

**ROCKAWAY BOROUGH BOARD OF EDUCATION**  
**ROCKAWAY, NEW JERSEY**  
**Regular Public Meeting**  
**Thomas Jefferson School**  
**June 12, 2012**  
**7:30pm**

**I. Call to Order and Flag Salute**

The meeting was called to order at 7:35 p.m. by Board President, Christa Smith.

**II. Notice of Announcement**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

**III. Roll Call**

**Board Members Present:** Eileen Haynes, Laura Lugo, Debra McNally, Vice-President, Tim Rogers and Board President, Christa Smith.

**Board Member Absent:** N/A

**Administration Present:** Superintendent of Schools/Thomas Jefferson School Principal, Dr. Patrick Tierney, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Assistant Principal, Teresa Rehman, and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

**Others Present:** Dr. Brian Purzak

**IV. Superintendent's Report**

1. Enrollment – Dr. Tierney informed the Board we currently have 676 students.
2. Principal's Reports – Phyllis Alpaugh and Teresa Rehman discussed the events that took place in their schools over the last month.
3. Nurse's Reports – Dr. Tierney reported there were 624 visits to the nurse's office in the Lincoln School. No information was available for the Thomas Jefferson School.
4. Facilities and Maintenance:
  - a. Lincoln School Playground – Mr. Hurley informed the Board that the construction is almost complete.
  - b. Thomas Jefferson School Walkway – Mr. Hurley informed the Board that he has met with Joe List about fixing the walkway between the Administration Building and the Thomas Jefferson School.
  - c. Lincoln School Classroom Floors – Mr. Hurley reported that room 211 and art/music room are scheduled to be replaced by the end of June.
  - d. Lincoln School Carpets – Mr. Hurley informed the Board that the carpets will be installed in the Lincoln School Office by the end of the month.
  - e. Lincoln School Classroom Doors – Mr. Hurley told the Board that the doors are being fabricated and should be delivered in the beginning of July.
4. Legislative Updates – Dr. Tierney discussed bills A3002 and S1965.
5. July and August Board Meeting Locations – Mr. Hurley asked if the Board would like to hold the meetings in the Thomas Jefferson Science Lab. The Board said yes.

**V. Comments from the Public**

Carol Coulther asked if she will be able to use her classroom while the floor in room 211 is being replaced. Mr. Hurley said yes.

Beth Anne Donald asked if Ms. McGeehan and Ms. Starr can train the parents after they complete their training. Dr. Tierney said no.

Carol Coulther asked if someone could review the substitute teacher list and see who wants to remain on it. Ms. Rehman said AESOP can generate letters that would be sent to the people on the list.

Ms. Staszak asked questions about being a Focus School. Dr. Tierney responded. Ms. Staszak asked if there any training dates have been reserved. Dr. Purzak said not yet.

Beth Anne Donald asked who will the Behaviorist will be for the summer session. Dr. Tierney said it will be the same person we have now.

Jeri Hurley asked if Frank Talty will be replaced. Ms. Smith said it will be done during the transition of superintendents.

**VI. Approval of Minutes**

Motion to approve the minutes from the April 10 and April 24, 2012 meetings of the Rockaway Borough Board of Education.

The motion was approved in a unanimous roll call vote. (Lugo/Haynes)

**VII. Supplemental Check Register**

Motion to approve a June 30, 2012 supplemental check register to be approved at the July Board Meeting.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

**VIII. Approval of the Manifest of Bills**

Motion to approve the manifest of bills from the Finance Committee as follows:

**June \$1,395,547.69**

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (Lugo/Haynes)

**IX. Approval of Budget Transfers**

Motion to approve the attached list of budget transfers.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

**X. Approval of the Certification of Major Account and Line Item Status**

Motion to approve the Certification of Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (McNally/ Haynes)

## **XI. COMMITTEE REPORTS**

### **A. FINANCE**

Be it resolved by the Rockaway Borough Board of Education to approve Finance Item 1.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)  
Debbie McNally abstained.

1. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with the Educational Services Commission of Morris County to provide transportation services. Rates and routes to be determined.

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items 2-3.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)  
Laura Lugo abstained.

2. Be it resolved by the Rockaway Borough Board of Education to enter into a shared services agreement for technology services with Morris Hills Regional District. The contract will begin July 1, 2012 and end June 30, 2013. The cost will be \$47,372.00.
3. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Morris Hill Regional District to provide Child Study Team Services to the Rockaway Borough Board of Education. The contract will provide the services of one school psychologist, one school social worker and two LDTCs. The contract will begin July 1, 2012 and end June 30, 2013. The cost is \$168,667.00.

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items 4-30.

The motion was approved in a unanimous roll call vote. (Haynes/Smith)

4. Be it resolved by the Rockaway Borough Board of Education to approve of the Board Secretary's and Treasurer's Reports for April 2012.
5. Be it resolved by the Rockaway Borough Board of Education to approve the May 2012 Cafeteria Reconciliation and Cafeteria Checking Account Report.
6. Be it resolved by the Rockaway Borough Board of Education to accept the Extraordinary Aid reimbursement in the amount of \$88,091. The Board will allocate \$20,000 into the 2011-2012 school budget and \$68,091 into the 2012-2013 school budget.

7. Be it resolved by the Rockaway Borough Board of Education to approve the Extended School Year Positions for the 2012 -2013 school year. Extended School Year Teachers will receive one hour of paid prep time per week.

Name	Position	Hours per day	Days	Hourly Rate
Nicole Macera	Pre-School Personal Aide	2.5	19	\$14.00
Danielle Esten	MD Personal Aide	3.5	29	\$14.00
TBD	Behaviorist	TBD	29	\$35.98
TBD	Speech Therapist	TBD	29	\$35.98
Bob Kamenetz	ESY Teacher – TJ	3.5	24	\$35.98
Sue Lonergan	ESY Teacher - Pre-School	2.5	19	\$35.98
Tara Renehan	ESY Substitute	TBD	TBD	\$40.00 per day
Monica Koerner	ESY Substitute	TBD	TBD	\$40.00 per day
Kathryn O'Hara	ESY Substitute	TBD	TBD	\$40.00 per day

Rates may be adjusted upon completion of negotiations.

8. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Christine Matrisciano, current occupational therapist, to be paid up to 15 additional hours over summer to conduct new student occupational therapy evaluations, attend eligibility meetings and compose evaluation reports. Four students currently in processing of being evaluated and potential for addition of 2 more pending meeting outcome. The rate is currently \$35.98 / hour but may be adjusted upon completion of negotiations.
9. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for safety assessment and psychiatric evaluation with Dr. Charles Cartwright for student #37 (CD). The cost will not to exceed \$1500.00.
10. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for an out of district extended school year placements as per IEP:

Student#	Location	Dates	Hours	Tuition	Transportation
100	Camp Jotoni	August 13 – 31, Monday – Friday	9:00 am – 3:00 pm	\$1380 (460 per session ) cost of personal aide to be determined	Rockaway Borough ***

\*\*\*Transportation services may be secured from a vendor due to summer vacation schedules of district bus drivers.\*\*\*

11. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Dina Tatarsky, speech therapist, to be paid up to 15 additional hours over summer to conduct new student speech therapy evaluations, attend eligibility meetings and compose evaluation reports. Four students currently in processing of being evaluated and potential for addition of 2 more pending meeting outcome. The rate is currently \$35.98 / hour but may be adjusted upon completion of negotiations.
12. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for Home Instruction for student #209, 4 hours per week for the period of June 25, 2012 – July 27, 2012. The instructor shall be paid at a rate to be determined at the completion of negotiations.
13. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Catapult Learning to provide services to students with disabilities in the non-public schools to be served with a proportionate share of IDEIA and Chapter 192 & 193 funds. This contract will begin July 1, 2012 and end June 30, 2013.
14. Be it resolved by the Rockaway Borough Board of Education to renew a contract with Global Connect for the purpose of providing automated telephone communications in the amount of \$1,340 for the 2012-2013 school year.
15. Be it resolved by the Rockaway Borough Board of Education to enter into a service contract with Hobbie Heat & Power Inc. to service and clean the boilers throughout the district. The cost will be \$3,425.00.
16. Be it resolved by the Rockaway Borough Board of Education to renew the contract with Maximus, Inc. to provide maintenance and support services for the 2012-2013 school year. The cost is \$1,915.03.
17. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Frontline (Aesop) to provide substitute placement services for the 2012 – 2013 school year. The cost is \$2,960 per year.
18. Be it resolved by the Rockaway Borough Board of education to enter into a maintenance agreement with Carousel Industries to provide services for the switches throughout the District. The contract will begin July, 2012 and end July, 2013. The cost is \$4,927.00 for the year.
19. Be it resolved by the Rockaway Borough Board of Education to approve a contract renewal with NCS Pearson for Knowledge Box and Successmaker for the 2012 – 2013 school year. The costs are \$2,315.00 and \$2,450.00, respectively.
20. Be it resolved by the Rockaway Borough Board of Education to approve a contract renewal with Follett Software Company for Athena. The cost is \$735.00 for the Thomas Jefferson School and \$395 for the Lincoln School.
21. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Strauss Esmay Associates, LLP for the purpose of providing Manuals of Bylaws and Policy and a Manual of Administrative Regulations and the updates for these manuals. The cost will be \$2,490 for the 2012-2013 school year.

22. Be it resolved by the Rockaway Borough Board of Education to approve a contract between Rockaway Borough Board of Education and American Appraisal Associates from July 1, 2012 through June 30, 2013. The purpose of this contract is to provide the district with a fixed asset report. The cost is \$1,100.
23. Be it resolved by the Rockaway Borough Board of Education to enter into an agreement with School Dude.com to provide an automated work order system, in accordance with NJAC 6A:23A-6.9. The contract will begin July 1, 2012 and end June 30, 2013. The annual cost is \$1,345.
24. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Karl and Associates for Comprehensive Environmental Services for the 2012-2013 school year. The cost will be \$7,500.00.
25. Be it resolved by the Rockaway Borough Board of Education to renew their contract with SchoolWorld to provide SchoolSites, Single School and TeacherSites for 2012-2013 school year. The cost is \$1,890.
26. Be it resolved by the Rockaway Borough Board of Education to enter into an agreement with Networks & More! Inc. to provide e-mail and e-mail archiving services from July 1, 2012 to June 30, 2013. The costs will be \$904.00/year and \$452.00/year, respectively.
27. Be it resolved by the Rockaway Borough Board of Education to enter into a maintenance contract with HandiLift Service Company for the Lincoln School Chair Lift. The cost is \$944 per year.
28. Be it resolved by the Rockaway Borough Board of Education to set the out-of-district tuition rate for the MD (Multiple Disabilities) regular school year at \$23,000.
29. Be it resolved by the Rockaway Borough Board of Education to set the out-of-district tuition rate for the summer session MD (Multiple Disabilities) at \$2,300.
30. WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rockaway Borough Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Rockaway Borough Board of Education has determined that an amount not to exceed \$300,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Rockaway Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer, to be used on projects identified in the Districts Long Range Facilities Plan, consistent with all applicable laws and regulations.

**B. PERSONNEL**

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Item1.

The motion was approved in a unanimous roll call vote. (Rogers/Smith)

Laura Lugo abstained.

1. Be it resolved by the Rockaway Borough Education to approve a request from Morris Hills High School for the following students to partake in a gifted and talented internship during the 2012 – 2013 school year:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Frequency</u>
Bryan Healy	Mr. Hayzler	1pm – 3pm every other day
James Santos	Mr. Wojtaszek	1pm – 3pm every other day

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items 2-13.

The motion was approved in a unanimous roll call vote. (Rogers/Haynes)

2. Be it resolved by the Rockaway Borough Board of Education to approve, with regret, the resignation of Mrs. Teresa Rehman to pursue other endeavors in the Roxbury School District effective July 29, 2012.
3. Be it resolved by the Rockaway Borough Board of Education to approve, with regret, the resignation of Mr. David Pickett to pursue other endeavors in the Rockaway Township School District effective June 29, 2012.
4. Be it resolved by the Rockaway Borough Board of Education to hire Mark Schwarz as the Thomas Jefferson Middle School Assistant Principal/Curriculum Coordinator for 2012-2013 school year effective July 1, 2012. Mr. Schwarz will be paid \$98,000 per year.
5. Be it resolved by the Rockaway Borough Board of Education to approve the attached staff assignments for the 2012 -2013 school year.
6. Be it resolved by the Rockaway Borough Board of Education to approve Donna Hawkes as a substitute playground aide for the remainder of the 2011-2012 school year at a rate of \$10.00 per hour.
7. Be it resolved by the Rockaway Borough Board of Education to approve Eugene Listwan as a return summer custodian at an hourly rate of \$9.25 per hour. Mr. Listwan will be employed no more than 7.5 hours per day/5 days per week from June 15, 2012 through August 30, 2012 pending the results of a criminal background check.
8. Be it resolved by the Rockaway Borough Board of Education to approve Timothy Yobs as a summer custodian at an hourly rate of \$9.00 per hour. Mr. Yobs will be employed no more than 7.5 hours per day/5 days per week from June 15, 2012 through August 30, 2012.
9. Be it resolved by the Rockaway Borough Board of Education to approve Andrew Yobs as a return summer custodian at an hourly rate of \$9.00 per hour. Mr. Yobs will be employed

no more than 7.5 hours per day/5 days per week from June 15, 2012 through August 30, 2012 pending the results of a criminal background check.

10. Be it resolved by the Rockaway Borough Board of Education to approve Alexandra Abrams as a technology assistant at an hourly rate of \$9.00 for 7.5 hours per day/5 days per week from June 13, 2012 through August 30, 2012.
11. Be it resolved by the Rockaway Borough Board of Education to approve Kristine Listwan as a technology assistant at an hourly rate of \$9.00 for 7.5 hours per day/5 days per week from June 13, 2012 through August 30, 2012 pending the results of a criminal background check.
12. Be it resolved by the Rockaway Borough Board of Education to approve Christopher Patamia as a substitute custodian for the 2012 -2013 school year.
13. Be it resolved by the Rockaway Borough Board of Education to approve the following substitutes for the 2012-2013 school year:

Vicky Burnor	Minnie Opalewski	Jaclyn Dellavalle
Trudy Frank	Kathryn O'Hara	Teresa Weldon
Eileen Garbarini	Darlene Kottelles	Chris Wheeler
Jane Schwarz	Nicole Petrozzo	Carolyn Kearns
Hillary Levine	John Ray	Mary Everett
Jessica Burrows	Debra Shatynski	William Dodd
Kathleen Evans	Hillary Levine	Grace Percelay
Susan Milite	Robert Longo	Betty Golden
Michele Secula	Jane Perry	Ariel Auriemma
Jamie Baker	Jesus Barbosa	Bhavna Chopra
Christopher Dally	Daneille Esten	Tina Hart
Marilyn Horowitz	Mary Ledyard	
Kaitlyn Rettig	Lauren Schweizer	
Alicia Uppal	Michael VanDuyne	

**C. Curriculum**

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Items 1 – 2.

The motion was approved in a unanimous roll call vote. (McNally/Smith)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached professional development requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the following students on an intern basis from Morris County Vocational School beginning June 15 through June 30, 2012:

Bryan Hoyos  
Patrick Lundell

**D. Policy**

Be it resolved by the Rockaway Borough Board of Education to approve the Policy Item 1.

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated May 22, 2012 for incident numbers TJ 41.

The motion was approved in a unanimous roll call vote. (McNally/Smith)  
Laura Lugo abstained.

**XII. Closed Session**

"The next topic on the agenda relates to personnel and student personnel, which constitutes an exception to the Open Public Meetings Act. Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard":

I move that the Board enter into executive session for the purpose of personnel and student personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:27pm in a unanimous roll call vote. (McNally/Lugo)

**XIII. Open Session**

A motion was approved to return to open session at 8:45p.m.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

**XIV. Motion to Adjourn**

There being no further business before the Board, a motion was approved at 8:46 p.m. to adjourn for the evening. (Lugo/McNally)

Respectfully submitted,

Joseph P. Hurley Jr.  
School Business Administrator/  
Board Secretary

**ROCKAWAY BOROUGH BOARD OF EDUCATION  
ROCKAWAY, NEW JERSEY  
THOMAS JEFFERSON SCHOOL  
MINUTES OF CLOSED SESSION  
June 12, 2012**

**I. Motion to Enter Closed Session**

"The next topic on the agenda relates to personnel and student personnel, which constitutes an exception to the Open Public Meetings Act. Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard":

I move that the Board enter into executive session for the purpose of discussing personnel and student personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:27pm in a unanimous roll call vote. (McNally/Lugo)

Dr. Brian Purzak and Mark Schwarz were present.

**II. Discussion**

The Board discussed Mark Schwarz's contract.

The Board discussed the HIB case.

**III. Motion to Return to Open Session**

A motion was approved to return to open session at 8:45p.m.

The motion was approved in a unanimous roll call vote. (Lugo/McNally)

Respectfully submitted,

Joseph P. Hurley Jr.  
Business Administrator/Board Secretary