

# Rockaway Borough Board of Education

## REGULAR MEETING AGENDA

Tuesday, October 26, 2021, 7:30 PM

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

Visit us on the Web: [rockboro.org](http://rockboro.org)

### ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

### Executive Session I: 6:30-7:30 (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to:  
1) legal matters pertaining to construction/renovation contracts in effect; the nature of which will be made public only when the need for confidentiality no longer exists.

Motion to Enter Exec Session:

**Moved by:**

**Seconded by:**

**Voice Vote:**

Motion to Adjourn Exec Session:

**Moved by:**

**Seconded by:**

**Voice Vote:**

### 1. Call to Order: 7:30 PM

*The public meeting will be called to order at approximately 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date, and location advertised in The Citizen Newspaper (weekly) on October 20, 2021, posted on our website and also at town hall. Official Board actions will be taken."

### 2. Board Member Roll Call:

**Mrs. Linda McGovern**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Alexis Piombino**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mrs. Christa Smith, President**

*Elected 2019 to 7<sup>th</sup> consecutive term (3-year seat to Dec. 31, 2022)*

**Mr. Jeffrey Tobias**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Karen Walter, Vice President**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mr. Anthony Grieco, Superintendent of Schools**

*Appointed July 2021 Chief School Administrator & Non-Voting Board Member (CSA/Supt)*

**Mr. William Stepka, SBA/Board Secretary**

*Appointed 2017 District Business Administrator (BA) & Secretary of the Board*

**Mr. Stepka Declares: All Present or a Board Quorum Present**

***"Now, please join us for the Pledge of Allegiance . . ."***

### 3. Workshop Session:

#### A. Administration Monthly Reports -

#### Submitted & Presented by:

- |  |                |
|--|----------------|
| 1. Lincoln Principal's Report:                     | Ms. Dachisen   |
| 2. Thomas Jefferson Principal's Report:            | Mr. Waxman     |
| 3. Curr., Inst., and Assessment Director's Report: | Ms. Argenziano |
| 4. Building & Grounds Supervisor's Report:         | Mr. Klein      |
| 5. Technology Supervisor's Report:                 | Mr. Reyes      |

#### B. Superintendent's Report - Mr. Grieco, Supt.

1. Monthly District Update Report.
- 2.

#### C. Business Administrator's & Board Secretary's Report - Mr. Stepka, BA

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. There is none at this time.
2. Financial Status Updates:
  - A. 2020-21 Last Year's Budget Status Update: audit is underway.
  - B. 2021-22 Budget Year Status Update.

#### D. Referenda & Summer 2021 Projects Update

1. School Roofs: 100% complete. (All roofs replaced except TJ 4th grade wing; not needed)
2. Lincoln Interior Improvements I: 100% complete. (new ceilings, floor tiles & lights)
3. Lincoln Addition: Substantially complete, finishing up on the "punch list" phase.
4. Lincoln Fire Escape: 100% complete.
5. Lincoln Interior Improv II & Restroom Reno: 100% Completed along with IT Closet relocation.
6. Lincoln & TJ HVAC Replacement/Upgrades: All new classroom unit ventilators (with new shelving), new copper hot water pipes, and new boilers have been installed at both schools. Completed the new boiler hook-ups and they were fired up on October 14.
7. District Door Access Upgrade (local funds): This upgrade will allow every exterior door to have swipe card access. New swipe cards have been issued and the project is complete.
8. District Security Camera Upgrade (local funds): All interior cameras & servers have been replaced and upgraded. New exterior cameras were installed and completed on October 15.
9. District Internet Servers & Switches Upgrade (local funds): 100%. We now have 5 gigs of Internet service (up from 2 gigs); which will serve the students & staff exceptionally well, given the fact that every student has a Chromebook to conduct uninterrupted daily instruction.
10. Referenda Decision/Discussion Item:
  - A. Update on the final cost of IR&S: GT:\$57,095, instead of the estimated \$86,620. Sv 29K.

#### E. Any Items for the Good of the Order

1. November Board Member Election: 2 seats open and 2 incumbents applied; no others filed.
- 2.

#### F. Review of Agenda Items Recommended for Approval

### 4. Adjourn the Workshop Session and Begin the Business/Regular Meeting

*Moved by:*

*Seconded by:*

*Voice Vote:*

### 5. Public Comment No. 1: Agenda Items ONLY

- A. Please refer to rules governing comments under Public Comment #2.  
**PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!**

**6. Enrollment Report:**

Grade Level & School	Students June 30, 2020	Students June 30, 2021	Students Sept 30, 2021	Diff from June 21	Sections (Classes)	Avg. Class Size
Preschool - Lincoln	26	19	<b>24</b>	<b>+5</b>	<b>3</b>	<b>8</b>
Kindergarten - Lincoln	63	50	<b>63</b>	<b>+13</b>	<b>3</b>	<b>21</b>
Grade 1 - Lincoln	58	64	<b>58</b>	<b>-6</b>	<b>3</b>	<b>19</b>
Grade 2 - Lincoln	45	59	<b>67</b>	<b>+8</b>	<b>3</b>	<b>22</b>
Grade 3 - Lincoln	62	43	<b>56</b>	<b>+13</b>	<b>3</b>	<b>19</b>
<b><u>Total Lincoln School:</u></b>	<b><u>254</u></b>	<b><u>235</u></b>	<b><u>268</u></b>	<b><u>+33</u></b>	<b><u>15</u></b>	<b><u>18</u></b>
Grade 4 - TJ	53	58	<b>46</b>	<b>-12</b>	<b>3</b>	<b>15</b>
Grade 5 - TJ	53	50	<b>61</b>	<b>+11</b>	<b>3</b>	<b>20</b>
Grade 6 - TJ	51	52	<b>53</b>	<b>+1</b>	<b>3</b>	<b>18</b>
Grade 7 - TJ	74	52	<b>56</b>	<b>+4</b>	<b>3</b>	<b>19</b>
Grade 8 - TJ	69	69	<b>52</b>	<b>-17</b>	<b>3</b>	<b>17</b>
<b><u>Total Thomas Jefferson:</u></b>	<b><u>300</u></b>	<b><u>281</u></b>	<b><u>268</u></b>	<b><u>-13</u></b>	<b><u>15</u></b>	<b><u>18</u></b>
Special Ed Out-of-District:	3	3	<b>3</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b><u>Resident Students:</u></b>	<b><u>557</u></b>	<b><u>519</u></b>	<b><u>539</u></b>	<b><u>+20</u></b>	<b><u>30</u></b>	<b><u>18</u></b>
Charter/Choice Schs Out:	5	2	<b>1</b>	<b>-1</b>	<b>-</b>	<b>-</b>
Spec. Ed Tuition Incoming:	3	3	<b>3</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b>Total Students:</b>	<b>565</b>	<b>524</b>	<b>543</b>	<b>+19</b>	<b>-</b>	<b>-</b>

**7. Meeting Minutes**

A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

1. September 28, 2021: Regular & Executive Session.

**8. Finance**

A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

1. Bills & Claims List: September 28 to October 26: \$856,253.02

- B. Be it resolved, based upon the recommendations of the Supt & BA, to approve a 3-year contract with Light Path/Altice, to upgrade the district's internet service from a 2-gigabyte dedicated fiber line to a 5-gigabyte service, effective on or about August 1, 2021, to July 31, 2024, for a monthly cost of \$3,500, minus any eligible Federal E-Rate (USAC) reimbursements, up to 40%, due to the referenda TJ school power supply upgrade. The original 3-year contract was going to be up for renewal in December of 2021.
- C. Be it resolved, based upon the recommendations of the Supt & BA, to approve the renewal of a Shared Services Contract Agreement for a Class III Security Officer for the 2021-22 school year with the Rockaway Borough Town Council, retroactive to September 1, 2021, to June 30, 2022, at an hourly rate of \$31.00, for up to 40 hours per week for 42 school weeks, plus reimbursement of all employer taxes, and shared equipment & uniform purchases, not to exceed \$1,500.

## 9. Referenda Building Projects

- A. Be it resolved, based upon the recommendations of the BA & Architect, to approve the following "Progress Payments" to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator's Office:
  - 1. APS Construction, Lincoln Add/Fire PayAp#: 15 \$69,457.50 (\$Remaining: \$228,896)
- B. Be it resolved, based upon the recommendations of the BA & Architect, to approve a purchase order with Beach Electric Company, Inc., of Sayreville, NJ, to furnish all materials and labor necessary to "Relocate Electrical Panel #1 & #7 Circuits" on the first & second floors to new, modern and current code-compliant electrical panes at Lincoln Elementary School, for a total cost, not to exceed \$30,900, as per their quote dated October 20, 2021.

## 10. Personnel

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1., and listed at the end of this agenda, if any.
- B. Be it resolved, based upon the recommendation of the Superintendent, to accept and approve the resignation of **Heather Hayduk**, paraprofessional at Lincoln School, effective October 22, 2021, for a full-time employment opportunity.
- C. Be it resolved, based upon the recommendation of the Superintendent, to accept and approve the resignation of **Joseph Nicolaro**, paraprofessional at Thomas Jefferson School, effective November 8, 2021, for a full-time employment opportunity.
- D. Be it resolved, based upon the recommendation of the Superintendent, to approve **Selina Burgos** as a paraprofessional at Lincoln School, effective on or about October 27, 2021, through June 30, 2022, at an hourly rate of \$15.48, not to exceed 29.75 hours per week, pending Office of Student Protection review background check by P.L. 1986 C.116 and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018 C.5.

- E. Be it resolved, based upon the recommendation of the Superintendent, to approve **Marie Wallace** as the district Vocal Music Teacher, effective on or about November 1, 2021, through June 30, 2022. Ms. Wallace will be placed on Guide MA, Step-4 at an annual salary rate of \$59,550, to be prorated from the actual start date, pending the Criminal History background check by P.L. 1986 c.116, and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018 c.5.
- F. Be it resolved based upon the recommendation of the Superintendent, to approve **Islam Sasa** as a substitute teacher for the 2021-2022 school year, at a daily rate of \$100 for the first 10 days and then \$105 per day thereafter.
- G. Be it resolved based upon the recommendation of the Superintendent, to approve **Carlos Orozco** as a substitute teacher for the 2021-2022 school year, at a daily rate of \$100 for the first 10 days and then \$105 per day thereafter.
- H. Be it resolved, based upon the recommendation of the Superintendent, to approve the following leave of absence request, related to a physician's certified personal disability (pregnancy), for **Alexa Centanni**, Guidance Counselor at Thomas Jefferson School:
  - 1. Disability Leave of Absence to begin on or about January 10, 2022, and to end on or about March 8, 2022. At this time, Mrs. Centanni does *not* wish to use accrued sick days or personal days during her disability period.
  - 2. Unpaid NJ Family Leave Act for child-rearing purposes to begin March 9, 2022, and to run through the end of the 2021-2022 school year.
  - 3. It is Mrs. Centanni's intention to return to her position on September 1, 2022.
- I. Be it resolved, based on the recommendation of the Superintendent, to approve a one-time, non-pensionable payroll payment of \$500.00 each, at the end of the 21-22 school year, to the school nurses: **Denise Jacobus** of Lincoln School and **Linda Savercool** of TJ, for contract tracing duties during the COVID-19 pandemic for this school year.
- J. Be it resolved, based on the recommendation of the Superintendent, to approve an increase in the daily rate for district **substitute nurses** at \$250 per day, (from \$150) for the 21-22 school year, effective November 1, 2021, through June 30, 2022. This is due to the dire need to attract qualified individuals to our district, instead of contracting with an employment agency.

## 11. Curriculum, Instruction & Assessment

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the Student Field Trip requests listed at the end of this agenda, if any.

## 12. Building & Grounds/Technology

- A. Be it resolved, based upon the recommendation of the BA, to approve and accept the Annual Facilities Comprehensive Maintenance Plan & M-1 Worksheet for the 2021-22 school year.

**13. Policy**

- A.** Be it resolved, based upon the recommendation of the Superintendent, to approve and accept the “NJDOE School Self-Assessment Program to Determine Grades under the Anti-Bullying Bill of Rights Act” for the period January 1, 2021, to June 30, 2021 (the grades were presented by Ms. Dachisen at the September 28th Board of Education Meeting).

<u>School</u>	<u>Score out of 78 possible points</u>	<u>Percentage</u>
Lincoln	76/78	97%
Thomas Jefferson	76/78	97%

- B.** Be it resolved to approve the ***First Reading*** of the following new and/or updated Board Policies and/or Regulations, where applicable:

P	1648.13	SCHOOL EMPLOYEE VACCINATION REQUIREMENTS	Mandated/New
P	1648.14	SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19	Mandated/New
P	5751	SEXUAL HARASSMENT OF STUDENTS	Mandated/New
R	5751	SEXUAL HARASSMENT OF STUDENTS	Mandated/Revised

- C.** Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve, accept and authorize the administration to submit to the NJ Department of Education & the Morris County Superintendent of Schools, by November 15, 2021, the NJQSAC (NJ Quality Single Accountability Continuum) DPR's (District Performance Review) for the last 3 school years (2018-19, 2019-20 & 2020-21), which audits five areas of district performance (Instruction & Program, Fiscal Management, Governance, Operations, and Personnel), in preparation for County Office on-site inspections and monitoring during this school year. We were designated as a “high performing” district the last time QSAC was conducted in the fall of 2018.

**14. Consent Agenda**

- A.** Move and Vote on all Agenda Resolutions & Recommendations in One Motion:

<u>Roll Call Vote:</u>	<u>Moved &amp; Seconded By:</u>	<u>Yeas</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Absent</u>
<b>Mrs. McGovern:</b>					
<b>Mrs. Piombino:</b>					
<b>Mr. Tobias:</b>					
<b>Mrs. Walter:</b>					
<b>Mrs. Smith:</b>					

Mr. Stepka declares all Resolutions & Recommendations are hereby \_\_\_\_\_.

**15. Old Business**

- A. There is none at this time.

**16. New Business and/or Anything for The Good of the Order?**

- A.

**17. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)**

*Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.*

*Public participation shall be governed by Policy #0167:*

- A. All participants must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may: Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory; Request any person to leave the meeting when that person does not observe reasonable decorum; Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting; Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.
- E. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.
- F. District staff members may make a statement, except for when the issue(s) or question(s) to be inquired about is subject to the administrative chain of command: ALL staff members shall address their concern/issue to their immediate Supervisor, Principal, the Business Administrator, or the Superintendent. Routine administrative/management questions/matters shall not be brought before the Board.

*Please be respectful of the Board, Administration, Students, Staff, and all other Audience Members in attendance. **PLEASE STATE YOUR NAME & ADDRESS, THANK YOU!***

**18. Next Regularly Scheduled Meeting**

**A. Tuesday, November 16, 2021**

The Meeting will begin at approximately 7:30 pm in The Cafeteria of the Thomas Jefferson Middle School.

**19. Executive Session II: If necessary**

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing: \_\_\_\_\_; the nature of which will be made public only when the need for confidentiality no longer exists.

**THE BOARD ANTICIPATES TO BE IN EXECUTIVE SESSION FOR APPROXIMATELY \_\_ MINUTES.**

**BOARD ACTION WILL or WILL NOT BE TAKEN AFTER THIS SESSION CONCLUDES.**

<u>Motion to Enter Exec Session:</u>	<u>Moved by:</u>	<u>Seconded by:</u>	<u>Voice Vote:</u>
<u>Motion to Adjourn Exec Session:</u>	<u>Moved by:</u>	<u>Seconded by:</u>	<u>Voice Vote:</u>

**20. Motion to Adjourn the Meeting:**

There being no further business before the Board, the meeting is hereby adjourned at \_\_\_\_\_ pm.

**Moved by:****Seconded by:****Voice Vote:****Professional Development/Travel Expenditure Approval Requests:**

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Timothy Yobs	Designated Person/ Ocean, NJ	11-3-21	\$205/mileage	Safe operation for schools
Timothy Yobs	School IPM Coordinators/Bridgewater, NJ	4-2-22	FREE/mileage	Safe ways to eradicate pests in schools
Timothy Yobs	PEOSH/NJADP/Mahwah, NJ	5-6-22	FREE/mileage	Safe indoor air quality for schools
Marcella Staropoli	Comprehensive IMSE Orton-Gillingham Training/ Virtual	11-6-21 11-7-21 11-13-21 11-14-21	\$1,275./ No mileage	Focuses on phonological awareness and phonics. Will discuss fluency, vocabulary, and comprehension using a multi-sensory approach.
Michael Onischuk	Morris Cty. MS Athletic Directors Roundtable Meetings/ Various locations TBD	11/10/21 Jan/Feb 22 March/April 22	FREE/mileage	Series of meetings throughout the year to discuss current topics and issues we are faced with regarding athletics, especially with COVID-19
Michael Onischuk	GMCJSCA Scheduling & Business Meetings/ Church of the Savior, Denville, NJ	1/12/22 4/13/22	FREE/mileage	To hear the business of the Association, discuss roundtable meetings, and confirm scheduling.

**Student Field Trip Approval Requests:**

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST	JUSTIFICATION FOR TRIP
6	Fleming	10-25-21	9:15/12:45	The Rapture Trust	50	4	\$12/pp	To enhance our ELA/Science curriculum.
7	Fleming Leahey	10-28-21	9:15/12:45	The Rapture Trust	60	4	\$12/pp	To enhance our ELA/Science curriculum.
8	O'Brien	10-27-21	9:00/1:30	Pax Amicus Theatre	51	6	\$27/pp	To see a live performance of literature read in class as per NJSLA.
MD/PALS	Zangara Grlica	10-21-21	8:30/1:00	Ort Farm	22	13	\$14/pp	To enhance our curriculum with real-world connections and interdisciplinary math skills as well as foster growth in college and career readiness.
MD/APE	Onischuk	10-26-21	9:45/1:30	Rockaway Lanes / M&S Pizza II	7	5	FREE	To give students an opportunity to try a different sport in a non-traditional PE setting; also used as an incentive for in-class exercise programs.



For Reference:

## **Facilities Renovation Referenda II: History**

### **A. Ref Milestones:**

- 1) **October 2, 2018:** Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) **Sept 24, 2019:** Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) **Oct/Nov/Dec 2019:**
  - a) "Arch/Admin Team" formed: Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
  - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
  - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
  - d) Board approves the services of the Construction Attorney, at an hourly rate, to be utilized as needed.
  - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) **Dec/Jan/Feb 2020:**
  - a) Architect, in conjunction with A-Team, to prepare the bid specifications.
  - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
  - c) BA to advertise the bids "on the street" for at least 10 calendar days.
  - d) Roof Bids Advertised Fri, Jan 10, 2020.
  - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
  - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
  - g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
  - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds were sold within hours.
  - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
  - j) The board awarded Roofing & Lavs/Vestibule Contracts at the Feb 25<sup>th</sup> meeting.
  - k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
  - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.
- 5) **March/April 2020:**
  - a) Bond Sale Closed on March 11, 2020. The district received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
  - b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
  - c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
  - d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30 pm.
- 6) **April/May 2020:**
  - a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
  - b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
  - c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11 am, Board Office.
  - d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11 am, Board Office.
- 7) **May/June 2020:**
  - a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
  - b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.
- 8) **Summer of 2020:**
  - a) Projects to be undertaken:
    - i) **Lincoln School:** Asbestos abatement for unit vents, gym ceiling replacement, new roof, new classroom floor tiles & ceiling tiles & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
    - ii) **Lincoln Addition:** Move trailer, begin construction of 3 classroom additions with a new main office (to be cordoned off and will continue throughout the 20-21 school year).

- iii) Thomas Jefferson: Renovate existing restrooms for boys, girls, and staff, install a new security vestibule in the main entrance, replace selected roofs.

9) Winter 2020/Spring 2021:

- a) Lincoln Interior Improvements II: Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work to begin after the last day of school in June of 2021, work to be completed August 21, 2021.
- b) HVAC Upgrades: Lincoln & TJ. Advertisement for Bids: December 11, 2002, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work began after the last day of school in June of 2021. Demo & installation completed by August 31, 2021, and fully functioning by October 15, 2021.
- c) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.

10) Summer of 2021:

- a) Projects to be undertaken:
  - i) Lincoln Interior Improvements II: restroom renovations, an electrical panel upgrade, IT closet moved, stairwell plaster repair.
  - ii) Lincoln Addition: August 31, 2021 Completion of 3 new kindergarten classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
  - iii) Lincoln & Thomas Jefferson HVAC Upgrades: IT Closet moved, demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, an electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

11) August 31, 2021:

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/7/21: Lincoln Addition Opens to Students (3 Kindergarten classes)
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 12/15/21.

-----END OF REFERENDUM HISTORY/SCHEDULE-----

AND AGENDA