

Rockaway Borough Board of Education  
 Rockaway, New Jersey  
 REGULAR MEETING  
 Thomas Jefferson School Cafeteria  
 Tuesday, July 18, 2017  
 AGENDA  
 7:30pm

**ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:**

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon		
Mrs. Colleen Grow		
Mrs. Eileen Haynes		
Mr. Tim Rogers		
Mrs. Christa Smith		

- IV. Comments from the public (related to agenda items only; see RBBOE Policy 0167)
- V. Superintendent Topics
  - A. Principals' Reports
  - B. Curriculum Report
  - C. Technology Report
  - D. Facilities Report
  - E. Thomas Jefferson School - Exiting Focus Status
  - F. Re-registration Status
  - G. Upcoming Events
    - 1. Coffee with the Superintendent - 7/20
    - 2. National Night Out - 8/1
    - 3. RBHSA and RBEF Recognition Ceremony - 8/15
    - 4. CYCRB Community Youth Awareness Event - 8/16

- VI. Violence Vandalism
- VII. HIB ITP

- VIII. Committee Reports
  - A. Education Committee
  - B. Human Resources Committee
  - C. Operations Committee

IX. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (\*) part of a consent agenda and approved.

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

X. Meeting minutes

1. \*Motion to approve the minutes from the June 27, 2017 Board of Education Regular Meeting.

XI. Finance

1. \*Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. \*Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.
3. \*Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
4. \*Be it resolved by the Rockaway Borough Board of Education to approve the manifest of bills from the Finance Committee as follows:

June 2017: \$

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

5. \*Be it resolved by the Rockaway Borough Board of Education to approve the following appointments for the 2017-2018 school year:
  - Jeff Oster as Private Investigator

6. \*Be it resolved by the Rockaway Borough Board of Education to award contract to Bogush Mechanical Corporation to furnish and install eight (8) single fountains with fillers along with lead reducing filters at Lincoln School and Thomas Jefferson School. The total contract amount will be \$22,360.00. 11-000-261-420-000-000
7. \*Be it resolved by the Rockaway Borough Board of Education to renew the contract with Handi Lift for planned preventive maintenance for the Garaventa chair. Lift Model No. GSL-2 at the Lincoln School for 2017-2018 school year. Total cost for this contract will be \$950.00. 11-000-261-420-001-060
8. \*Be it resolved by the Rockaway Borough Board of Education to award contract to Karl Environmental Group for Comprehensive Environmental Services for the 2017-2018 school year. Total cost for this contract will be \$6,450.00. 11-000-262-300-000-060
9. \*Be it resolved by the Rockaway Borough Board of Education to award contract to E.Comm to maintain server software. Total cost for this contract will be \$6,300.00. 11-190-100-610-098-090
10. \*Be it resolved by the Rockaway Borough Board of Education to award carpet cleaning contract to Turbo Carpet & Tile Cleaning, Inc for the purpose of carpet cleaning at Thomas Jefferson, Lincoln Elementary, and Board Office. Total cost for this contract will be \$1,100.00. 11-000-262-420-000-060
11. \*Be it resolved by the Rockaway Borough Board of Education to award contract to E. Comm to fill in wireless dead zones throughout the district. This work is required to handle the additional capacity needed for the 1:1 initiative. Total cost for this contract will be \$15,565.00. 11-190-100-610-098-090
12. Be it resolved by the Rockaway Borough Board of Education, County of Morris, and the State of New Jersey as follows: that the firm of NW Financial Group, LLC is hereby hired to provide financial advisory services in connection with facilities improvement. The proposal is awarded without competitive bidding in accordance with N.J.S.A 18A:18-5(a)(2) because such services are considered professional and extraordinary, unspecifiable in their nature. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
13. Be it resolved by the Rockaway Borough Board of Education to enter in an agreement with Rockaway Township Schools for vehicle maintenance, repairs, and inspections for the 2017-2018 school year. Ninety (90) Day inspections will require 4 hours to complete and will be billed at \$62.50 per hour plus plus any necessary parts. The Rockaway Borough Board of Education will be billed \$75.00 per hour for any road service related calls. The hourly repair cost will be billed at \$62.50 per hour. 11-000-270-350-000-000
14. \*Be it resolved by the Rockaway Borough Board of Education to approve the following revised monthly school property tax payments from the Borough of Rockaway on the first of each month:

July 2017	\$683,712.50
August 2017	\$683,712.50
September 2017	\$683,712.50
October 2017	\$683,712.50
November 2017	\$683,712.50
December 2017	\$683,712.50
January 2018	\$667,305.50
February 2018	\$667,305.50
March 2018	\$667,305.50

April 2018	\$667,305.50
May 2018	\$667,305.50
June 2018	\$667,305.50
TOTAL	\$8,106,108.00

15. \*Be it resolved by the Rockaway Borough Board of Education to amend the per diem cost for the following student and approve the Child Study Team request to attend the Out of District Placement for the 2017-2018 school year as listed in the IEP.

<u>Student #</u>	<u>Location</u>	<u>Tuition/Aide</u>	<u>Transportation</u>
86	YCS – Sawtelle Learning	\$60,316.90/\$40,241.78	Rockboro

XII. Policy

1. \*Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent’s Harassment, Intimidation and Bullying report dated \_\_\_\_\_ for incident numbers \_\_\_\_\_ through \_\_\_\_\_.
2. \*Be it resolved by the Rockaway Borough Board of Education to approve the Electronic Violence and Vandalism Reporting System Report for the 2016 - 2017 school year.
3. \*Be it resolved by the Rockaway Borough Board of Education to approve the Harassment, Intimidation and Bullying Investigation, Training and Programs Data Collection Report for the 2016-2017 school year.

XIII. Curriculum

1. \*Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XIV. Personnel

1. \*Be it resolved by the Rockaway Borough Board of Education to renew Richard Matthews as the district School Business Administrator / Board Secretary for the 2017-18 school year at a salary of \$113,400.00 paid retroactively to July 1, 2017.
2. \*Be it resolved by the Rockaway Borough Board of Education to approve Michael Klein to the following roles for the 2017-18 School Year:
  - Facilities Manager
  - Asbestos Management and PEOSHA Coordinator
  - Right to Know Officer
  - Indoor Air Quality Designee
  - Integrated Pest Management Coordinator
  - NJDEP Designee
  - Chemical Hygiene Officer
3. Be it resolved by the Rockaway Borough Board of Education to approve \_\_\_\_\_ as the Principal of Lincoln Elementary School beginning on \_\_\_\_\_ through June 30, 2018 at an annual salary of \$\_\_\_\_\_, pending receipt of criminal history review.

Motion By:	Seconded By:
------------	--------------

Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

4. Be it resolved by the Rockaway Borough Board of Education to approve \_\_\_\_\_ as the Principal of Thomas Jefferson School beginning on \_\_\_\_\_ through June 30, 2018 at an annual salary of \$\_\_\_\_\_, pending receipt of criminal history review.

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

5. Be it resolved by the Rockaway Borough Board of Education to approve \_\_\_\_\_ as the Replacement Leave Guidance Counselor beginning on \_\_\_\_\_ through June 30, 2018. \_\_\_\_\_ will be placed on step \_\_\_\_\_ of the RBEA Teacher's Salary Guide at an annual salary of \$\_\_\_\_\_, pending receipt of criminal history review.

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XV. General Comments from the Public

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:
  - 1. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
  - 2. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
  - 3. Request any person to leave the meeting when that person does not observe reasonable decorum;
  - 4. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
  - 5. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
  - 6. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

XVI. Old Business

XVII. New Business

XVIII. Motion to enter Executive Session

The next topic on the agenda relates to a \_\_\_\_\_ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

*I move that the Board enter into Executive Session for the purpose of discussing a \_\_\_\_\_ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.*

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XIX. Motion to reconvene Public Session

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XX. Motion to Adjourn

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

Time of Adjournment: \_\_\_\_\_

**ROCKAWAY BOROUGH PUBLIC SCHOOLS**  
Professional Development/Travel Expenditure Approval Request

<b>NAME</b>	<b>WORKSHOP TITLE &amp; DESTINATION</b>	<b>DATES</b>	<b>FEES</b>	<b>OTHER EXPENSES</b>	<b>PURPOSE OF THE TRIP</b>
Phyllis Alpaugh	ESSA consolidated formula sub grant application/ Wayne NJ	7/27/2017	\$0	Mileage: 42.4 miles @ .31. Total \$13.14	Become familiar with new federal grant application and procedures
Richard Matthews	ESSA consolidated formula sub grant application / Wayne NJ	7/27/2017	\$0	Mileage: 42.4 miles @ .31. Total \$13.14	Become familiar with new federal grant application and procedures
Mike Klein	Northern Regional Facilities Training	8/16/2017	\$0	4 miles @ .31. Total \$1.24	Job Hazard Training & Boiler and Pressure Vessel Compliance and Safety. Required Temporary Facilities Approval
Richard Matthews	Northern Regional Facilities Training	8/16/2017	\$0	4 miles @ .31. Total \$1.24	Job Hazard Training & Boiler and Pressure Vessel Compliance and Safety. Required Temporary Facilities Approval
Timothy Yobs	State Black Seal Test, Avis Building 131 S. 31st St Kenilworth, NJ 07033	7/21/17	\$0		State Exam to receive Boiler License

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON

\_\_\_\_\_