Be it resolved, based upon the recommendation of the Superintendent, to approve a special education tuition and aide contract with the Dover Board of Education, for Dover student number 247, to attend our Six Week ESY MD Program from July 1 to August 20, 2021 at a cost of \$11,890. Transportation to be provided by Dover and/or the parents.

**12. Building & Grounds/Technology**

- A. Be it resolved, based upon the recommendation of the BA, to approve an agreement with and issue a purchase order to ePlus Technology, Inc., of Royersford, PA, to supply, furnish, install, configure and connect all equipment & software to complete the district’s Internet Switch & Fiber Upgrade Project, for the summer of 2021, for \$124,753.50 which was publicly bid on through the Federal Government’s Universal Service Administrative Co (aka E-Rate) for Funding Year 2020 and the district will receive up to 40% reimbursement, and this was budgeted for in the 21-22 school year, based upon their proposal dated December 7, 2020 through the E-Rate program.
- B. Be it resolved, based upon the recommendation of the BA, to approve an agreement with and issue a purchase order to JCT Solutions, of Springfield, NJ, to supply, furnish, install, configure and connect all equipment and software to complete the district’s Surveillance Camera and Door Access Upgrade Project, for the summer of 2021, utilizing 2020-21 unappropriated budget funds, and Federal Contract “8-UCCP 24-2021 Telephone/Associated Services Systems Equipment, Installation, Maintenance Services,” for \$99,944.50 based upon their proposal dated April 20, 2021.
- C. Be it resolved, based upon the recommendation of the BA, to approve an agreement with and issue a purchase order to Winner Ford, of Cherry Hill, NJ, to furnish & deliver one (1) 2022 Ford F250 Truck, with Pro-Plus Plow and EZ Dumper Options, for a total cost of \$41,692 by utilizing NJ State Contract Number #A88726, T210, as per their proposal dated April 26, 2021.

**13. Policy**

- A. There is none at this time.

**14. Consent Agenda**

- A. **Move and Vote on all Agenda Resolutions & Recommendations in One Motion:**

<b><u>Roll Call Vote:</u></b>	<b><u>Moved &amp; Seconded By:</u></b>	<b><u>Yeas</u></b>	<b><u>Nays</u></b>	<b><u>Abstentions</u></b>	<b><u>Absent</u></b>
<b>Mrs. McGovern:</b>					
<b>Mrs. Piombino:</b>					
<b>Mr. Tobias:</b>					
<b>Mrs. Walter:</b>					
<b>Mrs. Smith:</b>					

Mr. Stepka declares all Resolutions & Recommendations are hereby \_\_\_\_\_.

**15. Old Business**

- A. There is none at this time.

**16. New Business**

- A. Be it resolved to hold a Special Meeting of the Board on June \_\_\_\_, 2021 at 7:30 pm in the Cafeteria of Thomas Jefferson School, to appoint staff for the 2021 Extended School Year Program (ESY=Summer School) and any other business to come before it and to direct the Board Secretary to notify the public of such meeting specifics.

***Moved by:***

***Seconded by:***

***Voice Vote:***

**17. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)**

*Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.*

*Public participation shall be governed by Policy #0167:*

- A.** All participants must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B.** In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;
- C.** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- D.** All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may: Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory; Request any person to leave the meeting when that person does not observe reasonable decorum; Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting; Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.
- E.** Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.
- F.** District staff members may make a statement, except for when the issue(s) or question(s) to be inquired about is subject to the administrative chain of command: ALL staff members shall address their concern/issue to their immediate Supervisor, Principal, the Business Administrator, or the Superintendent. Routine administrative/management questions/matters shall not be brought before the Board.

*Please be respectful of the Board, Administration, Students, Staff, and all other*

*Audience Members in attendance. PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!*

**18. Next Regularly Scheduled Meeting:**

- A. Tuesday, June 29, 2021:** The Meeting will begin at approximately 7:30 and will be held at an alternate site to be announced, due to extensive buildings' renovations which will make Thomas Jefferson & Lincoln Schools inaccessible by anyone other than contractor personnel.

**19. Executive Session II:**

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing: \_\_\_\_\_; the nature of which will be made public only when the need for confidentiality no longer exists.

**THE BOARD ANTICIPATES TO BE IN EXECUTIVE SESSION FOR APPROXIMATELY \_\_ MINUTES.**

**BOARD ACTION WILL or WILL NOT BE TAKEN AFTER THIS SESSION CONCLUDES.**

<b><u>Motion to Enter Exec Session:</u></b>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>
<b><u>Motion to Adjourn Exec Session:</u></b>	<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>

**20. Motion to Adjourn the Meeting:**

There being no further business before the Board, the meeting is hereby adjourned at \_\_\_\_\_ pm.

<b>Moved by:</b>	<b>Seconded by:</b>	<b>Voice Vote:</b>
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**Professional Development/Travel Expenditure Approval Requests:**

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Timothy Yobs	Asbestos Operations and Maintenance (Virtual)	5/7/2021	\$185.00	The objective of his course is to refresh maintenance workers with the hazards of asbestos, the application in which asbestos is likely to be found, the regulations governing asbestos abatements and it's inspection activities and the principles and implementation of an in-place management program.
Michael Klein	Asbestos Operations and Maintenance (Virtual)	5/7/2021	\$185.00	The objective of his course is to refresh maintenance workers with the hazards of asbestos, the application in which asbestos is likely to be found, the regulations governing asbestos abatements and it's inspection activities and the principles and implementation of an in-place management program.

**Student Field Trip Approval Request:**

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST	REASON FOR TRIP
None	At this time.							

For Reference:

**Facilities Renovation Referendum II: History/Schedule**

**A. Ref Milestones:**

- 1) **October 2, 2018:** Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) **Sept 24, 2019:** Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) **Oct/Nov/Dec 2019:**
  - a) "Arch/Admin Team" formed: Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
  - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
  - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
  - d) Board approves the services of the Construction Attorney, at an hourly rate, to be utilized as needed.
  - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) **Dec/Jan/Feb 2020:**
  - a) Architect, in conjunction with A-Team, to prepare the bid specifications.
  - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
  - c) BA to advertise the bids "on the street" for at least 10 calendar days.
  - d) Roof Bids Advertised Fri, Jan 10, 2020.
  - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
  - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
  - g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
  - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds sold within hours.
  - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
  - j) Board awarded Roofing & Lavs/Vestibule Contracts at Feb 25<sup>th</sup> meeting.
  - k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
  - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.

**5) March/April 2020:**

- a) Bond Sale Closed on March 11, 2020. District received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
- b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
- c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
- d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30pm.

**6) April/May 2020:**

- a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
- b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
- c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11am, Board Office.
- d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11am, Board Office.

**7) May/June 2020:**

- a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
- b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.

**8) Summer of 2020:**

- a) Projects to be undertaken:
  - i) Lincoln School: Asbestos abatement for unit vents, gym ceiling replacement, new roof, new classroom floor tiles & ceiling tiles & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
  - ii) Lincoln Addition: Move trailer, begin construction of 3 classroom additions with a new main office (to be cordoned off and will continue throughout the 20-21 school year).
  - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in the main entrance, replace selected roofs.

**9) Winter 2020/Spring 2021:**

- a) Lincoln Interior Improvements II: Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work to begin after the last day of school in June of 2021, work to be completed August 21, 2021.
- b) HVAC Upgrades: Lincoln & TJ. Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work began after the last day of school in June of 2021. Demo & installation completed by August 31, 2021 and fully functioning by October 15, 2021.
- c) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.

**10) Summer of 2021:**

- a) Projects to be undertaken:
  - i) Lincoln Interior Improvements II: restroom renovations, electrical panel upgrade, IT closet moved, stairwell plaster repair.
  - ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
  - iii) Lincoln & Thomas Jefferson HVAC Upgrades: IT Closet moved, demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

**11) August 31, 2021:**

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

-----**END OF REFERENDUM HISTORY/SCHEDULE**-----

**AND AGENDA**