

ROCKAWAY BOROUGH BOARD OF EDUCATION
ROCKAWAY, NEW JERSEY
Regular Public Meeting
Thomas Jefferson Science Lab
August 21, 2012

I. Call to Order and Flag Salute

The meeting was called to order at 7:30 p.m. by Board President, Christa Smith.

II. Notice of Announcement

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. Roll Call

Board Members Present: Eileen Haynes, Laura Lugo, Debbie McNally and Board President, Christa Smith.

Board Member Absent: Vice-President, Tim Rogers

Administration Present: Superintendent of Schools/Thomas Jefferson School Principal, Dr. Brian Purzak, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Vice-Principal, Mark Schwarz and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

IV. Superintendent's Report

1. Facilities:

- a. Lincoln School Classroom Doors – Mr. Hurley informed the Board that six doors have been installed, but the transoms have not yet been completed. Mr. O'Keefe said the project will be done by August 31, 2012.
- b. Lincoln School Playground – Mr. Hurley informed the Board that the job has been completed according as planned so General Recreation can be paid. Mr. Hurley spoke to Mr. Delvecchio from General Recreation about installing a guard rail on one of the platforms. Mr. Delvecchio was to get back to him last week.
- c. Lincoln School Roof Project – Mr. Hurley informed the Board that the bid was set to go in the newspaper this month, but the architect has some concerns about the bid specifications.
- d. Lincoln School Summer Maintenance – Mr. Hurley informed the Board that all rooms in Lincoln have been completed except the basement, which will be done this week,
- e. Thomas Jefferson School Summer Maintenance – Mr. Hurley informed the Board that only the front bathrooms in Thomas Jefferson School need to be finished.

2. Third and Sixth Grade Re-registration – Dr. Purzak reported that not many parents have re-registered, but he will do an all call to remind everyone.

3. Technology Shared Services– Dr. Purzak discussed the District's needs and discussed Shaun Reyes with the Board.

4. Temporary Facilities – Dr. Purzak informed the Board that we must form a committee to decide how to accommodate the students that are in the modular. Dr. Purzak will look for volunteers.
5. Legislative Updates– Dr. Purzak discussed S807, School Children First Act, with the Board.
6. Additional Board Meeting – Dr. Purzak discussed the need for an additional meeting. No date was set.

V. Comments from the Public

None.

VI. Approval of the Manifest Bills

Motion to approve the manifest of bills from the Finance Committee as follows:

July and August - \$541,917.43

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Lugo/Haynes)

VII. Minutes

Motion to approve the minutes from the June 12, 2012 Rockaway Borough Board of Education meeting.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

VIII. Approval of Board Secretary's Report

Be it resolved by the Rockaway Borough Board of Education to approve of the Board Secretary's and Treasurer's Reports for June 2012.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

IX. Approval of Budget Transfers

Motion to approve the attached list of budget transfers.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

X. Certification of Major Account and Line Item Status

Motion to approve the Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

XI. Committee Reports

A. Finance

The Board discussed Finance Items 12 and 13.

Be it resolved by the Rockaway Borough Board of Education to approve Finance Item #1.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)
Laura Lugo abstained.

1. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Morris Hills Regional District to provide vehicle maintenance for the 2012-2013 school year.

Pricing is as follows:
Labor - \$75.00 per hour
Overtime/Emergency Repairs - \$120.00 per hour
Anti-Freeze - \$26.00 per gallon
Oil - \$3.50 per quart
Transmission Fluid - \$3.50 per quart
Washer Fluid - \$9.00 per gallon

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items #2-24.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

2. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Reconciliation and Cafe Checking Account Report for June and July 2012.
3. Be it resolved by the Rockaway Borough Board of Education to increase the position of Lincoln School Nurse from 4/5 to full time, effective September 1, 2012.
4. Be it resolved by the Rockaway Borough Board of Education to increase Denise Jacobus, Lincoln School Nurse, from BA-2 (4/5) \$35,640.00 to BA-2 \$44,550, effective September 1, 2012. Salary and step will be determined upon successful completing of negotiations.
5. Be it resolved by the Rockaway Borough Board of Education to approve the Extended School Year Position for the 2012 -2013 school year. Extended School Year Teachers will receive one hour of paid prep time per week.

Name	Position	Hours per day	Days	Hourly Rate
Kim Stork	Behaviorist	3.5	3 days / week	\$75.00/hour

6. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with PG Chambers to provide physical therapy, occupational therapy and speech therapy services for the 2012-2013 six week extended school year at a rate of \$80 /hour for the following students:

STUDENT #	GRADE (12/13)	SPEECH Each session 30 minutes per week	OT Each session 30 minutes per week	PT Each session 30 minutes per week	Duration
18	Prek	1 x			5 weeks
144	Prek	1 x		1 -2 x	5 weeks
136	K	1 x	1 x		5 weeks
12	K		1 x		5 weeks
128	K	2x	1 x	1 -2 x	6 weeks
33	K	1 x			5 weeks
03	Prek	2x	1 x	1 -2 x	6 weeks
151	Prek	2 x	1 x		6 weeks
65	3	1 x	1 x	1 -2 x	6 weeks
27	3	1 x	1 x	1 -2 x	6 weeks
23	4	1 x	1 x	1 -2 x	6 weeks
142	4	1 x	1 x	1 -2 x	6 weeks
108	1	1 x	1 x	1 -2 x	6 weeks
10	2		1 x	1 -2 x	5 weeks
148	2	1 x	1 x		5 weeks
149	2		1 x		5 weeks
62	2	1 x	1 x		5 weeks
85	3	1 x	1 x		5 weeks
29	3	1 x			5 weeks
14	3		1 x		5 weeks
31	3	1 x	1 x		5 weeks
32	3		1 x		5 weeks
141	4	1 x	1 x		5 weeks
68	4	1 x	1 x	1 -2 x	5 weeks
42	5	2 x	1 x		5 weeks
98	5	1 x			5 weeks
16	5	1 x g	1 x	1 -2 x	5 weeks
61	5		1 x		5 weeks
134	6	1 x			5 weeks
124	7	1 x g	const		5 weeks
45	7	1 x	1 x		5 weeks
34	7	1 x	1 x		5 weeks
84	7	1 x	1 x		5 weeks
37	8	1 x	const		5 weeks

7. Be it resolved by the Rockaway Borough Board of Education to set the out-of-district tuition rate for non-residential students for the 2012-2013 school year at \$11,000 per year.
8. Be it resolved by the Rockaway Borough Board of Education to renew their contract with Dowling Food Service Management Inc. for 2012– 2013 school year.
Dowling Food Service Management, Inc. will charge the Local Education Agency a management fee for the 2012-2013 school year of \$10,425 per year payable at \$1,042.50 per month prorated over a 10-month period and
Dowling Food Service Management, Inc. will charge the Local Education Agency an administrative fee for the 2012 - 2013 school year of \$4,100 per year payable at \$410 per month prorated over a 10-month period.

Dowling Food Service Management, Inc. guarantees that the bottom line on the operational financial report for the 2012 -2013 school year shall operate at “no cost”. In the event the program costs exceed total revenues (from all sources), Dowling Food Service Management, Inc. shall be responsible for any losses (shortfalls) incurred up to the management fee of \$10,425.

9. Be it resolved by the Rockaway Borough Board of Education to approve Nate Stevens to work no more than 15 hours per week until the students report back to school.
10. Be it resolved by the Rockaway Borough Board of Education to award the contract for the repair of a section of sidewalk between the Thomas Jefferson School and the Administration Building to Joe H. List, Rockaway, NJ, in the amount of \$1,900.00, pursuant to 18A: 18A- 37.
11. Be it resolved by the Rockaway Borough Board of Education to award the contract for field maintenance at the Lincoln School to Farmside Landscape & Design from Wantage, NJ in the amount of \$810.00, pursuant to 18A: 18A- 37.
12. Be it resolved by the Rockaway Borough Board of Education to award the contract for the repaving of the Lincoln School Playground and the area beneath the fire escape at the Lincoln School to Markovski Landscaping and Tree Service Rockaway, NJ in the amount of \$5,075.00, pursuant to 18A: 18A- 37.
13. Be it resolved by the Rockaway Borough Board of Education to award the contract for the refurbishing of the Thomas Jefferson School sign to Nickel Artistic Services, LLC of Rockaway, NJ in the amount of \$1,420.00, pursuant to 18A: 18A- 37.
14. Be it resolved by the Rockaway Borough Board of Education to approve Jeffrey Oster, Private Investigator to investigate residency issues for the district for the 2012-2013 school year.
15. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Catapult Learning to provide services to students with disabilities in the non-public schools to be served with a proportionate share of IDEIA and Chapter 192 & 193 funds. This contract will begin July 1, 2012 and end June 30, 2013.
16. Be it resolved by the Rockaway Borough Board of Education to submit the renewal application for Temporary Instructional Space for the 2012-2013 school year.

17. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request for following students to attend out of district placement for 12/13 school year as per IEP:

Student #	Location	Tuition Cost	Transportation	Additional Cost
100	Phoenix Center	\$54,648.00	Provided through Rockaway Borough	Personal Aide - \$26,100- (\$145.00 per day)
07	Montgomery Academy	\$53,692.20	Provided through ESC- cost to be determined	NA
50	Denville Township School	\$35,400.00	Provided through ESC – cost to be determined	PT additional cost per session through PG Chambers direct billing at \$80/hr
86	Youth Consultation Service/Sawtelle Learning Center	\$55,279.80	Provided through ESC- cost to be determined	Personal Aide –\$29,709.00 – (\$165.05 per day)
39	Chapel Hill Academy	\$55,080.00	Provided through ESC- cost to be determined	NA

18. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request for ABA Home component services as per IEP for 2012/2013 school year as follows:

Student #	Hours per week	2012/2013 school year	Provider	Provider Rate
#27	2 hours ABA and ½ hour consult per week	9/6/2012 – 6/21/2013	Jeanette Murphy	\$50.00
#16	2 hours ABA and ½ hour consult per week	9/6/2012 – 6/21/2013	Jeanette Murphy	\$50.00
#37	1 hour ABA per week and 1 hour per month	9/6/2012 – 6/21/2013	Jeanette Murphy	\$50.00

	consult			
#100	1 hour ABA per week and 1 hour per month consult	9/6/2012 – 6/21/2013	Jeanette Murphy	\$50.00
#108	1 hour ABA per week and 1 hour per month consult	9/6/2012 – 6/21/2013	Jeanette Murphy	\$50.00
#86	5 hours ABA per week (*10 hours when school not in session)	9/6/2012 – 6/21/2013	Dave Koenig	\$50.00

19. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request for OT services as per IEP for 2012/2013 school year as follows for out of district student:

Student #	Hours per week	2012/20123 school year	Provider	Provider Rate
07	30 minutes Occupational Therapy 2 x per week	9/6/2012 – 6/21/2013	Dawn Odell	\$80.00

20. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request for PG Chambers to provide on-site Physical Therapy services to students listed below for the 2012/2013 school year. Services billed to district at hourly rate of \$80.00. Students to receive PT services as indicated in their IEP.

Student #	Grade	All session 30 minutes. Frequency per week unless indicated other
128	Prek	2 x individual
3	PreK	2 x per mth
144	Prek	1 x group, 1 x individual OR group
160	K	1 x individual
108	1	2 x per mth
96	2	1 x group
18	2	1 x individual, 1 x group
65	3	1 x individual, 1 x group
27	3	1 x individual
68	4	1 x individual
23	4	1 x individual, 1 x group
142	4	1 x group
50	5	1 x group, 1 x individual OR group
16	5	1 x individual, 1 x group
84	7	1 x individual

21. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request to accept student #142 from Mine Hill Board of Education for the 2012/2013 school year to attend MD class at Lincoln School. \$2,300 for Extended Summer Program \$23,000 for regular school year. Additional charges for contracted physical therapy services at \$80.00 per hour. Rockaway Borough to bill Mine Hill District.
22. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request for employment of personal aide for student #142 from Mine Hill Board of Education for 2012/2013 school year. 6 hours per day at hourly rate of \$14.00. Rockaway Borough to bill Mine Hill District.
23. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request for psychiatric evaluation through Platt Psychiatric Associates for student #160 (JN) as recommended by Child Study Team. Evaluation cost of \$600.00.
24. Be it resolved by the Rockaway Borough Board of Education to approve a child study team request of following contractors to provide speech, occupational therapy, physical therapy and behavioral services and/or evaluations for the 2012/2013 school year on an as needed basis if necessary:

Dynamic Therapeutic Services
 Educational Services Commission of Morris County
 Speech Therapy, LLC
 PG Chambers
 Advance Education Advisement
 Hillmar, LLC – Bilingual evaluations
 Behavior Therapy Associates
 Progressive Therapy
 Michelle Lawton, BCBA

B. Personnel

Ms. Lugo thanked Mrs. Snelson for her hard work and dedication and that she will be greatly missed.

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1 -14 Item # 7 was tabled.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Sally Snelson to pursue her career in education at Randolph High School. Mrs. Snelson’s resignation is effective August 10, 2012.
2. Be it resolved by the Rockaway Borough Board of Education to approve Melissa Vesper as the district’s 8th grade math teacher for the 2012 – 2013 school year. Ms. Vesper will be placed on Step BA-1 of the teachers guide at an annual rate of \$44,550.00 (rates to be determined upon the completion of negotiations)
3. Be it resolved by the Rockaway Borough Board of Education to the following teachers for curriculum writing at an hourly rate of \$35.98(as previously approved at the August 2, 2012 Board Meeting.) Final rates to be determined upon the completion of negotiations.

Jamie Argenziano	Jessica Parry
Monica Koerner	Chris Aragona
Jeri Hurley	Mike Onischuk
John Wojtaszek,	Dave Waxman
Fran Stierle	Bob Kamenetz
Jen Widuta	Maria Portillo
Dodi Yobs	Mary Leslie

4. Be it resolved by the Rockaway Borough Board of Education to approve Debbie Garris as a bus aide for the 2012-2013 school year at an hourly rate of \$14.32 per hour (final rate to be determined upon the completion of negotiations).
5. Be it resolved by the Rockaway Borough Board of Education to approve Christina Bivona as the district’s 6th grade maternity replacement teacher from September 1, 2012 to January 31, 2013. Ms. Bivona will be placed on Step BA-1 of the teachers guide at an annual pro-rated salary of \$44,550.00
6. Be it resolved by the Rockaway Borough Board of Education to approve Michael Onischuk as the district’s full time Physical Education/Health Teacher effective September 1, 2012.
7. **Be it resolved by the Rockaway Borough Board of Education to approve Michael Onischuk for horizontal move on the teacher’s guide. Effective September 1, 2012 Mr. Onischuk will be placed on step BA+30 – 3 of the teacher’s salary guide at an annual salary of \$46,350.00 (rates to be determined upon the completion of negotiations).**
This item was tabled.
8. Be it resolved by the Rockaway Borough Board of Education to approve Tracy DeCrosta to take part in a Administrative Internship with Dr. Brian Purzak during the 2012 – 2013 school year.

9. Be it resolved by the Rockaway Borough Board of Education to approve Catherine Eber from the College of Saint Elizabeth as a practicum student at Lincoln School from September 10, 2012 through November 16, 2012.
10. Be it resolved by the Rockaway Borough Board of Education to approve Courtney Carlson from the College of Saint Elizabeth as a practicum student at Lincoln School from September 10, 2012 through November 16, 2012.
11. Be it resolved by the Rockaway Borough Board of Education to approve Gabrielle Pellegrino from Centenary College as a student teacher at Lincoln School from August 29, 2012 through December 17, 2012.
12. Be it resolved by the Rockaway Borough Board of Education to approve Shaun Reyes as the district's Technology Coordinator for the 2012 – 2013 school year at an annual prorated salary of \$65,000.00.
13. Be it resolved by the Rockaway Borough Board of Education to approve the following extra-curricular advisors for the 2012 -2013 school year.

Position	Advisor
Yearbook	Michael Leahey/Cindy O'Brien
SGO	John Wojtaszek
National Junior Honor Society	TBD
Director of Musical	Helen Love
Jazz Band	Helen Love
Scheduler	Michael Onischuk
Basketball (Girls)	Robert Longo
Basketball (Boys)	TBD
Cross Country (Boys and Girls)	Michael Onischuk
Solar Cars	Denise Glenn
Baseball	Michael Onischuk
Softball	Robert Longo

14. Merit pay
Whereas, NJAC 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed a set of annual goals for the 2012-2013 school year that it wishes to include in its contract with the Superintendent now, therefore, be it

Resolved, the Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement: and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before adding them to the contract:

Quantitative Criteria	Status	Merit Bonus Amount
1. A year-over-year 3 percentile increase in the average cohort percentile rank of the districts lowest performing quartile of students	Achieved Partially Achieved Not Achieved	3.33 percent of base salary
2. A 3 % year-over-year increase in the percentage of students achieving advanced proficiency on the State's basic skills tests	Achieved Partially Achieved Not Achieved	3.33 percent of base salary
3. A year over year increase in the cohort percentile rank of over 66% of district students on the State's basic skills assessments	Achieved Partially Achieved Not Achieved	3.33 percent of base salary
Qualitative Criteria	Status	Merit Bonus Amount
1. An "Excellent review relative to teacher induction and development programs	Achieved Partially Achieved Not Achieved	2.5 percent of base salary
2. An "Excellent" review relative to teacher and principal evaluation systems, and the use of teacher and principal evaluations in the promotion, compensation and retention of the district's educational professionals	Achieved Partially Achieved Not Achieved	2.5 percent of base salary

C. Curriculum

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached Field Trip Request.

The motion was approved in a unanimous roll call vote. (Lugo/Smith)

D. Addendum

Be it resolved by the Rockaway Borough Board of Education to approve Addendum Item 1.

The motion was approved in a unanimous roll call vote. (Lugo/Haynes)

1. Be it resolved by the Rockaway Borough Board of Education to approve Gina Baker as the Four Fifths (4/5) Physical Education/Health Teacher for the 2012-2013 school year. Ms. Baker will be placed on Step MA-1 of the teachers guide at an annual rate of (\$48,150.00 * 80%) \$38,520.00 (Final rate to be determined upon the completion of negotiations).

XII. Old Business

None.

XIII. New Business

None.

XIV. Comments from the Public

None.

XV. Motion to Adjourn

There being no further business before the Board, a motion was approved at 8:12 p.m. to adjourn for the evening. (Haynes/McNally)

Respectfully submitted,

Joseph P. Hurley Jr.
School Business Administrator/
Board Secretary