

Rockaway Borough Board of Education
REGULAR MEETING AGENDA
Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866
Tuesday, November 28, 2017
Public Portion: 7:30 pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

- I. Call to Order and Flag Salute

- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

- III. Roll Call:

Board Members:	
Mrs. Sarah Concannon	
Mrs. Colleen Grow	
Mrs. Eileen Haynes	
Mr. Tim Rogers	
Mrs. Christa Smith, President	
Mrs. Phyllis Alpaugh, Superintendent of Schools	
Mr. William Stepka, BA/Bd. Sec'y	

- IV. Comments from the public (For Agenda items Only; see RBBOE Policy 0167)

- V. Student Government Organization Oath of Office Ceremony

- VI. Spotlight on RAMS--ST Math

VII. Retiree Recognition

VIII. Superintendent Topics

- A. Principals' Reports
- B. Curriculum Report
- C. Technology Report
- D. Facilities Report
- E. Special Reports
- F. Special/Upcoming Events

IX. Committee Reports

- A. Education Committee
- B. Human Resources Committee
- C. Operations Committee

X. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By:		Seconded By:		
Board Member	Aye	Nay	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XI. Meeting Minutes

1. *Be it resolved by the Rockaway Borough Board of Education to approve the minutes from the October 17, 2017 Board Meeting.

XII. Finance

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers for the month of September, 2017.

3. *Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Reports for September 2017.
4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10, in which no major account is over-expended for the month of September 2017.
5. *Be it resolved by the Rockaway Borough Board of Education to approve the manifest of bills from the Finance Committee as follows:
October 18, 2017 - November 28, 2017 \$750,183.54

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

6. *Be it resolved by the Rockaway Borough Board of Education to accept tuition student #237, in the LLD program for the 2017-18 school year, at a tuition rate of \$ 29,133.00, personal aide \$16,898.10 for a total of \$46,031.10.
7. * Be it resolved by the Rockaway Borough Board of Education to approve a contract with Saint Clare's Hospital to provide Home/Bedside instruction, for one hour per day at the hourly rate of \$55.00 for student #970.
8. *Be it resolved by the Rockaway Borough Board of Education to approve payment of professional services, for completing the 2016-17 Annual School District Financial Audit, to Ferraioli, Wielkottz, Cerullo & Cuva, LLP. in the amount of \$17,400.00. (VM Associates, our current auditor, merged with them on December 15, 2016.)
9. *Be it resolved by the Rockaway Borough Board of Education to authorize a capital asset purchase of a Toro Infield Pro 3040 16 horsepower tractor, with field nail drag attachment, field flex groomer kit, and QAS field grader box, for a grand total of \$18,104.00 utilizing the NJ State Approved Middlesex Regional ESC Number: #65MCESCCPS, Bid #MRESC 15/16-08. (This is a 20% savings equaling \$4,526 off MSRP).
10. * Be it resolved by the Rockaway Borough Board of Education to authorize the purchase of 30 new Chromebooks and associated Google Licenses for each new device for the Thomas Jefferson Computer Lab, utilizing NJPA 100614#CDW Technology Bid, for a total cost of \$6,075.30. (Each Chromebook is \$176.51 and each license is \$26.00.)
11. *Be it resolved by the Rockaway Borough Board of Education to authorize E.Comm, of East Hanover, NJ to furnish & install one interior hallway security camera at Thomas Jefferson, utilizing NJ State Contract Number T1316/80802, in the amount of \$1,585.00, pursuant to their quote dated October 5, 2017. (This will be paid for from our 2017-18 NJ School Boards Security Grant.)
12. *Be it resolved by the Rockaway Borough Board of Education to issue a purchase order, not to exceed \$1,120.00 (8 hrs @ \$140.00/hr.) to troubleshoot and repair two (2) faulty parking lot cameras utilizing NJ State Contract Number T1316/80802.
13. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to purchase a license from DataFinch Technologies for an electronic data collection system (Catalyst) at the cost of \$374.85 per month / \$4,048.38 per school year; to be used for the MD program.

14. *Be it resolved by the Rockaway Borough Board of Education to approve the Child Study Team request for PG Chambers to provide additional Physical Therapy services for the following students, as stated in their IEPs, for the 2017-18 school year at the cost of \$86.00 per hour:

<u>Student</u>	<u>Frequency</u>
155	2 x week ind
242	1 x week grp

XIII. Policy

1. *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ through _____.
2. *Be it resolved by the Rockaway Borough Board of Education to approve **Kyle Gonzalez** as a Technology Intern for the 2017-18 school year. The intern is a student at William Paterson University and will work under the supervision of Mr. Shaun Reyes.
3. *Be it resolved by the Rockaway Borough Board of Education to approve the second and final reading of the following policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
P	1240	Evaluation of the Superintendent	Revised
R	1240	Evaluation of the Superintendent	Revised
P	1511	Board of Education Website Accessibility	New
P	3126	District Mentoring Program	Revised
R	3126	District Mentoring Program	Revised
P	3240	Professional Development for Teachers and School Leaders	Revised
R	3240	Professional Development for Teachers and School Leaders	Revised
P	5610	Suspension	Revised
R	5610	Suspension	Revised
P	5620	Expulsion	Revised
P	7424	Bed Bugs	New
R	7424	Bed Bugs	New
P	7461	District Sustainability Policy	New
P	8505	Local Wellness Policy/Nutrient Standards for Meals and other Foods	Revised

4. *Be it resolved by the Rockaway Borough Board of Education to approve the District Comprehensive Maintenance Plan for the 2017-18 school year.
5. *Be it resolved by the Rockaway Borough Board of Education to approve the District Nursing Service Plan for the 2017-18 school year.
6. *Be it resolved by the Rockaway Borough Board of Education to approve the District Emergency Management Plan for the 2017-18.
7. *Be it resolved by the Rockaway Borough Board of Education to approve **Mr. William Stepka** as a **member of the District Evaluation Advisory Committee (DEAC)** for the 2017-18 school year.
8. *Be it resolved by the Rockaway Borough School District to approve **Mr. David Waxman** as the **District School Safety Specialist** for the 2017-18 school year.
9. *Be it resolved by the Rockaway Borough Board of Education to approve the Bus Evacuation Drill Logs for Lincoln Elementary and Thomas Jefferson Schools for the 2017-18 school year.

XIV. Curriculum

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip Requests.

XV. Personnel

1. *Be it resolved by the Rockaway Borough Board of Education to approve **Matthew Toohey** as a substitute teacher for the 2017-2018 school year at a rate of \$90.00 per day for the first ten days and \$95.00 per day thereafter.
2. *Be it resolved by the Rockaway Borough Board of Education to approve and increase the hourly rate for substitute bus drivers from \$16.00 to \$17.00 effective November 28, 2017.
3. *Be it resolved by the Rockaway Borough Board of Education to approve and increase the hourly rate for substitute custodians from \$10.00 to \$12.00 effective November 28, 2017.
4. *Be it resolved by the Rockaway Borough Board of Education to approve **Cassandra Brodhecker** as 80% District wide Gifted and Talented/C.I.D Teacher at an annual salary of \$48,260.00 (to be prorated), on Step BA-1, effective November 16, 2017, for the 2017-2018 school year.
5. *Be it resolved by the Rockaway Borough Board of Education to approve **Matthew Toohey** as a substitute custody for the 2017-18 school year at a rate of \$12.00 an hour effective November 28, 2017.
6. *Be it resolved by the Rockaway Borough Board of Education to approve **Aaron Serano** as District custodian at an annual salary of \$34,110.00 (to be prorated), on Step C-1, effective on or about December 1, 2017 for the 2017-18 school year. (Pending results of Criminal Background Check and Medical Clearance; Rockaway Borough Public Schools Policy #4160).

7. *Be it resolved by the Rockaway Borough Board of Education to approve the termination of employment of **Wade Cullen** as a custodian effective October 19, 2017.
8. *Be it resolved by the Rockaway Borough Board of Education to approve **Elizabeth Hickman's** request for a maternity leave of absence beginning on or about January 29, 2018. Mrs. Hickman's intention is to use a total of 20 accumulated sick days during her leave with her disability leave ending on February 27, 2018. Upon the end of her disability, Mrs. Hickman wishes to be placed on child rearing leave pursuant to NJFLA commencing on February 28, 2018 and running through May 22, 2018. Her intention is to return to work on September 1, 2018.
9. *Be it resolved by the Rockaway Borough Board of Education to approve **Nicole McCarter** as mentor to Cassandra Brodhecker at a rate of \$550.00 for the 2017-2018 school year.
10. *Be it resolved by the Rockaway Borough Board of Education to approve **Elizabeth Hickman** as a substitute for the Title I Before/After School Homework Help Class at a rate of \$41.85 per session for the 2017-18 school year.
11. *Be it resolved by the Rockaway Borough Board of Education to approve **Amy DeFelice and Michael Leahy** as the 8th Grade Class Advisors at an annual stipend of \$800.00 (to be shared equally) for the 2017-18 school year.
12. *Be it resolved by the Rockaway Borough Board of Education to approve **Aileen Schumacher** as the homebound instructor for student # 348, not to exceed 5 hours of instruction a week at a rate of \$37.06 per hour during the 2017-18 school year, as needed. Rate established in accordance with the RBEA/RBBOE agreement.

XVI. General Comments from the Public

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- B. *In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;*
- C. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- D. *All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:*
Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
Request any person to leave the meeting when that person does not observe reasonable decorum;
Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

- ## XVII. Old Business

- ## XVIII. New Business

- XIX. Motion to enter Executive Session, Time: _____

The next topic on the agenda relates to a potential litigation matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a potential litigation matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Moved By:

Seconded By:

Voice Vote:

- XX. Motion to reconvene Public Session, Time: _____

Moved By:

Seconded By:

Voice Vote:

- XXI. Motion to Adjourn, Time: _____

There being no further business before the Board, the meeting is hereby adjourned.

Moved By:

Seconded By:

Voice Vote:

ROCKAWAY BOROUGH BOARD OF EDUCATION
Professional Development/Travel Expenditure Approval Requests

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Michael Klein Timothy Yobs	LOTO and Shop & Tool Class/ Flemington, NJ	11/30/17	\$0	Safety/Continued Education and Insurance Compliance
Michael Klein	Mid Atlantic Building & Grounds Expo/ Edison, NJ	11/15/17	\$0	Vendor introductions and new maintenance products
Hennessy Barbone Waxman	MCAEAMSA Winter Professional Development Conference/ Morristown, NJ	12/1/17	\$0.	Social Emotional learning – counseling services/PLC contributions
Savercool	School Nurses – Enhance effective medical emergency response teams/ West Orange, NJ	1/24/18	\$295.00	To help improve my skills and knowledge and to share with staff on how to respond appropriately to any medical emergency.
Onischuk	GMCJSCA Winter Mtg./Denville, NJ	1/3/18	\$0.	Hear the business of the GMCJSCA and review athletics schedule.
Onischuk	GMCJSCA Spring Mtg./Denville, NJ	5/2/18	\$0.	Hear the business of the GMCJSCA and review athletics schedule.
Hurley	NJTESOL Spring Conference/ New Brunswick, NJ	5/30/18	\$0. Grant money	Relevant state information on ELL's for testing, ESSA, curriculum, and now initiatives.
Ferrone	Growth Mindset in mathematics/ Newark, NJ	11/29/17	\$249.00	To empower students to adopt a positive growth mindset in math.
Schnurman	Strengthening Social Communication Skills/ West Orange, NJ	12/11/17	\$249.00	Often times pragmatics (social language skills) are the primary focus of TJ students with speech therapy. Early intervention of social language in Lincoln can help students thrive through their time in school.
Corbo Schreck Dobbs	Is That Your Final Answer?/ Rutgers New Brunswick, NJ	12/15/17	\$205.00ea	The conference is directly related to our Math PLC regarding critical thinking questions in Math grades 6-8 related to PARCC.
Jones	Dickerson School/ Chester, NJ	12/8/17	\$0	To observe 12-24 PE mini lessons from different educators to enhance knowledge in the subject area.

THE ABOVE TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____

ROCKAWAY BOROUGH BOARD OF EDUCATION
Field Trip Requests

GRADE	TEACHER	DATE	DEPARTURE/ RETURN	STUDENTS/ ADULTS	DESTINATION	COST	REASON
MD	Zangara	11/13/17	9:45 am/ 11:00 am	4/4	Shop Rite/ Rockaway	\$0	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as to foster growth in college and career readiness
MD	Zangara	12/13/17	10:00 am/ 12:00 pm	6/6	Rockaway Mall	\$10.00	To enhance our curriculum with real world connections and interdisciplinary math skills as well as foster growth in college and career readiness.
6	Fleming Corbo Capen DenHeyer Gancarcik	12/8/17	Approx. 10:00 am/ 1:30 pm	70/5	AMC Theater Rockaway	\$10.00	To reinforce RAMS expectations that are highlighted in a modern media representation of the novel Wonder, that most 6th graders read as a summer reading assignment.
Pre-K & Middle School Students	Leslie Panzica Kopetz	12/13/17	12:15pm/ 2:15pm	25/12	Rockaway Rotary Club meeting, Exchange Restaurant, Rockaway, NJ	\$0	To improve school/community relationships by providing a performance by the preschool children under the direction of music teacher, Ms. Kopetz.

THE ABOVE FIELD TRIPS WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON _____