

- 1) **September 24, 2019:** Referendum II Passes: YES: 649 NO: 442 Approved by 207 votes.
- 2) **Oct/Nov/Dec 2019:**
 - a) "Arch/Admin Team" formed (aka "The A Team"): Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. **All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.**
 - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
 - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs and related work to confirm details of projects to be undertaken.
 - d) Board approves services of Construction Attorney, at an hourly rate, to be utilized as needed.
 - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 3) **Dec/Jan/Feb 2020:**
 - a) Apply to and receive Local Finance Board approval for issuance of school district debt.
 - b) Issue \$12,480,000 in General School Obligation Bonds. (Board President & BA to sign bonds)
 - c) Market and sell Bonds to secure cash to fund payment of building projects.
 - d) BA to inform State Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments will begin approximately 6 months after closing on the sale and will continue for 20 years.
 - e) BA to transfer idle funds into allowable investment programs to maximize interest yield.
 - f) Architect, in conjunction with A Team, to prepare the bid specifications.
 - g) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA.
- 4) **March/April 2020:**
 - a) BA to advertise the bids "on the street" for at least 10 calendar days.
 - b) BA to formally receive, publicly open and read aloud all bid prices by each contractor who submitted bids.
 - c) BA, Architect and Construction Attorney review apparent winning bids to ensure they are in compliance with all bid specifications and contain all legally required bid documentation.
 - d) A Team ensures all apparent winning bids are within budget and recommends awarding of most responsive and compliant bids.
- 5) **April/May 2020:**
 - a) Board to formally award contracts to the recommended contractors/companies.
 - b) BA to secure "Builder's Risk" insurance policy in sufficient levels to protect the district's interests.
- 6) **April/May/June 2020:**
 - a) Contractors to order materials needed and mobilize and prepare to begin projects on time.
- 7) **June 22, 2020 (Monday)**
 - a) Official Groundbreaking Ceremonies.

8) Summer of 2020:

a) Projects to be undertaken:

- i) Lincoln School: Demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, gym ceiling replacement & gym rooftop unit ventilator, new roof.
- ii) Lincoln Addition: August 1, 2020 (after ESY concludes): Move trailer, begin construction of 3 classroom addition with new main office (to be cordoned off and will continue throughout the upcoming 20-21 school year).
- iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in main entrance, replace selected roofs.

9) Winter/Spring 2021:

- a) Repeat all Bid Specifications, advertisement, review and award procedures as stated above. (Milestones 4, 5, and 6).
- b) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.

10) Summer of 2021:

a) Projects to be undertaken:

- i) Lincoln School: replace exterior fire escape, restroom renovations, electrical panel upgrade, IT closet moved, classroom & cafeteria ceiling repair & abatement, new interior LED lighting, plaster repair.
- ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom addition including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
- iii) Thomas Jefferson: Demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, hot water heater replacement, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

11) August 31, 2021:

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments.

12) September 1, 2021:

- a) Lincoln School Addition Opening Ceremonies!

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