

**ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
THOMAS JEFFERSON SCHOOL
WORK SESSION MEETING
September 8, 2009**

I. Call to Order and Flag Salute

The meeting was called to order at 7:30 p.m. by Board President, Eileen Haynes.

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Oath of Office

Mr. Hurley swore in Tim Rogers and welcomed him to the Rockaway Borough Board of Education.

IV. Roll Call

Board Members Present: Laura Lugo, Debbie McNally, Tim Rogers, Vice-President, Ruben Fuentes and Board President, Eileen Haynes.

Board Members Absent: N/A

Administration Present: Superintendent of Schools, Emil Suarez, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Principal, Pat Tierney and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

V. Comments from the Public

None.

VI. Discussion Items

1. Long Range Facilities Plan – Mr. Kellen Chapin, district architect, discussed the proposed 2009 LRFP with the Board.
2. Principal's Reports – Ms. Alpaugh and Mr. Tierney discussed the first day back at their schools.
3. Facilities:
 - a. Modular – Mr. Hurley told the Board that we are currently waiting for Simplex to come in and install an additional smoke detector.
 - b. Fire Doors – Mr. Hurley told the that is hoping to go out to bid on or about October 5.
 - c. Keller Avenue – Mr. Hurley informed the Board that paving will begin this Saturday, weather permitting.
4. Board and District Goals – Mr. Suarez and Mr. Tierney discussed the 2009-2010 Board and District Goals.
5. H1N1 – Mr. Suarez told the Board that Public Health would like to use the school as a place to administer the injections after school hours.
Mr. Suarez also informed the Board that the district will need to create lesson plans in case school is closed. By doing this, the days closed will count towards the 180 days.

6. Acting Assistant Principal– Mr. Suarez and the Board discussed the position. Mr. Suarez then distributed the job description for Supervisor of Special Services/School Psychologist and Education Technology Coordinator.
7. RBEA Teacher for a Day – Carol Coulther discussed the program. Ms. Haynes asked if requests are be sent to any specific people. Ms. Coulther said they are hoping to get professionals as opposed the parents.
8. NJSAC – Mr. Suarez informed the Board that committees will begin meeting in September.
9. Superintendent Vacancy – Mr. Suarez and Mr. Tierney discussed Mr. Suarez’s last day being October 16 and a start date of October 19 for Mr. Tierney. Both feel NJSAC preparations will be done by then. Holland Township will now have to see if the Commissioner of Education will approve Mr. Suarez’s start date.
10. Summer Curriculum – Mr. Tierney discussed the progress and what still needs to be done. Once complete, Mr. Tierney and Mr. Suarez will discuss the revisions with the Board.
11. Additional Aide at the Thomas Jefferson School – Mr. Suarez informed the Board that an out of district placed student return to Thomas Jefferson. The put the class size at eight, which means an aide must now be in the class as well. Mr. Suarez and Mr. Tierney will have a recommendation next week.
12. Facilities and Space Utilization Solutions Committee – Mr. Fuentes and Rogers will serve on this committee.
13. Board Policies – The Board discussed policies 1220, 3159, 8760 and 9110. They will adopt 1220, 2631, 3159 and 8760.
14. School Level Objectives – Ms. Alpaugh and Mr. Tierney discussed the school level objectives.
15. NJASK – Mr. Suarez told the Board that there will be a NJASK report at the September 15 Board meeting.

V. Recommendations

1. Recommend approval of a Child Study Team request for Lisa Cangelosi to be paid for three hours of TIENET training at a hourly curriculum rate to be determined at the completion of negotiations.
2. Recommend approval to submit the FY2010 NCLB Application to the NJ Department of Education.
3. Recommend approval to submit the ARRA Application.
4. Recommend approval of the following School Level Objectives for the 2009-2010 school year:

Thomas Jefferson

Objective I: By June 2010, the percentage of 4th grade students scoring Proficient on the 2010 NJASK4 Language Arts Literacy will increase by 20% as compared to the 2009 NJASK 3 as result of periodic multigenre writing prompts scored with the New Jersey holistic writing rubric, use of the SuccessMaker software program, and staff development.

Objective II: By June 2010, the percentage of total students scoring in the Advanced Proficient Level on the Language Arts Literacy section for all grades in the Thomas Jefferson Middle School will increase by five percent.

Lincoln

Objective I: By June 30, 2010, twenty percent (20%) of Lincoln Elementary School students will participate in after school activities/clubs as measured and documented by attendance records.

Objective II: By June 30, 2010, fifteen percent (15%) of Lincoln Elementary School students will show individual improvement in Language Arts and/or Math as indicated by Successmaker scores and promoted by the *Lincoln Loot* program.

5. Recommend approval of the following AD/HOC committees:
 - Facilities and Space Utilization Solutions
 - Staff Recognition Committee
 - Shared Services Committee
6. Recommend approval of the following Rockaway Borough School District bus runs.
 - Route 1 - Andrea Drive Area
 - Route 2 – DLC (Union)
 - Route 3 – Park Lake
 - Route 4 - Extra-curricular events
7. Recommend approval of the August 17, 2009 Board of Education meeting minutes.
8. Recommend approval of the August 2009 Cafeteria Reconciliation and Cafeteria Checking Account Reports.
9. Recommend approval of the following bus routes:
 - Route 1 – Andrea Drive
 - Route 2 – Regional Day School
 - Route 3 – Extra-curricular events
10. Recommend approval of the August 2009 Board Secretary and Treasurer's Report.
11. Recommend approval of the following maximum amounts for professional services, for the 2009-2010 school year, in accordance with 6A:23A-5.2.
 - Architect - \$10,000
 - Attorney – \$8,500
 - Auditor - \$16,100
 - Negotiator - \$10,000

VI. Resolutions

A. FINANCE

1. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to provide 5 hours per week of home instruction for non-public school student #204 effective September 8, 2009 through November 8, 2009. The hourly rate for the instructor will be \$35.27/

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

2. Be it resolved by the Rockaway Borough Board of Education to submit the 2009 Long Range Facilities Plan to the New Jersey Department of Education.

The motion was approved in a unanimous roll call vote. (McNally/Fuentes)

VII. New Business

None.

VIII. Old Business

None.

IX. Comments From The Public

None.

X. Closed Session

"The next topic on the agenda relates to a negotiations and personnel matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard":

I move that the Board enter into executive session for the purpose of discussing a negotiations and a personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:59pm in a unanimous roll call vote. (Lugo/Fuentes)

XII. Open Session

A motion was approved to return to open session at 9:33p.m.

The motion was approved in a unanimous roll call vote. (Lugo/Fuentes)

Ms. Haynes pointed out that a lot of people have kids in the school and Board Members must be cognizant of their role and watch what they say in public.

XIII. ADJOURN

There being no further business before the Board, a motion was approved at 9:42 p.m. to adjourn for the evening. (Fuentes/McNally)

Respectfully submitted,

Joseph P. Hurley Jr.
Business Administrator/Board Secretary