

Rockaway Borough Board of Education

REGULAR MEETING AGENDA

Thomas Jefferson School Cafeteria

95 East Main Street, Rockaway, NJ 07866

Tuesday, December 12, 2017

Executive Session: 7:00 pm

Public Business Meeting: 7:30 pm

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

- I. *The public portion of the meeting will be called to order at approximately 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:*
- "In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and the Citizen newspapers."

Please join us now for the Pledge of Allegiance . . .

II. Roll Call:

Board Members:	
Mrs. Sarah Concannon	
Mrs. Colleen Grow	
Mrs. Eileen Haynes	
Mr. Tim Rogers	
Mrs. Christa Smith, President	
Mrs. Phyllis Alpaugh, Superintendent of Schools	
Mr. William Stepka, BA/Bd. Sec'y	

- III. Comments from the Public On Agenda Items Only, if any.
- IV. Spotlight on RAMS--Cube Club
- V. High Honor Roll Recognition Ceremony

VI. Superintendent Topics

- A. Principals' Reports
- B. Curriculum Report
- C. Technology Report
- D. Facilities Report
- E. Special Reports
- F. Special/Upcoming Events

VII. Committee Reports

- A. Education Committee
- B. Human Resources Committee
- C. Operations Committee

VIII. Consent Agenda: (* Minutes, Finance, Policy, Curriculum, and Personnel)

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of the consent agenda and be approved:

Motion By:	Seconded:	
Board Member	Aye	Nay
Mrs. Sarah Concannon		
Mrs. Colleen Grow		
Mrs. Eileen Haynes		
Mr. Tim Rogers		
Mrs. Christa Smith, President		

IX. *Meeting Minutes

1. **Be it resolved* that the following Meeting Minutes be approved:
November 28, 2017 Regular & Executive Session

X. *Finance

1. **Be it resolved*, based on the recommendation of the Business Administrator, to approve the manifest of Bills & Claims List from the Finance Committee as follows, which is on file in the Business Administrator's Office:
November 29, 2017 - December 12, 2017: \$270,548.91
2. **Be it resolved*, based on the recommendation of the Business Administrator, to acknowledge a delay in the acceptance of the Board Secretary's and Treasurer's October Financial Reports until the January meeting, due to our new Business Administrator beginning on November 20, 2017 and the changing of all critical bank account access codes and proper compilation of the reports.
3. **Be it resolved*, based on the recommendation of the Superintendent, to approve the following resolution to institute a "Chrome book Insurance Option":

Whereas, the Rockaway Borough Board of Education is rolling out a "1:1 Technology Initiative Program" to 7th & 8th grade students in January of 2018, and

Whereas, it is the intent of this initiative to allow students to take the Chrome book home for the 10 month school year (which does not include July and August) to continue to work on electronic homework and other instructional programs, and

Whereas the Board wishes to protect its investment in the Chrome books while at the same time protect parents from unintentional damages and related repair charges,

Now, therefore, be it resolved to authorize the offering of a voluntary "Chrome book Insurance Option" for parents to purchase and direct the Administration to implement the program at a cost of \$25 (from January to June '18) and a reduced cost of \$15 (from January to June '18) for students eligible for free/reduced lunches.

4. **Be it resolved*, based on the recommendation of the Superintendent, to approve the pre-school tuition rate for the 2018-19 school year as \$3,500 per year with additional rates of \$1,750 and \$2,625 respectively for those students who qualify for a free and/or reduced lunch.
5. **Be it resolved*, based on the recommendation of the Business Administrator, to authorize employee payroll deductions for administrators and other non-unionized personnel, to enroll in the "Hartford Educator Disability Income Protection Plan" administered by MGM Educator Plans of Mount Laurel, New Jersey.
6. **Be it resolved*, to form the Board of Education Negotiations Committee, consisting of BOE members Mrs. Colleen Grow and Mrs. Sarah Concannon.

XI. *Policy

1. **Be it resolved*, to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers ____ through _____. (if any)

2. **Be it resolved*, to approve the first reading of the following policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	2700	Services to Nonpublic School Students	Revised
P	7100	Long-Range Facilities Planning	Revised
R	7100	Long-Range Facilities Planning	Revised
P	7101	Educational Adequacy of Capital Projects	Revised
R	7101	Educational Adequacy of Capital Projects	Revised
P	7102	Site Selection and Acquisition	Revised
R	7102	Site Selection and Acquisition	New
P	7130	School Closing	Revised
P	7300	Disposition of Property	Revised
R	7300.1	Disposition of Instructional Property	Abolished
R	7300.2	Disposition of Land	Revised
R	7300.3	Disposition of Personal Property	Revised
R	7300.4	Disposition of Federal Property	Revised

XII. *Curriculum

1. **Be it resolved*, based on the recommendation of the Superintendent, to approve the attached list of Professional Development/Travel Expenditure requests.
2. **Be it resolved*, based on the recommendation of the Superintendent, to approve the attached list of Field Trip Requests.
3. **Be it resolved*, based upon the recommendation of the Superintendent, to approve the creation of the Before School Title III Immigrant Program (W.I.S.E-- Where Instruction Supports English) to be funded by the approved Federal ESSA Title III Immigrant Grant.
4. **Be it resolved*, based on the recommendation of the Superintendent, to approve the "1:1 Technology Initiative Program Handbook" for the 2017-18 school year.
5. **Be it resolved* to approve 3 (three) One Hour In-Service "G-Suite Workshops on Google Applications" for all district instructional staff to be provided by Learning Springboard of Morris Plains, NJ for a fee of \$1,000 for the 2017-18 school year.

XIII. *Personnel

1. **Be it resolved*, based upon the recommendation of the Superintendent, to approve an employment contract for **Mr. Jason Kenyon** as a paraprofessional at Thomas Jefferson School at a rate of \$14.00 per hour not to exceed 5.75 hours per day, effective December 18, 2017 - June 30, 2018, pending receipt of criminal background check.
2. **Be it resolved*, based upon the recommendation of the Superintendent, to approve **Mrs. Mihaela Tuluca** as the advisor for the Title III Immigrant Before School Program (W.I.S.E-- Where Instruction Supports English) to be funded through ESSA grant monies managed through the Rockaway Township Consortium.
3. **Be it resolved*, based upon the recommendation of the Superintendent, to rescind the appointment of **Mr. Joseph Schneider** as the alternate Treasure of monies effective December 31, 2017.

XIV. General Comments from the Public (Agenda & Non-Agenda Items):

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- B. *In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;*
- C. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- D. *All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:
Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
Request any person to leave the meeting when that person does not observe reasonable decorum;
Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

XV. Old Business

XVI. New Business

XVII. Motion to enter Executive Session (If necessary), Time:

The next topic on the agenda relates to a _____ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

"I move that the Board enter into Executive Session for the purpose of discussing _____, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken."

Moved By:

Seconded By:

Voice Vote:

XVIII. Motion to Reconvene to Public Session, Time:

Moved By:

Seconded By:

Voice Vote:

XIX. Next Meeting:

Tuesday, January 9, 2018: Annual Reorganizational Meeting at 7:00 in the Cafeteria of Thomas Jefferson School with the Regular Business Meeting immediately following. Formal Action will be taken.

XX. Motion to Adjourn, Time:

There being no further business before the Board, the meeting is hereby adjourned.

Moved By:

Seconded By:

Voice Vote:

Rockaway Borough Board of Education

Professional Development/Travel Expenditure Approval Requests:

December 12, 2017

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Milissa Dachisen	Hot Issues in School Law – By Legal One New Providence, NJ	1/10/18	\$150.00	Receive legal update on HIB, TEACHNJ regulations, arbitrator decisions, and current case law decisions.
Shaun Reyes Jamie Argenziano	2018 PARCC Training Whippany, NJ	2/28/18	\$0.00	2018 mandatory training focused on the policies and procedures regarding the appropriate administration of the PARCC assessments.
Diane Rounsaville	Judy Freeman's Workshop Whippany, NJ	5/18/18	\$209.00	To observe 12-24 PE mini lessons from different educators to enhance knowledge in the subject area.

Student Field Trip Approval Requests:

December 12, 2017

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
APE/ MD	Mr. Onischuk/ Mrs. Zangara	12/19/17 snow date of 12/21/17	10 am/ 1:30 pm	Rockaway Lanes and Applebee's	4	6	\$10.00	Reward as part of an exercise warm-up program; try a sport outside the traditional physical education classroom.
2 nd	Mrs. Izzo/ Mrs. Medore/ Mrs. Tuluca	2/22/18	9 am / 12 Noon	MHHS Auditorium Rockaway	51	7	\$0.00	CCSS ELA Grade 2 – Morris Hills Annual Theater Art's Children's Musical – Peter Pan, a Musical Adventure.

The above **Professional Development/Travel Expenditure & Student Field Trips** were approved by the Board of Education on: