

ROCKAWAY BOROUGH PUBLIC SCHOOLS

103 EAST MAIN STREET
ROCKAWAY, NEW JERSEY 07866
TEL: 973-625-8600
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EMPLOYMENT CONTRACT

THIS AGREEMENT, made on this 18th day of June 2007 between:

THE BOARD OF EDUCATION OF THE BOROUGH OF ROCKAWAY, in the County of Morris, in the State of New Jersey, a body corporate (hereinafter referred to as the "Board") and

JOSEPH HURLEY (hereinafter referred to as the "Board Secretary/School Business Administrator").

WITNESSETH

WHEREAS, the Board and the Board Secretary/School Business Administrator wish to formally enter into a agreement setting forth the terms and conditions of employment of the Board Secretary/School Business Administrator by the Board.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

ARTICLE 1 – COMPENSATION

- A. The Board agrees to employ the Board Secretary/School Business Administrator for the period of July 1, 2007 through June 30, 2008 at the salary of \$85,664.25 per year.
- B. The Board Secretary/School Business Administrator shall be paid by the Board in twenty-four (24) equal semi-monthly installment in accordance with Board policy.
- C. The Board Secretary/School Business Administrator shall be evaluated one (1) time during the term of this contract.

ARTICLE II – DUTIES

In consideration of the employment, salary and fringe benefits provided herein, The Board Secretary/School Business Administrator hereby agrees to the following:

- A. To faithfully perform the duties of the office of the Board Secretary/School Business Administrator of the Rockaway Borough School District, all in accordance with the laws of the State of New Jersey, rules and regulations adopted from time to time by the Board, and the job description attached hereto, which is incorporated by the reference herein.

ARTICLE III BENEFITS IN ADDITION TO SALARY

- A. The Board Secretary/School Business Administrator shall be granted twelve (12) sick days during the term of this contract. Any unused sick leave shall be cumulative and available for sick leave, if needed, in subsequent years.
- B. The Board shall provide hospitalization, health, and other insurance to the Board Secretary/School Business Administrator to the same extent as such insurance coverage that is provided for members of the Rockaway Borough Education Association. In addition, the Board shall reimburse Mr. Hurley for medical and/or dental expenses incurred for himself, his spouse or dependent(s) which are not covered under the District's health insurance plan, including but not limited to eyeglasses, contact lenses, and prescription co-pays, not exceeding \$1,000.00 annually.
- C. The Board shall reimburse the Board Secretary/School Business Administrator for professional membership dues incurred by him in connection with membership in the following organizations:

Morris County Association of School Officials
New Jersey Association of School Business Officials
New Jersey School Board Associations
Association of Business Officials International

In addition, the Board agrees to pay up to \$1,000.00 per year for the purpose of graduate school tuition and/or continuing professional education fees.

- D. The Board Secretary/School Business Administrator shall earn 20 vacation days during the 2007 – 2008 school year. During a leave of absence, vacation time will be prorated accordingly. One less day of vacation time will be granted for each month of a leave of absence. All vacation must have prior approval of the Superintendent or the Board of Education. All vacation time must be used prior to June 30, 2008. Unused vacation time shall not be cumulative.
- E. The Board Secretary/School Business Administrator shall be entitled to (3) personal days during the term of this contract. Unused personal days shall not be cumulative, but shall be converted to sick days and added to his accumulated sick leave on July 1, 2008.
- F. The Board Secretary/School Business Administrator shall receive fourteen (14) holidays in accordance with the calendar for twelve-month employees.
- G. The Board Secretary/School Business Administrator shall be granted up to five (5) consecutive working days, but in no case more the seven (7) calendar days following the death of a spouse or near relative (parent, child, brother, sister, grandparents) of the employee or spouse.
- H. The fringe benefits and leave as provided in this Article III shall constitute all fringe benefits and leave to which the Board Secretary/School Business Administrator shall be entitled during the term of this contract.
- I. The Board Secretary/School Business Administrator shall be entitled to be reimbursed for expenses, including automobile mileage which he personally incurred or advanced directly in connection with discharge of duties.

Such reimbursement shall be made pursuant to procedures as established in Board policies or directives. However, the Board shall not reimburse the Board Secretary/School Business Administrator for any mileage incurred by his connection with commuting to or from his own home to school or to any required school meetings. In addition,

reimbursement shall not be permitted for meals purchased by the Board Secretary/School Business Administrator which are not directly related to or involved with the discharge of expressly assigned school duties.

ARTICLE IV - TERMINATION

Notwithstanding any other terms and conditions of this agreement, either party hereto may elect, at their sole option, to terminate this agreement upon the giving of at least sixty (60) days written notice to the other party.

ARTICLE V – MODIFICATION OF THE AGREEMENT TERMS

The terms and conditions of this agreement shall not be modified except by the written consent of both parties hereto:

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals or cause those present to be signed by their proper corporate officers and the proper corporation seal affixed hereto the day and year first written.

THE BOARD OF EDUCATION
ROCKAWAY BOROUGH

WITNESS:

By: _____
Russell Perry, President
Board of Education

By: _____
Joseph Hurley
Board Secretary/School Business
Administrator