

ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
Regular Public Meeting
Thomas Jefferson School
October 20, 2011

I. Call to Order and Flag Salute

The meeting was called to order at 7:31 p.m. by Board President, Tim Rogers.

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Christa Smith, Vice-President Debbie McNally and Board President, Tim Rogers

Board Member Absent: Laura Lugo

Administration Present: Superintendent of Schools, Dr. Patrick Tierney, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Vice-Principal, Teresa Rehman and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. Student Government Organization

Tim Rogers swore in Cassie Plaistowe and she swore in the remaining officers.

V. Superintendent's Report

1. Principal's Reports – Ms. Alpaugh and Ms. Rehman discussed the events that took place in their schools.
2. Enrollment – Dr. Tierney informed the Board that we currently have 661 students.
3. Facilities: Dr. Tierney and Mr. Hurley discussed the Lincoln Roof repairs, heat monitoring at the Lincoln School and the maintenance of wall at the Lincoln School. Mr. Hurley added that Kellen had mentioned that the SDA may be getting more money for school construction. If we move ahead and submit the project application to the State now, we may not be eligible for funding if it becomes available. Mr. Hurley suggested waiting a few weeks to submit the application. Dr. Tierney informed the Board that he and Mr. Hurley are researching possible fundraisers for the Lincoln School Playground with the Rotary Club of the Rockaways.
4. Budget 2012-2013 – Dr. Tierney informed the Board we are beginning the process.
5. Nursing Plan – Dr. Tierney briefly discussed the 2011-2012 nursing plan with the Board.
6. Violence and Vandalism Report 2010-2011 – Dr. Tierney reviewed the report with the Board.
7. Emergency Management Plan 2011-2012 - Dr. Tierney reviewed the report with the Board.
8. Comprehensive Maintenance Plan 2011-2012 – Mr. Hurley reviewed the report with the Board.
9. NJASK Presentation – Dr. Tierney reviewed the NJASK scores with the Board.
10. Legislation – Dr. Tierney discussed S3039 and S3053.
11. Conflict of Interest – Dr. Tierney informed the Board that there is a Board Policy that prohibits staff members from tutoring students in their class for compensation. Dr. Tierney will advise the staff and make the appropriate changes.

VI. Comments from the Public

Christine Aragona, Thomas Jefferson School Nurse, spoke about the need for a full time nurse at the Lincoln School.

Carol Coulther asked if anything was being done about the bees in her classroom. Mr. Hurley said Ed Pico was supposed to take care of that.

VII. Minutes

Motion to approve the minutes from the September 15, 2011 Rockaway Borough Board of Education meetings.

The motion was approved in a unanimous roll call vote. (Smith/McNally)

VIII. Approval of the Manifest Bills

Motion to approve the manifest of bills from the Finance Committee as follows:

October - \$774,334.19

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

IX. Approval of Budget Transfers

Motion to approve the attached list of budget transfers.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

X. Certification of Major Account and Line Item Status

Motion to approve the Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

XI. Board Secretary and Treasurer's Report

Be it resolved by the Rockaway Borough Board of Education to approve the Board Secretary and Treasurer's Report for September 2011

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

XII. Committee Reports

A. Finance

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items #1 -8.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve Cafeteria Checking and Reconciliation Reports for September 2011.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Professional Development/Travel Expenditure requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve an increase in hours for student #209 from 5 hours per week to 10 per week, for Home Instruction, at an hourly rate of \$35.98, effective 10/10/2011.
4. Be it resolved by the Rockaway Borough Board of Education to approve Grace Percelay as a substitute home instruction teacher for student #209 at an hourly rate of \$35.98 on an as needed basis.
5. Be it resolved by the Rockaway Borough Board of Education to approve Joseph V. McConnell as a custodian at an hourly rate of \$9.25 per hour as needed not to exceed 40 hours.
6. Be it resolved by the Rockaway Borough Board of Education to accept the New Jersey School Boards Association Insurance Group Safety Grant Program award in the amount of \$3,800.00.
7. **WHEREAS**, Patrick Tierney is attending the annual New Jersey School Boards Association (NJSBA) Conference on October 24-26, 2011 in Atlantic City, New Jersey; and
WHEREAS, the attendance at stated function was previously approved by the Rockaway Borough Board of Education, as work related and within the scope of the work responsibilities of the attendee and
WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and
WHEREAS, the travel and related expenses particular to attendance at this function will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;
THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Rockaway Borough Board of Education approves the attendance of Patrick Tierney at the annual New Jersey School Boards Association (NJSBA) Conference on October 24-26, 2011 in Atlantic City, New Jersey; and
THEREFORE, BE IT FURTHER RESOLVED, that the total cost of the related travel expense will not exceed \$192.00 for lodging, \$150 for conference registration, \$165 for meals and incidental expenses and \$85.50 for mileage reimbursement for the duration of the conference.”
8. **WHEREAS**, Joseph P. Hurley Jr. is attending the annual New Jersey School Boards Association (NJSBA) Conference on October 24-26, 2011 in Atlantic City, New Jersey; and
WHEREAS, the attendance at stated function was previously approved by the Rockaway Borough Board of Education, as work related and within the scope of the work responsibilities of the attendee and
WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and
WHEREAS, the travel and related expenses particular to attendance at this function will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;
THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Rockaway Borough Board of Education approves the attendance of Joseph P. Hurley at the annual New Jersey School Boards Association (NJSBA) Conference on October 24-26, 2011 in Atlantic City, New Jersey; and

THEREFORE, BE IT FURTHER RESOLVED, that the total cost of the related travel expense will not exceed \$192.00 for lodging, \$150 for conference registration, \$165 for meals and incidental expenses and \$85.50 for mileage reimbursement for the duration of the conference.”

B. Personnel

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1 – 8.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent’s Harassment, Intimidation and Bullying report dated October 20, 2011 for incident numbers TJ-9 - TJ-24.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Job Description for the School Anti-Bullying Specialist.
3. Be it resolved by the Rockaway Borough Board of Education to accept the attached Job Description for the District Anti-Bullying Coordinator.
4. Be it resolved by the Rockaway Borough Board of Education to approve the following bus runs for the 2011 – 2012 school year:
 - Nutley School
 - Academy St and Farview Rd
 - Morris Hills High School
 - Mid Day Andrea Drive
 - Return from Nutley
 - Return to Andrea Dr-Lincoln Students
 - Return to Andrea Dr-TJ Students
 - Return to Academy St and Farview Rd.
5. Be it resolved by the Rockaway Borough Board of Education to accept the Violence and Vandalism Report for the 2010 – 2011 school year.
6. Be it resolved by the Rockaway Borough Board of Education to approve the 2011 – 2012 School Nursing Plan.
7. Be it resolved by the Rockaway Borough Board of Education to approve the 2011 – 2012 Rockaway Borough School District Emergency Management Plan.
8. Be it resolved by the Rockaway Borough Board of Education to approve the 2011 – 2012 Memorandum of Agreement (MOA) between Law Enforcement and School Officials.

C. Facilities

Be it resolved by the Rockaway Borough Board of Education to approve Policy Item #1.

The motion was approved in a unanimous roll call vote. (Smith/Haynes)

1. Be it resolved by the Rockaway Borough Board of Education to approve the 2011 - 2012 Comprehensive Maintenance Plan.

D. Personnel

Be it resolved by the Rockaway Borough Board of Education to approve Addendum Items #1-5.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve Dianna Zappo as a substitute teacher for the remainder of the 2011-2012 school year at a rate of \$80.00 per day.
2. Be it resolved by the Rockaway Borough Board of Education to appoint Phyllis Alpaugh as the district liaison for the Division of Youth and Family Services (DYFS).
3. Be it resolved by the Rockaway Borough Board of Education to appoint Phyllis Alpaugh as the Homeless liaison for the Division of Youth and Family Services (DYFS).
4. Be it resolved by the Rockaway Borough Board of Education to approve Robert Hayzler for a horizontal movement from BA30 – 9 to MA – 9 at an annual salary of \$55,000.00 retro to September 1, 2011.
5. Be it resolved by the Rockaway Borough Board of Education to approve Alise McGeehan as an Multiple Disabilities/Special Education Teacher at Lincoln School for the 2011-2012 school year. Ms. McGeehan will be placed on Step BA-1 of the teachers guide at an annual rate of \$44,550.00.

E. Curriculum

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Item #1.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of field trip requests.

XIII. Old Business

Dr. Tierney discussed the volunteer screening process.

XIV. New Business

Dr. Tierney said that he and Mr. Hurley will meet with Kellen Chapin next week to discuss the playground.

XV. Comments from the Public

None.

XVI. Executive Session

The next topic on the agenda relates to personnel, which constitutes an exception to the Open Public Meetings Act. Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved in a unanimous roll call vote at 8:35pm. (Haynes/McNally)

XVII. Motion to Return to Open Session

A motion was approved to return to open session at 8:55 p.m. (McNally/Haynes)

XVIII. Motion to Adjourn

There being no further business before the Board, a motion was approved at 8:59 p.m. to adjourn for the evening. (Haynes/Smith)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary